



# Burien

*Washington, USA*

400 SW 152<sup>nd</sup> St., Suite 300, Burien, WA 98166

Phone: (206) 241-4647 • FAX (206) 248-5539

www.burienwa.gov

---

## MEMORANDUM

**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Mike Martin, City Manager  
**DATE:** August 2, 2010  
**SUBJECT:** City Manager's Report

### I. INTERNAL CITY INFORMATION

#### A. Employee Wellness Program Update (Pg. 135)

Attached is the 2010 Wellness Program Activity Report, January – June, for the City. The 2010 program has been designed to provide a variety of activities and interventions that target the primary health risks and interests of our employees, specifically stress, depression, and nutrition. To this end, a combination of awareness activities, health education, motivational activities, behavior change programs, and cultural support activities have been offered.

Here is a brief overview of our 2010 program to date:

- 2 Health screenings offered (On-site health screening and ergonomic reviews),
- 3 General trainings conducted (Stress Management, Financial Management; and Balancing Your Personal Life with the Needs of Your Older Parents),
- 7 Events/programs which included stress reduction components,
- 6 Events/programs focused on increasing physical activity,
- 3 Events/programs focused on improved nutritional habits, and
- 2 Community outreach programs (Relay for Life & Blood Drives).

All but four of the above-listed events (the Stress Management, Financial Management, and Balancing Your Personal Life with the Needs of Your Older Parents Seminars and Blood Drive) were conducted during employee non-work hours.

#### B. Business Update

Lavina Mays, a new garden center has been approved for occupancy. The new business is located next to Curves at 17824 1<sup>st</sup> Ave.

#### C. Overlay Project Out to Bid

On July 20<sup>th</sup> and July 27<sup>th</sup> the Public Works Department advertised for the upcoming asphalt overlay project in both the DJC and the Seattle Times. Bids will be opened at 2:15 on August 3<sup>rd</sup> and it is expected that construction will begin on this project during late-August or the first week in September. For further information, please contact Doug Lamothe at 206-439-3156.

**D. Interns for Public Works**

Public Works has hired two interns who will be with the department through the end of the year. Monica Fowler is out on the streets putting together a Pavement Condition Index (PCI). She comes to us from the City of Kent and is walking roughly 15 miles per week checking the pavement condition of all of Burien's streets. Brendan Ecker is checking our signs for reflectivity standards and taking inventory. Brendan most recently worked with PSE in their GIS Department. If our signs don't meet reflectivity standards, they will either be cleaned and rechecked, or replaced.

**E. City Employees Receive First Aid Training**

The Safety Committee recently sponsored two American Red Cross First Aid trainings for employees. 24 staff members participated in the offering. The class focused on teaching employees to recognize and treat emergencies, basic illnesses, and injuries. The first aid certification is good for three years.

**F. Staff Walks/Runs/Rides 914.13 Miles in 25 days**

24 staff members tracked their miles walked, ran, or rode (on their bicycle) from June 4 through June 30<sup>th</sup>. Their goal: To trek across America. The reason: To participate in the 2<sup>nd</sup> Annual City of Burien Walk/Run/Ride Across America event. Starting from San Diego, CA, last year's finish point, staff used their feet to travel to Pecos, TX, infamous for its cultivation of cantaloupes and home of the world's first rodeo (on July 4, 1883). The collective weekly mileage was tracked on a map. Individual highlights included completion of a ½ marathon, participation in Relay for Life, walks during lunch, and daily one-hour walks before work. At the end of the event, participants joined together for a delicious Tex-Mex lunch based on the theme of the event's final stop. Participants reported that the program incorporated more physical activity into their daily lives, helped relieve stress, and motivated them to work cooperatively toward a common goal.

**G. Community Center Offers Lobby PC for Conducting City Business**

Using a surplus computer, the Community Center is now providing a computer kiosk in its lobby for the public. Its main purpose is to enable citizens to conduct city business, e.g. recreation class registrations, permits, pet licenses, etc. It can also be used by visitors for brief basic internet access. (Since it opened, the Community Center has also provided an open Wi-Fi network to the public for users of laptops and smartphones.) The new kiosk has shortcuts to the Parks, Recreation & Cultural Services (PaRCS) Department's website, the online Recreation Guide, permitting (on the City website) and pet licenses. Usage will be limited in order to accommodate as many users as possible, and there is also a basic printer connected to the computer.

**H. Community Center Senior Program to Offer a Coffee Bar**

Beginning August 3, volunteers will be running a coffee bar in the new Community Center lobby. Currently the PaRCS Dept's senior program has enough volunteers to offer this service to seniors Tuesday, Wednesday and Thursday mornings from 10am to noon, and Thursday afternoons from noon to 2pm. Staff hope to recruit more volunteers to be able to add in Tuesday and Wednesday afternoons as well. PaRCS has partnered with The Mark restaurant which will be donating the coffee and air pots for the first six



**L. Kids in Summer Camps Discover Local Culture**

Summer Teen Scene, the PaRCS Department's Teen Day Camp, offered a week of fun field trips based around the theme "Top Chef". The highlight of the week was visiting the Wing Luke Museum and going on the China Town Discovery Tour. Teens got to experience a fortune cookie factory, an authentic herbal medicine store, and feast on a decadent five-course meal while learning about the area's history. Teens also visited Fremont's own organic fair-trade chocolate factory, Theo Chocolates. The week ended by exploring a variety of foods at the Bite of Seattle. This week of camp was full, with 24 teens participating.

**M. National Night Out – August 3, 2010 (Pg. 139)**

City of Burien police and staff are hosting a National Night Out Open House at Burien City Hall North, 11846 Des Moines Memorial Drive S. The event will take place between 6:00 – 9:00 p.m. on Tuesday, August 3<sup>rd</sup>. The attached flyer provides additional details about the open house and the objectives of National Night Out.

The City of Burien is asking all area residents and business owners to turn on outdoor lights from 7:00 – 10:00 p.m. as a show of support to law enforcement and the objectives of the National Night Out.

