



**2010
Excellence in
Masonry Design
Awards**

**Commercial: Government
Honor award**
Burien Library and City Hall

**Commercial: Government
Merit award**
Mount Rainier Visitor Center

**Commercial: Office
Honor award**
Ninth and Jefferson Building

**Commercial: Office
Merit award**
Tacoma Goodwill Work
Opportunity Center

**Commercial: Retail
Honor award**
Westfield Southcenter

**Commercial: Retail
Merit award**
Costco at Harbor Hill

**Community
recognition award**
Gig Harbor

**Education: Continuing
education
Honor award**
Centralia College
Science Building

**Education: Continuing
education
Merit award**
Laura Angst Hall

**Education: K-12
Honor award**
Cedarhurst Elementary

**Education: K-12
Merit award**
Midway Elementary

**COMMERCIAL: GOVERNMENT
HONOR AWARD**

Burien Library and City Hall

Location: Burien
Masonry contractor: Keystone Masonry
Architect: Ruffcorn Mott Hinthorne Stine
Owner: City of Burien
Materials supplier: Mutual Materials Co.

Burien Library and City Hall is at the heart of the city's six-parcel Town Square development. The 58,000-square-foot building, designed with masonry, natural stone, glass and metal, has a regional library for the King County Library System on the lower two floors and a city hall for Burien on the upper floor.



Photo by Lara Swimmer
Burien's new City Hall and library was designed with masonry, natural stone, glass and metal.

The exterior is designed to expose the programs and internal activities to passersby and to complement activities in the adjacent 1-acre park. The project opened in fall of 2009 and is on target to achieve silver LEED certification.

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Memo

To: Mayor, Deputy Mayor and City Council Members

From: Tabatha Miller, Finance Director

CC: Mike Martin, City Manager

Date: 3/15/2010

Re: Discretionary Projects and Studies

In response to Council's request, I have attached a list of all department accounts that could be considered "discretionary" or have discretionary elements. The list does not attempt to distinguish between those in which contracts have been signed or funds committed for 2010. The reason being that in most cases the contracts have already been negotiated and signed, and the funds committed through the budget process for the full year. However, generally the City's standard contract language includes a termination clause that allows the City to terminate with a thirty-day notice.

Therefore, if the Council determines that a particular project or budgeted expenditure should be cut or reduced in the existing budget, staff can review the commitment and provide a plan to phase out or terminate that particular project this year. Additionally, the attached list will provide Council with programs that could be excluded or reduced in the 2011-2012 Budget.

Flowers and Business License Fees

The issue of flower program was raised at a recent Council Meeting. I wanted to clarify the revenue sources and uses. Legally, the revenue from Business License Fees is dedicated to:

- Maintenance and Capital Improvements in the Commercial Areas of the City.
- Promotion of Economic Development.
- Costs associated with collecting and auditing the business license program.

The business licenses generate approximately \$250,000 a year. The budgeted expenditures associated with those fees for 2010 are:

Contract w/ Discover Burien for Economic Development	\$60,000
Contract w/ Discover Burien for clean up and maintenance of	\$40,000

commercial areas	
Hanging Flower Basket Program	\$25,000
Contract w/ Microflex to administer Business Licenses	\$35,000
Economic Development Program	<u>\$173,000</u>
Total Expenditures	<u>\$333,000</u>

Please note that in addition to the expenditures above, a number of significant capital improvement projects have been completed in the commercial areas of the city, including Town Square Park, the 1st Avenue Transportation Improvements, Town Square Streets Improvements, and the 152nd Street Improvements. Additionally, the Parks Department in prior years has funded a flower pot program separate from the hanging flower baskets. The budget for this program was eliminated as part of the reductions to the existing 2010 budget.

If you have any additional questions, I would be happy to explain or expand on the information provided.

CITY OF BURIEN
PROJECTS, STUDIES PROFESSIONAL SERVICES

	2010 Adopted Budget	2009 Adopted Budget
CITY COUNCIL		
Professional Services (Including Council Retreat \$5,500)	\$ 8,280	\$ 8,000
Memberships (AWC \$22,680, PSRC \$11,130, SCA \$16,800, NLC \$3,360)	54,600	52,000
Travel	15,000	18,000
Registration - Training/workshp	8,000	8,000
Miscellaneous (Council Discretionary Request)	5,800	15,736
Celebration (Swearing In, Annexation, City Hall, etc.)	2,070	2,000
TOTAL CITY COUNCIL	93,750	103,736
CITY MANAGER		
Professional Services	50,000	65,000
Quarterly Newsletter	35,426	40,000
Public Relations Consultant	5,175	5,000
Community Survey (Visioning Process)	20,000	12,000
Community Outreach	10,350	10,000
Federal Lobbying Services	46,810	77,860
State Lobbying Services	35,715	39,169
Election Costs (Discretionary Portion \$65,000)	115,000	100,000
Burien Marketing Strategy (Economic Development)	10,000	25,000
SW King Co. Chamber of Comm. (Economic Development)	22,000	22,000
Small Business Dev. Center (Economic Development)	10,000	10,260
TOTAL CITY MANAGER	360,476	406,289
FINANCE		
Website (Hosting)	15,525	15,000
Online Video Streaming (Council Meetings & Planning Commission)	8,280	8,000
Channel 21 Video Production (Council Meetings & Planning Commission)	36,225	35,000
Computer Consultant Prof Svcs	17,437	39,649
Human Svc-family/youth Funding (Appendix Budget Book p. 5-15)	150,790	170,000
Environmental Science Center	5,000	10,000
Dues/memberships (Clean Air \$15,950, GFOA \$225, & Misc.)	36,225	35,000
TOTAL FINANCE	269,482	312,649
HUMAN RESOURCES		
Professional Services (City Wide Good2Great Training \$8,000)	10,000	18,000
Miscellaneous	6,312	-
TOTAL HUMAN RESOURCES	16,312	18,000
POLICE DEPARTMENT		
Misc. Emergency Operations Center	5,000	15,000
Citizens Patrol/ Crime Prevent	5,000	5,000
CERT / Citizens Academy	5,000	5,000
TOTAL POLICE DEPARTMENT	15,000	25,000
COMMUNITY DEVELOPMENT		
Comprehensive Plan Costs	82,337	66,000
Neighborhood Fund Grant	10,000	15,000
Professional Services (Contract Inspection Services)	10,000	16,000
Nuisance Abatement Costs (Code Enforcement)	10,700	10,000
TOTAL COMMUNITY DEVELOPMENT	\$ 113,037	\$ 107,000

