



# Burien

*Washington, USA*

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## MEMORANDUM

**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Mike Martin, City Manager  
**DATE:** March 1, 2010  
**SUBJECT:** City Manager's Report

### I. INTERNAL CITY INFORMATION

#### A. Countywide Planning Policy Amendments (Pg. 17)

The King County Council recently approved several amendments to the King County Countywide Planning Policies (attached). Motion 09-01 establishes a work plan and schedule for addressing a policy framework for allocation of regional services and facilities. Work is already underway on this framework, which is scheduled for action by the Growth Management planning Council in late April, 2010. Motion 09-02 establishes housing and employment targets for King County and its cities for the period 2006-2031. These amendments become effective on May 15, 2010 provided they are ratified by at least 30% of the city and county governments representing 70% of the population of King County. A city will have been deemed to ratify the amendments unless by May 15, 2010, the city has taken legislative action to disapprove the amendments. Therefore, no City Council action is required unless Council would like to disapprove the amendments.

#### B. Fire Alarm Requirements Seminar for Apartment/Condominium Owners

On February 17, 2010 approximately 35 people attended the "Fire Alarm Requirements for Existing Apartments and Condominiums" presentation here at City Hall. The Fire Marshall provided information in a PowerPoint presentation explaining what is needed in the way of permits, plans and basic design for the required Fire Alarm installation. The building official was also present to assist with handouts and answer questions. A copy of the PowerPoint presentation was provided to the attendees along with a list of alarm contractors who have previously installed alarm systems in Burien and a checklist of what is needed for permit submittals. The major concerns expressed by the attendees were the cost of installation and how much time would be allowed to get the work done. The City will be assessing progress towards compliance beginning in May 2010.

#### C. Technology Aids Transparency

Thanks to the move to the council chambers venue, beginning Tuesday, February 23 all Planning Commission meetings will get the same treatment as City Council meetings, i.e. live broadcasts on TBC21 and simultaneous streaming available from our website. Agendas with links to supporting documents will also be available online. Plus we will be adding these recordings to the dropdown list of archived meetings that are always available for viewing from our Burien streaming media web page.

**D. Outreach to Annexation Businesses**

In an effort to communicate with the businesses in the annexation area, a letter was sent to approximately 1250 business entities located or working in the annexation area. The businesses were identified from information provided by the Washington Department of Licensing. The outreach sought to provide the newly annexed businesses with an overview of some of the opportunities available in Burien, such as the Taking Aim at Graffiti (TAG) program or the "pre-submittal meetings" offered by Community Development. Likewise the letter provided businesses with notice of some of their responsibilities, such as getting a business license and updating their tax code on Department of Revenue forms.

**E. Update on 4<sup>th</sup> Ave. SW Project**

4<sup>th</sup> Avenue SW Non-Motorized Improvements has been substantially complete since January 27 which means the road and sidewalks are completely operational. We had our final inspection with WSDOT Local Programs on February 16 and passed. There are a couple of punchlist items to be completed by the contractor, but we will most likely be issuing a Notice of Physical Completion sometime next week, after which begins the final project closeout. We hope to get the lights operational in the next month or two.

**F. 1<sup>st</sup> Avenue S. Improvement Project/Phase 2**

Design for Phase 2 of the 1<sup>st</sup> Avenue South Corridor Improvements is at the 90% level. During the month of March, meetings will be held with property owners within the Phase 2 boundaries (SW 146<sup>th</sup> to SW 140<sup>th</sup> Streets) with regard to acquiring Right-of-Way and Easements necessary to complete the project. For further information, please contact Project Manager, Brian Victor, at 206-248-5533.

**G. Work Continues on Draft Shoreline Master Program**

The Planning Commission has begun its deliberations on the draft Shoreline Master Program (SMP) before forwarding a recommendation to the City Council. Approximately 100 people attended the Feb. 23<sup>rd</sup> meeting in the Council Chamber; the meeting was televised live on Channel 21 and streamed live and on-demand on Burienmedia.org. The commission no longer is accepting oral comments on the SMP at its meetings but continues to accept written comments. Moving the English as a Second Language class, which had been using the room on Tuesday nights, upstairs to City Hall worked out very well.

**II. COUNCIL UPDATES/REPORTS**

**A. 2009 Annual Report for South Correctional Entity (SCORE)**

The 2009 Annual Report for the South Correctional Entity (SCORE) project has been published. Copies of the report are being distributed to councilmembers. A copy of the report is available for viewing in the City Manager's office.

**B. Transit System Safety and Future Service**

Steps to improve security in the Metro transit tunnel in downtown Seattle are underway, according to the head of Metro Transit and the transit system's police. The two provided a report to the King County Council's Regional Transit Committee (RTC) on February 17, following an incident in which a teenage girl was assaulted in the tunnel by a group of young people, without security personnel intervening. Mayor McGilton and other members of the RTC were informed that the security staff had started receiving additional training and from now on would be expected to intervene if such an incident occurred again. Suburban Cities' RTC members asked for a review of the security situation at all Metro facilities, such as park-and-ride lots and transit centers. The Committee will continue to receive regular updates.

The RTC also received an update on the County's process to create a "regional stakeholder task force," to evaluate the existing transit system and recommend how the King County Executive and Council should add or reduce Metro bus service as needed in the future (depending on financial resources). The County Executive has recommended that former Burien City Councilmember Sue Blazak serve on this transit task force. The group is expected to begin its work in March and provide recommendations in September.

**C. Staff Provides Council with 2009 Human Services Report (Pg. 47)**

Attached is the 2009 Human Services Report for Council.

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