**N. City Hosts Blood Drive – July 27**

A successful blood drive was held at City Hall on Tuesday, July 27<sup>th</sup>. 24 people donated blood to the Puget Sound Blood Center. 14 of those donors were city employees.

**O. Communities Putting Prevention to Work Grant (Pg. 141)**

The City of Burien and the cities of Des Moines and SeaTac and the Highline School District are the recipients of grants from the King County Public Health Department for its Healthy Eating and Active Living initiative. This \$200,000 grant for Burien will support policy development around issues of transportation planning and promoting a healthier community as outlined in the attached scope of work for the grant contract. This grant contract will be on your agenda for August 16<sup>th</sup> for approval.

**II. COUNCIL UPDATES/REPORTS**

**A. King County Metro Examines Senior and Youth Pass Changes**

Metro staff reported on potential changes to some of Metro's fares and passes at the July 21 meeting of the Regional Transit Committee (RTC) of the King County Council (Mayor McGilton serves on the RTC). In the 2010 budget the County Council required a report on the possible coordination of Metro's fares with other area transit agencies'. The report recommends that the County Council make fare simplification a high priority. Simplifying fares would primarily involve aligning Metro's fares/pass costs with Sound Transit's – for senior or disabled riders a monthly pass could rise by \$3.00 to \$27.00 (their cash price would remain 75 cents per ride); the pass price for youth could increase from \$18.00 to \$45.00 per month (cash price per ride for youth would rise from 75 cents

to \$1.25). The public will have an opportunity to comment before the County Council makes final decisions on fares through the annual budget process in the fall.

The Regional Transit Committee also heard a report on this year's Metro service changes, related to the start-up of Sound Transit's Link light rail service to Sea-Tac Airport. Several routes in Southwest King County and Southeast Seattle were adjusted to provide connections with the new light rail stations. Metro reported that overall ridership on Link and Metro had increased 15% between the spring of 2009 and spring 2010. Routes serving the Burien Transit Center that were revised were the 140 and 180; the 140 had no real change in ridership and the 180 saw a 2% increase.

**B. Port CEO Speaks to Suburban Cities – July 21, 2010**

Councilmember Keene and other city officials from around King County heard Port of Seattle Chief Executive Officer Tay Yoshitani address the Suburban Cities Association of King County on July 21. He reminded the group that he had first spoken to them in January 2008, and the Port has seen many changes since then. Mr. Yoshitani said that in spite of the economic downturn the Port is doing well, and recently received a "AAA" bond rating. He said the Port is working hard to become the most "green" port in the country, believing that being environmentally responsible will give them a competitive edge over other seaports. Mr. Yoshitani described several steps the Port has implemented to improve the environment and save money at both the seaport and airport. Anyone interested in learning more can go to <http://www.portseattle.org/about/publications/> to find the Port's 2009 environmental and annual reports.

**C. New Burien Transit Center Garage Funding Approved**

King County and Sound Transit have both given final approval to an agreement that will lead to construction of a new parking garage for the Burien Transit Center. Following the County Council's action on July 19, the Sound Transit Board approved the agreement on July 22. At the Sound Transit Board meeting Economic Development Manager Dick Loman offered brief thanks on behalf of the Mayor and Council. Funding for the project was included in the Sound Transit 2 ballot measure, approved by the voters in 2008. The garage will include more than 460 spaces, with 50 available for plug-in electric vehicles; nearly 40 spaces will be provided outside adjacent to the garage. This is intended to be the first phase of a new Transit Oriented Development mixed-use project at the existing park-and-ride lot next to the Transit Center. Ground-breaking for the new garage is planned for late summer or early fall. Interim parking for transit riders during construction is being provided at the nearby BBC Dodge property.

**D. Construction and Land Use Permit Activity Report for 2<sup>nd</sup> Quarter 2010 (Pg. 147)**  
Staff has provided Council with the above referenced report (attached).

**E. Advisory Board Meeting Minutes (Pg. 155)**

Attached are the following approved Advisory Board meeting minutes:

- Art Commission meetings of April 27 & May 24, 2010
- Parks and Recreation Advisory Board meeting of June 9, 2010.

**F. Notices (Pg. 161)**

The following Public Notices are attached:

- The City will hold a public hearing on Monday, August 2, 2010, 7:00 p.m. for the purpose of receiving public comments on the 2011 through 2016 Six-Year Transportation Improvement Program.



# Wellness Program Activity Report

Name: Angie Chaufy City: City of Burien  
 Reporting Period:  January - June  July - December  Other:  
 Return by July 15 Return by January 15

Keep one copy for your files, send one copy to AWC, and send one copy to your mayor and/or manager.  
 Return completed form to **Jessica Galuska, Health Promotion Specialist, by email at [jessicag@awcnet.org](mailto:jessicag@awcnet.org), by fax at (360) 753-0148.**

**Program Type Key:**

A = Awareness - Informational handouts, postings, program promotion  
 M = Motivation - Learn skills, experience success, support of others,  
 personalized information (i.e., videos, speakers, screenings, assessments.)

CS = Cultural Support - Policies and environment that supports health  
 BC = Behavior Change - Ongoing support for maintaining new behaviors (i.e., multiple session classes, multiple week campaigns, support groups, personal counseling sessions.)

