

**CITY OF BURIEN  
AGENDA BILL**

<b>Agenda Subject:</b> Discussion on proposed Ordinance No. 540, amending Section 12.15.140(1) of the Special Events Permit Code to allow the City Manager to waive departmental service charges imposed by the City Clerk relating to Special Event Permit processing.		<b>Meeting Date:</b> April 26, 2010
<b>Department:</b> Legal	<b>Attachments:</b> 1. Proposed Ordinance No. 540	<b>Fund Source:</b> N/A <b>Activity Cost:</b> N/A <b>Amount Budgeted:</b> N/A <b>Unencumbered Budget Authority:</b> N/A
<b>Contact:</b> Craig Knutson, City Attorney		
<b>Telephone:</b> (206) 248-5535		
<b>Adopted Work Plan</b> <b>Priority:</b> Yes    No    X	<b>Work Plan Item Description:</b>	
<b>PURPOSE/REQUIRED ACTION:</b> The purpose of this agenda item is for Council to discuss Ordinance No. 540 amending BMC 12.15.140(1) to allow the City Manager to waive departmental service charges imposed by the City Clerk relating to processing of Special Event Permits.		
<b>BACKGROUND (Include prior Council action &amp; discussion):</b> On May 4, 2009, City Council adopted Ordinance No. 511 establishing a Special Events Permit Code governing application for and issuance of special events permits.		
Ordinance No. 511, Section 15, currently provides that the City Clerk shall impose a fee for departmental services charges except as otherwise provided by Chapter 12.15 or when funded or waived by the City Council by resolution or ordinance. Ordinance No. 540 proposes that the departmental services fees, imposed by the City Clerk for special events, be waived by the City Manager to allow requested waivers to be processed in a more timely and efficient manner and adds factors for determining whether fees should be waived.		
<b>OPTIONS (Including fiscal impacts):</b> 1. N/A		
<b>Administrative Recommendation:</b> Discuss Ordinance No. 540 and consider placement on the May 3 <sup>rd</sup> Consent Agenda for approval.		
<b>Committee Recommendation:</b> N/A		
<b>Advisory Board Recommendation:</b> N/A		
<b>Suggested Motion:</b> None required.		
Submitted by: Craig Knutson <b>Administration</b> _____ <b>City Manager</b> _____		
<b>Today's Date:</b> April 21, 2010	<b>File Code:</b> \\File01\records\CC\Agenda Bill 2010\042610ls-1 Ord540 special events amend.docx	