CITY OF BURIEN
PROJECTS, STUDIES PROFESSIONAL SERVICES

	2010 Adopted Budget	2009 Adopted Budget
PARKS AND RECREATION		
Admission and Entrance Fees (Associated w/ programs)	\$ 20,452	\$ 26,250
Professional Services	30,000	45,620
Seasonal Security	8,500	9,000
Strawberry Festival	32,000	31,900
Summer Youth	10,000	10,000
Hispanic Family Outreach	1,400	1,400
Parks Maintenance	343,190	357,352
Instructors Prof Svcs (Classes & Programs)	115,000	132,687
Contract Staff Services - CS	4,658	4,500
Human Services-Arts & Culture (See 2010 Budget Update for List)	20,000	35,000
Teen Programs	10,000	10,600
Recreation Guide	10,000	9,833
TOTAL PARKS AND RECREATION	605,200	674,142
STREET FUND (PUBLIC WORKS)		
Professional Services	75,000	35,000
Cable Consultant	2,000	2,000
Computer Consultant Pro Svc	14,124	13,647
Special Event Clean up	10,350	10,000
Discover Burien	60,000	64,638
GIS Plan Implementation	9,130	8,821
Garbage Franchise Tech Assist	10,000	15,000
Street Maint. non-county (Hng Flowers \$25,000, ROW Maint. 200,000, Misc. Services)	245,000	234,415
Neighborhood Traffic Control	25,000	20,000
TOTAL STREET	450,604	403,521
TOTALS	\$ 1,923,861	\$ 2,050,337

January 2010 Sales Tax Detail

- Year-to-Date 2009 to 2010 ↓ 21%
- January 2009 to January 2010 ↓ 21%
- Retail Trade (55%) ↓ 18%
 - Motor Vehicle & Parts Dealers (24% of total) ↓ 35%
 - » New Car Dealers (18% of total) ↓ 43%
 - General Merchandise Stores (8% of total) ↓ 5%
 - Food & Beverage Stores (9% of total) ↑ 31.7%
 - Building Material & Garden (1% of total) ↓ 13.2%
 - Electronics and Appliances (1% of total) ↓ 22%
- Construction (10%) ↓ 54.0%
- Accommodations & Food Service (13%) ↑ 1%

City of Burien

January 2010 Sales Tax Revenue Comparison by Category

	% of Total		Difference		% Change
	January-10	Revenue	January-09	2009 to 2010	
Unknown	\$ 986	0.4% \$	1,043 \$	(57)	-5.5%
Agriculture, Forestry, Fishing	\$ 12	0.0% \$	4 \$	8	200.0%
Mining	\$ 47	0.0% \$	80 \$	(33)	-41.3%
Construction	\$ 27,859	9.5% \$	60,256 \$	(32,397)	-53.8%
Manufacturing	\$ 5,316	1.8% \$	2,853 \$	2,463	86.3%
Wholesale Trade	\$ 9,789	3.3% \$	9,079 \$	710	7.8%
Retail Trade	\$ 163,260	55.4% \$	199,185 \$	(35,925)	-18.0%
Transportation and Warehousing	\$ 1,212	0.4% \$	1,182 \$	30	2.5%
Information	\$ 13,030	4.4% \$	11,933 \$	1,097	9.2%
Finance & Insurance	\$ 840	0.3% \$	655 \$	185	28.2%
Real Estate, Rental, Leasing	\$ 7,146	2.4% \$	5,851 \$	1,295	22.1%
Prof, Sci, Technical Services	\$ 3,863	1.3% \$	14,258 \$	(10,395)	-72.9%
Admin, Support, Remedy Services	\$ 2,015	0.7% \$	3,439 \$	(1,424)	-41.4%
Educational Services	\$ 480	0.2% \$	789 \$	(309)	-39.2%
Health Care Social Assistance	\$ 3,678	1.2% \$	3,529 \$	149	4.2%
Arts, Entertainment, Recreation	\$ 2,541	0.9% \$	2,471 \$	70	2.8%
Accommodation and Food Services	\$ 37,479	12.7% \$	37,052 \$	427	1.2%
Other Services	\$ 15,208	5.2% \$	18,816 \$	(3,608)	-19.2%
	\$ 294,761		\$ 372,475	(77,714)	-20.9%