Program Name & Description	Type (See Key above)	Dates	# of Potential Participants	# of Actual Participants	% of Participation (actual+potential)	City's Cost	Participant's Cost	Amount of Staff Time	Results
Bulletin Boards at all Worksites	A, M, CS	Ongoing	n/a	n/a	n/a	\$0	\$0	12 hrs	Boards updated monthly to promote current month's activities. Photos incorporated into display whenever possible to improve interest, acknowledge accomplishments, and encourage participation.
Presentations at Monthly All-Staff Meetings	A, M, CS	Monthly	n/a	n/a	n/a	\$0	\$0	1	Very effective means of communication as it allows for 2-way interaction. Has been positive marketing tool for future activities. We try to schedule award ceremonies during the all-staff mtg for marketing purposes.
Wellness Reports at Bi-monthly Departmental Meetings	A, M, CS	Every other week	n/a	n/a	n/a	\$0	\$0	1	Very effective means of communication as it allows for 2-way interaction.
Wellness Tips via Email	A, M, CS	Weekly	63	21	33%	\$0	\$0	1	Effective. Gained two new participants this year. Have heard some discussion of tips amongst employees. Copy of tips put in lunchroom for reading.
Wellness Welcome Packets	A, M, CS	Upon Hire	5	5	100%	\$6.38	\$0	2	Objective is to inform new employees of Wellness programs. New employees appreciate welcome and gift

Communication

Program Name & Description	Type (See Key above)	Dates	# of Potential Participants	# of Actual Participants	% of Participation (actual+potential)	City's Cost	Participants' Cost	Amount of Staff Time	Results
									<p>Comment on objectives met, participant satisfaction, incentives used &amp; program success.</p> <p>bag. Have seen involvement in Wellness Program. Employees very interested in \$75 Pilot Incentive Program.</p>
Health Screenings	A,M,CS	1/25	59	11	18%	\$0	\$0	1 hr	<p>Consistent interest and participation in event. Two new donors participated. We will conduct 2 more blood drives this year.</p>
	A,M,C	5/12	56	23	41%	\$6.00	\$0	1 hr	<p>Good participation with positive evaluation reviews. Provided healthy breakfast bar for participants.</p>
	A,M,CS, BC	6/30	14	13	92%	\$0	\$0	4 hrs	<p>Wellness Reps trained to perform ergonomic reviews. Conducted reviews for employees with new worksites. Much education occurred. Program very successful. Employees happy with results.</p>
	A,M,CS	2/5	48	8	17%	\$0	\$0	0.5 hrs	<p>Planned walk to meet in the middle of two City buildings. Due to schedule conflict, only one group walked to other building, had group picture. Other dept thrilled with visit.</p>
Physical Activity	A,M,CS, BC	3/29 – 4/16	59	16	27%	\$20	\$0	2 hrs	<p>Employees participated during breaks. Eval reported stress relief, increased physical activity, improved morale &amp; camaraderie. Employees indicated they would like another Wii Tournament. Prize: Two \$10 Ace Hardware gift certificates. Playoffs before All-Staff Meeting.</p>
	A,M,CS, BC	6/4 – 6/30	64	24	37%	216.59	\$0	6 hrs	<p>24 started program, 22 completed it. Participants said that the program incorporated physical activity into their daily</p>

Program Name & Description	Type (See Key above)	Dates	# of Potential Participants	# of Actual Participants	% of Participation (actual+potential)	City's Cost	Participants Cost	Amount of Staff Time	Results Comment on objectives met, participant satisfaction, incentives used & program success.
Relay for Life	A,M,CS	6/13-14	59	8 + Spouses	14%	\$0	\$0	4 hrs	routine, helped relieve stress, and motivated them to work cooperatively toward a goal. Several mentioned our Celebration Lunch at the end of the event as a key motivator.
Switcheroo	A,M,CS, BC	1/11-2/21	59	42	71%	\$129.83 + activities listed separately	\$0	6 hrs	42 Started event, 20 completed the program. 29 completed the evaluation with 25 saying length of program was good and 27 said they would do the Switcheroo again if offered. Many have continued their Switcheroos.
National Wear Red Day	A,M,CS	2/5	59	25	16%	\$0	\$0	1 hr	Very good participation. Distributed healthy recipes to all employees and heart health info.
Secret Pal Week	CS	2/8-2/12	59	21	36%	\$0	\$20	1 hr	18 Participants said they would participate again. Received ideas to improve program such as mandatory reveal and an ending day potluck.
Stress: A Way of Life or a Fact of Life	A,M,CS	3/23	59	10	17%	\$20	\$0	1 hr	Class evaluations very positive. All agreed that they can apply what they learned to their specific job or life situation. Prize: Massage certificate.
Sandwich Generation: Balancing Your Personal Life with the Needs of Your Older Parents	A,M,CS	5/18	59	10	17%	\$0	\$0	1 hr	Overall Evaluation score of 4.2 on a scale of 0-5 with 5 being high. Generated a lot of positive discussion and bonding amongst employees.
P&R Moo-ing Day	M,CS	3/31	59	24	41%	\$5	\$0	1 hr	Distributed moo-ing kits and sang song. Very much

Program Name & Description	Type (See Key above)	Dates	# of Potential Participants	# of Actual Participants	% of Participation (actual--potential)	City's Cost	Participant's Cost	Amount of Staff Time	Results
Personal Finance 101	A,M,CS	5/18	59	9	15%	\$0	\$0	1 hr	Comment on objectives met, participant satisfaction, incentives used & program success. appreciated by Parks dept. Built morale.
Lunchtime movies	A,M,CS	2/3 & 3/31	59	9 & 11	15% & 19%	\$15.41	\$0	1 hr	Overall evaluation score of 4.7 on a scale of 0-5 with 5 being high. Very successful stress relieving program. Stress related handouts distributed. Employees have requested that we run the program monthly through the winter.
Container Gardening & Pruning	M,CS	6/9	64	15	23%	\$101.40	\$0	1 hr	Program rated "helpful" or "very helpful" by all. Planted containers will be the random drawing prizes for Walk/Run/Bike Across America Program.

Over please →

### Other Wellness Program Activity

Program Name & Description	Type	Dates	# of Potential Participants	# of Actual Participants	% of Participation (actual--potential)	City's Cost	Participant's Cost	Amount of Staff Time	Results
Switchin in the Kitchen	A,M,CS	2/10	59	11	19%	\$19.78	\$0	1 hr	Comment on objectives met, participant satisfaction, incentives used, & program success. Excellent evaluations. Employees appreciated lunch and recipe. Food is always a great motivator.
Bait & Switch	A,M,CS	1/13	59	14	24%	\$52.66	\$0	2 hr	High rating for program. Next time, need to publicize final results for participants who were unable to attend the reveal. Change in some buying habits reported.



POLICE-COMMUNITY PARTNERSHIPS

**NATIONAL NIGHT OUT is designed to:**

- Heighten community awareness of crime and drug prevention;
- Generate support for, and participation in, local anti-crime programs;
- Promote emergency preparedness awareness;
- Strengthen neighborhood spirit and police-community partnerships;

**AND**

- Send a message to criminals that neighborhoods are organized and fighting back!



**City of Burién  
National Night Out  
OPEN HOUSE**

**August 3, 2010**

National Night Out is a unique community event, celebrated in the United States and Canada, that focuses on prevention of crime and drug activity, and is held the first Tuesday of August every year. It is an annual event to promote cooperation between the police and the community.

City of Burién police and staff invite you to a National Night Out Open House . Meet your neighbors and learn about ways to keep our community safe.

**When: August 3, 2010  
6:00 p.m. - 9:00 p.m.**

**Where: Burién City Hall North/Boulevard Park Storefront  
11846 Des Moines Memorial Drive S.**

*There will be Food, Prizes, and more!!!*

The City of Burién is also seeking your support by asking all area residents and business owners to turn on outdoor lights from 7:00 to 10:00 p.m. as a show of support to law enforcement and the objectives of the National Night Out event.



Handwritten text at the top of the page, possibly a header or introductory paragraph, which is mostly illegible due to fading and bleed-through.

Second section of handwritten text, appearing as a distinct paragraph or section, with some lines being more legible than others.

Third section of handwritten text, continuing the narrative or list, with a noticeable change in spacing or structure.

Fourth section of handwritten text, showing further progression of the document's content.

Final section of handwritten text at the bottom of the page, possibly concluding the document.

## **Exhibit A – City of Burien Scope of Work**

**Introduction:** The City of Burien will complete this scope of work supported by a Communities Putting Prevention to Work (CPPW) Healthy Eating Active Living grant from Public Health – Seattle & King County (PHSKC). The goals of CPPW HEAL are to support schools, local governments and communities to reduce overweight and obesity rates by increasing healthy eating and physical activity through policy, system and environment changes.

**The policy, system or environment change(s) City of Burien agrees to implement with the CPPW grant funding include:**

- Increase access to opportunities for physical activity
- Increase access to healthy food and/or decrease access to unhealthy food for residents
- Limit unhealthy food and drink availability in City of Burien facilities and/or programs

**Tasks and Deliverables:** City of Burien will conduct the following tasks and produce associated deliverables to achieve outcomes associated with the above goals.

**Project Outcome 1:** City of Burien has successfully participated in the Healthy Highline Communities (HHC) Coalition to coordinate with surrounding communities to improve access to physical activity and healthy foods.

**Task 1.1:** The City of Burien will work to formalize and actively participate in the HHC Coalition collaborating with the Highline School District and the cities of SeaTac, Des Moines, and Normandy Park to make policy, systems and environmental changes to increase opportunities for physical activity and to improve nutritional status of disadvantaged residents and students.

**Deliverables:**

- a) Designate an elected representative to actively participate on the HHC Coalition.
- b) Hire and designate staff resources to support Burien's facilitation of the HHC Coalition.
- c) Provide a complete work plan developed by the Coalition members which identifies initiatives to improve policies, systems and environmental changes in the Highline School District and the involved communities.
- d) Provide meeting minutes for HHC Coalition meetings
- e) Submit a list of active Coalition members to PHSKC
- f) Implement the identified initiatives and messages to improve access to physical activity and healthy foods in the HHC Coalition communities and Highline School District.
- g) Provide a memo to PHSKC which identifies mechanisms to sustain the Coalition beyond the grant period.

**Completion Date: March 12, 2012**

**Task 1.2:** The City of Burien will serve as fiscal agent for the City of Normandy Park in order to facilitate its participation as a member of the HHC Coalition.

**Deliverables:**

- a) Provide a draft Inter-local Agreement for Normandy Park – outlining participation responsibility in HHC Coalition.

- b) Provide a signed Inter-local Agreement contract with Normandy Park including a budget and final scope of work.

**Completion Date: September 27, 2012**

**Project Outcome 2:** City of Burien has actively supported policy, systems and environmental changes that result in increased mobility on bicycle and foot for the most at risk populations in the City, with an emphasis on school-age children.

**Task 2.1: Provide guidance to CPPW consultants proposing local modifications of model policies to and assist in education to policymakers on potential changes.**

**Deliverables:**

- a) Designate an internal liaison to facilitate the consideration of a complete streets ordinance as part of the TMP planning process and work with CPPW consultants to assist in the local modifications of a model complete streets ordinance, including organization of at least 3 key city staff (i.e. civil engineers, transportation) to participate in a half day workshop. (May 30, 2011)
- b) Designate an internal liaison to work with CPPW consultant to assist in the local modifications and inclusion of level of service criteria amendments in the TMP, including organization of at least 3 key city staff (i.e. civil engineers, transportation) to participate in a half day workshop. (May 30, 2011)
- c) Present findings of workshop and TMP planning efforts with respect to a potential local Complete Streets Ordinance and level of service criteria, developed with City staff, to City Manager and relevant staff to determine the appropriateness of presenting it to City Council, provide a summary of the determination. (by May 30, 2011)

**Task 2.2: Facilitate the development and adoption of the non-motorized components of the citywide Transportation Master Plan (TMP), including an update to the City's already-adopted Bicycle and Pedestrian Master Plan, with an emphasis around infrastructure improvements within close proximity to schools.**

**Deliverables:**

- a) Provide name of consultant/firm(s) selected by City to work on the City of Burien's TMP.
- b) Designate a representative to actively participate on the "Built Environment Sub-Committee" and "Safe Routes to Schools Sub-Committee" of the CPPW Coalition and attend related workshops. Provide a record of attendance and summary of contribution.
- c) Facilitate and lead a regularly scheduled TMP technical advisory committee composed of city departments (Public Works, Traffic, Police, Planning, etc.) and stakeholders (staff from adjacent cities, HOA, business owners, Bicycle Alliance of Washington and/or, Cascade Bicycle Club, PHSKC representatives, CPPW consultants selected to provide technical assistance with respect to bicycle /pedestrian planning elements, etc.). Provide a list of attendees, their affiliation, and meeting minutes.
- d) Following customary City procedures, present preliminary plans to appropriate council committees for review and feedback. City will involve PHSKC and other associated technical resources when useful. After such customary review with Council committees or city commissions, provide a summary of comments and suggestions to the HHC Coalition, consultants and PHSKC. Involve PHSKC and other technical resources as needed in review presentations.

- e) Bicycle Alliance of Washington would be invited to participate in local non-motorized transportation planning to provide feedback on Safe Routes to Schools project prioritization and education in Highline School District.
- f) Adopt a TMP that includes an updated Bicycle and Pedestrian Master Plan.
- g) In concert with HHC Coalition partners and PHSKC, support the production of a Highline cities bicycle and pedestrian map and Safe Routes to Schools maps.

**Completion Date: January 15, 2012**

**Task 2.2: Allocate funding for the implementation of priority projects.**

**Deliverables:**

- a) Provide a record of proposed and actual changes to existing Capital Improvements Program and revisions to codes based on adoption of TMP and updated Bicycle and Pedestrian Master Plans.

**Completion Date: February 31, 2012**

**Task 2.3: Partner in the development of land use patterns and zoning which encourage walking and biking**

**Deliverables:**

- a) Provide to PHSKC any existing land use policies, community visions or goals related to compact development, transit oriented development, new urbanism, form based-code, etc.
- b) Provide existing Comprehensive Plan and sub-area plans to PHSKC.
- c) Seek technical assistance and/or recommendations from PHSKC and/or their consultants on draft comprehensive plan update materials which encourage active living.
- d) Present HHC Coalition findings and preliminary plans to Planning Commission and City Council at least once to receive feedback and direction. Provide a summary of comments/suggestions.

**Completion Date: January 15, 2012**

**Project Outcome 3:** City of Burien has actively supported policy, systems and environmental changes that result in increased access to healthy food for the most at risk populations in the City, with an emphasis on school-age children.

**Task 3.1: Partner in the development of policies, economic incentives and/or land use patterns and zoning which encourage consumption of healthy food and/or reduced consumption of unhealthy food.**

**Deliverables:**

- a) Provide CPPW consultant available existing land use policies, community visions or goals related to community gardens, p-patches, farmers markets, economic development, urban farming and/or food establishments.
- b) Seek technical assistance from PHSKC and/or their consultants on draft policies or plans which increase access to healthy food.

- c) Present HHC Coalition findings and preliminary plans to Planning Commission and City Council at least once to receive feedback and direction. Provide a summary of comments/suggestions.
- d) If designated as a high priority areas, provide the name and contact information of an internal liaison from the HHC Coalition to consult with the University of Washington's Northwest Center for Livable Communities with respect to possible policy, systems and/or environmental changes which can be considered by the HHC Coalition that might serve to increase access to healthy foods and physical activity for residents in the city of Burien and surrounding communities.

**Completion Date: September 15, 2011**

**Project Outcome 4:** City of Burien has actively supported policy, systems and environmental changes that result in the adoption of nutritional standards in City owned and operated facilities and healthy food procurement policies across departments.

**Task 4.1: Create a HHC Coalition workgroup composed of staff actively engaged in programs that serve or offer food to develop and adopt nutrition guidelines**

- a) Submit a list of with staff membership, affiliation and approximate number of individuals served by establishment represented.
- b) Submit a HHC Coalition workgroup work plan to PHSKC.

**Completion Date: June 30, 2011**

**Task 4.2: Develop acceptable nutritional standards**

- a) If necessary, consult with PHSKC staff or their consultants on the development of nutritional standards in City owned and operated facilities and healthy food procurement policies.
- b) Complete and provide an assessment of food service in the following areas:
  - Procured by the City for employees and the general public (e.g. in cafeteria settings or food provided at meetings/events).
  - Food procured by the City and offered in meal and or snack programs that the City oversees and/or contracts for (e.g. jails, hospitals, child care, after-school, camps).
  - Sold in vending machines located on City property.
- c) Submit a work plan to PHSKC which addresses all or some of the above areas.

**Completion Date: October 1, 2011**

**Task 4.3: Implement nutritional standards policies and food procurement systems in City owned and operated facilities.**

- a) Determine whether current food contracts meet new standards.
- b) If needed, negotiate new contracts with food suppliers or sign contracts with new suppliers which meet nutritional standards.
- c) Provide a summary report to PHSKC with nutritional standards, compliance plan and sustainability.

**Completion Date: February 1, 2012**

**Project Outcome 5:** City of Burien has actively supported the development and adoption of joint use agreements

**Task 5.1:** Form an effective partnership to develop, adopt and implement joint use agreements.

- a) Provide a list of membership for a HHC Coalition "joint use taskforce" with partners in the Highline School District, etc.
- b) Provide a model joint use agreement to PHSKC and HHC Coalition partners for review.
- c) Produce a work plan and timeline for adoption of joint use agreements (include sites, population served and activities).
- d) Provide signed copies of joint use agreements.

**Payment:** Upon receipt and acceptance of deliverables, *City of Burien* will be reimbursed for costs incurred based on tasks completed.

DRAFT



**CITY OF BURIEN, WASHINGTON**

**DATE:** July 27, 2010  
**TO:** Mayor McGilton and City Council  
**FROM:** Jan Vogee, C.B.O., Building Official  
**SUBJECT:** Construction and Land Use Permit Activity Report for 2<sup>nd</sup> Quarter 2010

**1. CONSTRUCTION-RELATED PERMITS ISSUED—QUARTERLY:**

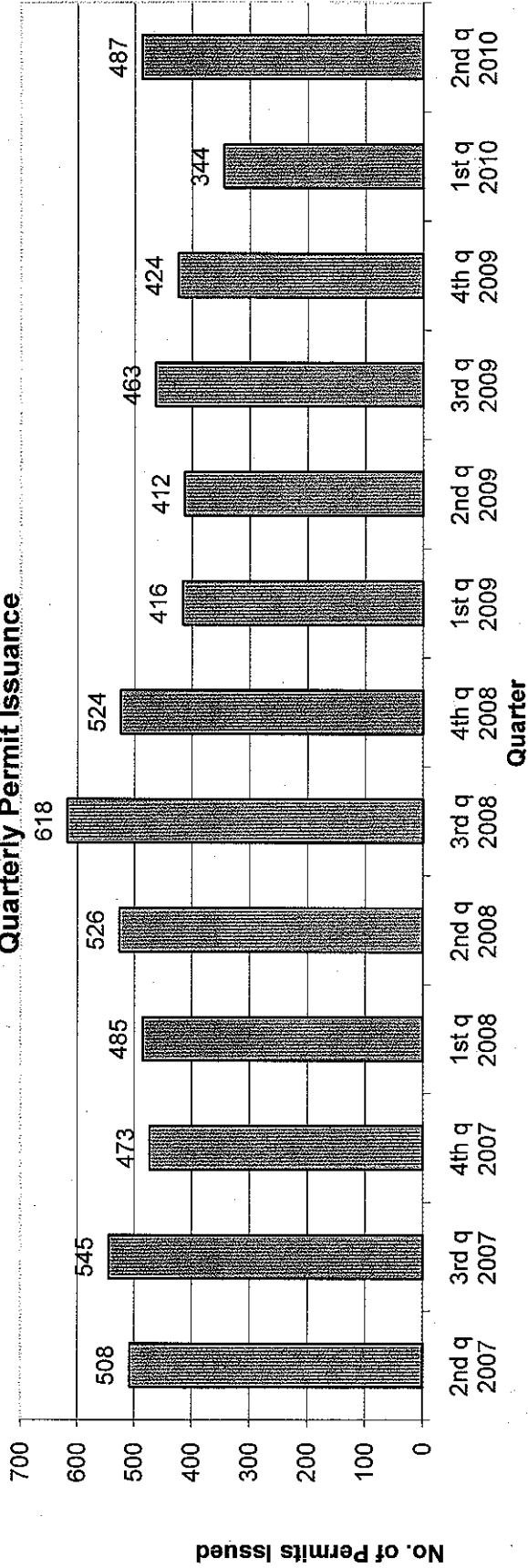
The chart below shows the number of different construction-related permits issued over the past three years, along with the revenues generated by those permits. Permit activity in the 2<sup>nd</sup> quarter of 2010 has shown a moderate increase in all areas. Some of the increase can be attributed to the annexation of North Burien. The majority of Construction permits continue to be for Tenant Improvement and Single family additions or remodels.

ISSUED PERMITS	2007			2008			2009			2010			
	2nd q	3rd q	4th q	1st q	2nd q	3rd q	4th q	1st q	2nd q	3rd q	4th q		
Building	100	92	81	123	156	139	100	57	73	81	54	54	62
Demolition	8	15	5	10	13	14	15	11	10	24	18	8	24
Electrical	191	187	165	156	168	212	155	134	128	124	136	112	172
Fire Protection	8	24	19	14	20	19	22	17	14	7	15	9	11
Mechanical	61	65	66	49	47	69	89	61	48	62	87	47	77
Plumbing	26	28	42	39	28	44	49	27	34	43	32	19	32
Right-of-Way	85	108	72	74	72	96	64	80	63	96	61	60	95
Sign	29	26	23	20	22	25	30	29	42	26	21	35	24
<b>TOTALS</b>	<b>508</b>	<b>545</b>	<b>473</b>	<b>485</b>	<b>526</b>	<b>618</b>	<b>524</b>	<b>416</b>	<b>412</b>	<b>463</b>	<b>424</b>	<b>344</b>	<b>487</b>
Revenues	\$229,807	\$177,751	\$213,513	\$243,162	\$443,654	\$243,390	\$192,716	\$100,867	\$131,322	\$162,794	\$112,182	\$132,450	\$148,000
Valuation (\$millions)	\$16.7	\$25.2	\$18.7	\$11.8	\$54.8	\$25.2	\$15.8	\$3.9	\$9.1	\$7.0	\$3.2	\$3.9	\$5.2

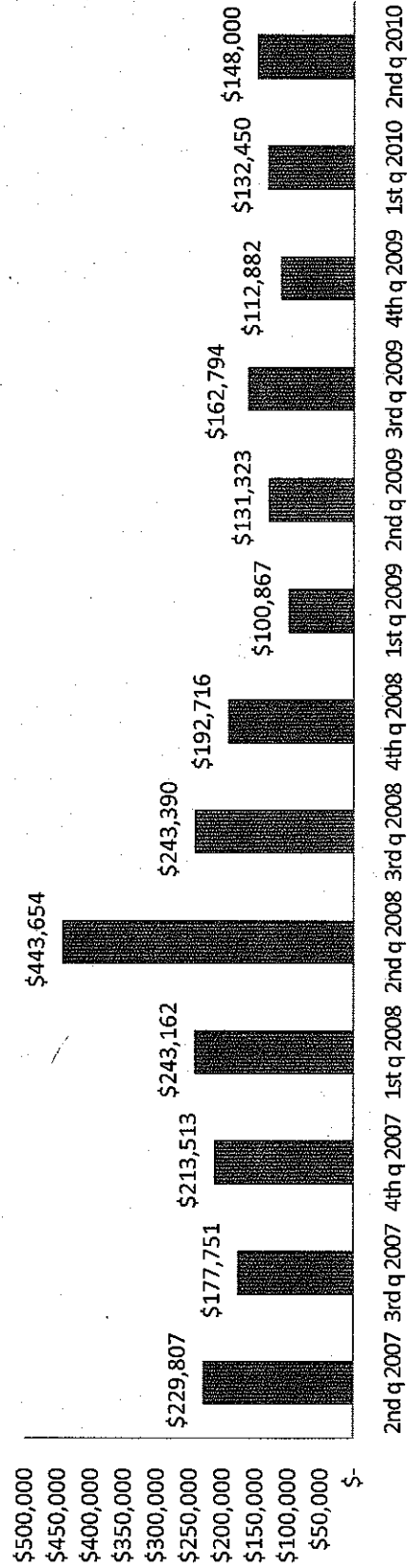
**CONSTRUCTION-RELATED PERMITS ISSUED--ANNUAL SUMMARY:**

	2005	2006	2007	2008	2009	1 <sup>st</sup> half 2010
Permits Issued	1768	2003	2074	2153	1715	831
Total Revenues	\$ 683,345	\$ 1,005,796	\$ 916,181	\$ 1,122,922	\$ 507,866	280,450
Total Valuation	\$ 39,484,000	\$ 65,308,000	\$ 97,574,866	\$ 107,568,900	\$ 23,073,791	\$ 9,125,248

### Quarterly Permit Issuance



### Revenues



## 2. E-PERMITS – (MyBuildingPermit.com)

In the 4<sup>th</sup> quarter of 2006, the City began accepting and issuing simple electrical, mechanical, plumbing and re-roof permit applications online through <http://www.mybuildingpermit.com>. Online submittal and issuance of permits is an expanding technology that directly benefits our customers. Currently, the MyBuildingPermit.com website can be used to assist customers obtain simple over the counter residential type permits. Not all permit types are currently eligible for online permitting (such as building permits, sign permits and other permits that require plan review). The participating jurisdictions have been given approval to proceed with an E-plan project which will further develop the website capabilities to allow all permit types, including those needing review, to be processed and issued on line. Phase 1 of this project starts in August 2010.

Current services also include the ability to schedule inspections, and check on permit status as well as access inspection checklists and “how to” construction tip sheets. City staff participates on the committees responsible for maintaining and updating the information on this shared website.

The chart below shows the number of eligible permits that have been issued on line in relation to the total number of permits issued by the city for each permit type.

E-PERMITS ISSUED	2007		2008		1 <sup>st</sup> q 2009		2 <sup>nd</sup> q 2009		3 <sup>rd</sup> q 2009		4 <sup>th</sup> q 2009		2009 Totals		1 <sup>st</sup> q 2010		2 <sup>nd</sup> q 2010	
	Totals		Totals		2009	%	2009	%	2009	%	2009	%	2009	%	2009	%	2010	%
Building (Re-roof)	2		3/43	(7%)	1/3	(33%)	0/11	(0%)	1/13	(8%)	0/6	(0%)	2/36	(6%)	2/6	(33%)	2/5	(40%)
Mechanical	104	(46%)	68/160	(43%)	33/60	(55%)	21/54	(39%)	34/61	(56%)	45/76	(59%)	133/251	(53%)	25/45	(56%)	46/82	(56%)
Plumbing	31	(32%)	37/108	(34%)	12/35	(34%)	8/50	(16%)	6/28	(21%)	18/33	(30%)	36/146	(25%)	5/17	(29%)	8/33	(24%)
Electrical	96	(13%)	93/520	(18%)	28/122	(23%)	29/123	(24%)	31/137	(23%)	29/120	(24%)	117/502	(23%)	28/109	(26%)	42/177	(24%)
<b>TOTALS</b>	<b>233</b>	<b>(22%)</b>	<b>201/831</b>	<b>(24%)</b>	<b>74/220</b>	<b>(34%)</b>	<b>58/238</b>	<b>(24%)</b>	<b>72/239</b>	<b>(30%)</b>	<b>84/238</b>	<b>(35%)</b>	<b>288/935</b>	<b>(31%)</b>	<b>60/177</b>	<b>(41%)</b>	<b>98/297</b>	<b>(33%)</b>

**4. MAJOR CONSTRUCTION PERMITS ISSUED (over \$400,000 valuation):**

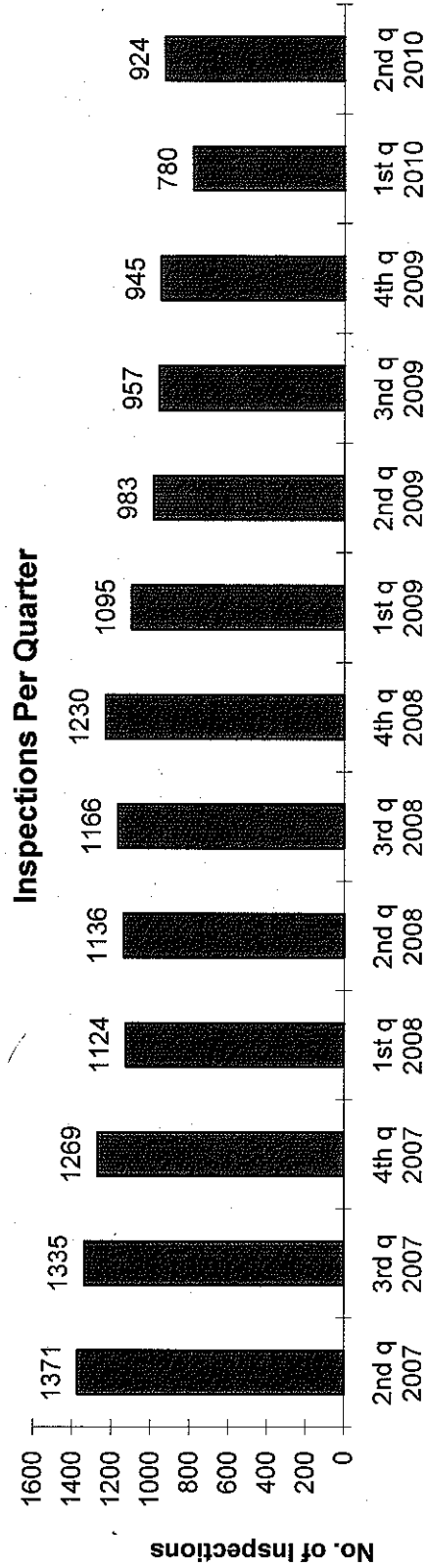
No major commercial construction permits were issued in the 2<sup>nd</sup> quarter of 2010. The following table shows significant residential permits with a valuation over \$400,000.

Permit No.	Address	Project or Applicant	Project Description	Valuation	Issued
MEC-10-0397	2863 SW 169TH ST	Mades Residence	REPLACE EXISTING 5-TON HEAT PUMP WITH SAME	\$988,714	04/01/2010
BLD-10-0176	12357 15TH AVE SW	Shorewood View / Lot #1	CONSTRUCT NEW SFR / ATTACHED GARAGE	\$430,342	04/12/2010
BLD-10-0486	1611 SW 152ND ST	Skarbo Residence	CONSTRUCT NEW SFR / ATTACHED 2-CAR GARAGE	\$653,200	05/12/2010

**5. CONSTRUCTION INSPECTIONS:**

Burien's Building inspectors perform a variety of building, electrical, plumbing and mechanical inspections in addition to performing plan reviews and assisting with public information. Inspection requests can be called into a voice mail system (206-248-5525), or submitted online through the City's website or [www.mybuildingpermit.com](http://www.mybuildingpermit.com).

INSPECTIONS	2nd q 2007	3rd q 2007	4th q 2007	2007 Total	1 <sup>st</sup> q 2008	2 <sup>nd</sup> q 2008	3rd q 2008	4th q 2008	2008 Total	1 <sup>st</sup> q 2009	2 <sup>nd</sup> q 2009	3 <sup>rd</sup> q 2009	4th q 2009	2009 Total	1 <sup>st</sup> q 2010	2 <sup>nd</sup> q 2010
No. of Inspections	1371	1335	1269	5630	1124	1136	1166	1230	4656	1095	983	957	945	3980	780	924
Average No. of inspections per day per inspector	7.1	7.1	6.8	7.5	6.0	5.9	6.1	6.7	6.2	6.0	6.3	6.0	6.1	6.4	5.1	5.8



**6. NORMANDY PARK PLAN REVIEWS AND INSPECTIONS:**

In January, 2006, Burien began providing plan review and inspection services to the City of Normandy Park. These services are provided by Burien's Building Official and our three inspectors.

The following chart shows the number of plan reviews and inspections performed by Burien staff on behalf of Normandy Park.

	2006 Total	2007 Total	1 <sup>st</sup> q 2008	2 <sup>nd</sup> q 2008	3 <sup>rd</sup> q 2008	4 <sup>th</sup> q 2008	2008 Total	1 <sup>st</sup> q 2009	2 <sup>nd</sup> q 2009	3 <sup>rd</sup> q 2009	4 <sup>th</sup> q 2009	2009 Total	1 <sup>st</sup> q 2010	2 <sup>nd</sup> q 2010
No. of Plan Reviews + Other	48	77	15	19	50	41	125	10	18	18	10	56	13	11
No. of inspections	672	1242	392	333	424	324	1473	224	323	243	245	1035	176	235
Average No. of inspections per day	2.7	4.9	6.3	5.2	6.6	5.3	5.9	3.7	5.5	3.8	4	4.2	2.9	3.7

## 7. LAND USE PRE-APPLICATION MEETINGS:

Pre-application meetings are required for most planning and land use-related actions. Meetings are held every other Thursday for up to 4 pre-application reviews. Staff from planning, building, public works, fire, and police attends as needed to discuss fatal flaws and to identify various requirements for a proposed development. A written report is provided to the applicant, as well as meeting minutes. Although this service requires a substantial amount of staff time, it has proven to be valuable to both the applicant and the city and helps to expedite the formal review later in the process. The following chart shows the number of pre-application reviews by project type.

Pre-Application Project Type	2005 Total	2006 Total	2007 Total	2008				2008 Total	2009				2009 Total	2010	
				1 <sup>st</sup> q	2 <sup>nd</sup> q	3 <sup>rd</sup> q	4 <sup>th</sup> q		1 <sup>st</sup> q	2 <sup>nd</sup> q	3 <sup>rd</sup> q	4 <sup>th</sup> q		1 <sup>st</sup> q	2 <sup>nd</sup> q
Short Plat (4 or fewer lots)	28	18	14	4	1	2	2	9		1	1		2	4	
Subdivision (5 or more lots)	3	7	5	1	2	1		4							
Multi-Family	4	4	1		2	2		4							
Critical Area Review—Single-Family	19	11	17	1	3		1	5		1	1		2		
Critical Area Review—Other	2	3	1		1	1		2			1		2	1	
Commercial/Mixed Use—New	14	7	8	3	1	1	1	6		1	2		4	1	2
Commercial/Mixed Use—Addition, Renovation	3	4	7		1	1	1	3			1	2	4	3	
Change of Use	3	1	1	1				1							1
Other	7	10	2	2	2		1	5		1	1	1	7	2	
<b>TOTALS</b>	<b>83</b>	<b>65</b>	<b>56</b>	<b>12</b>	<b>13</b>	<b>8</b>	<b>6</b>	<b>39</b>	<b>3</b>	<b>7</b>	<b>5</b>	<b>6</b>	<b>21</b>	<b>11</b>	<b>3</b>

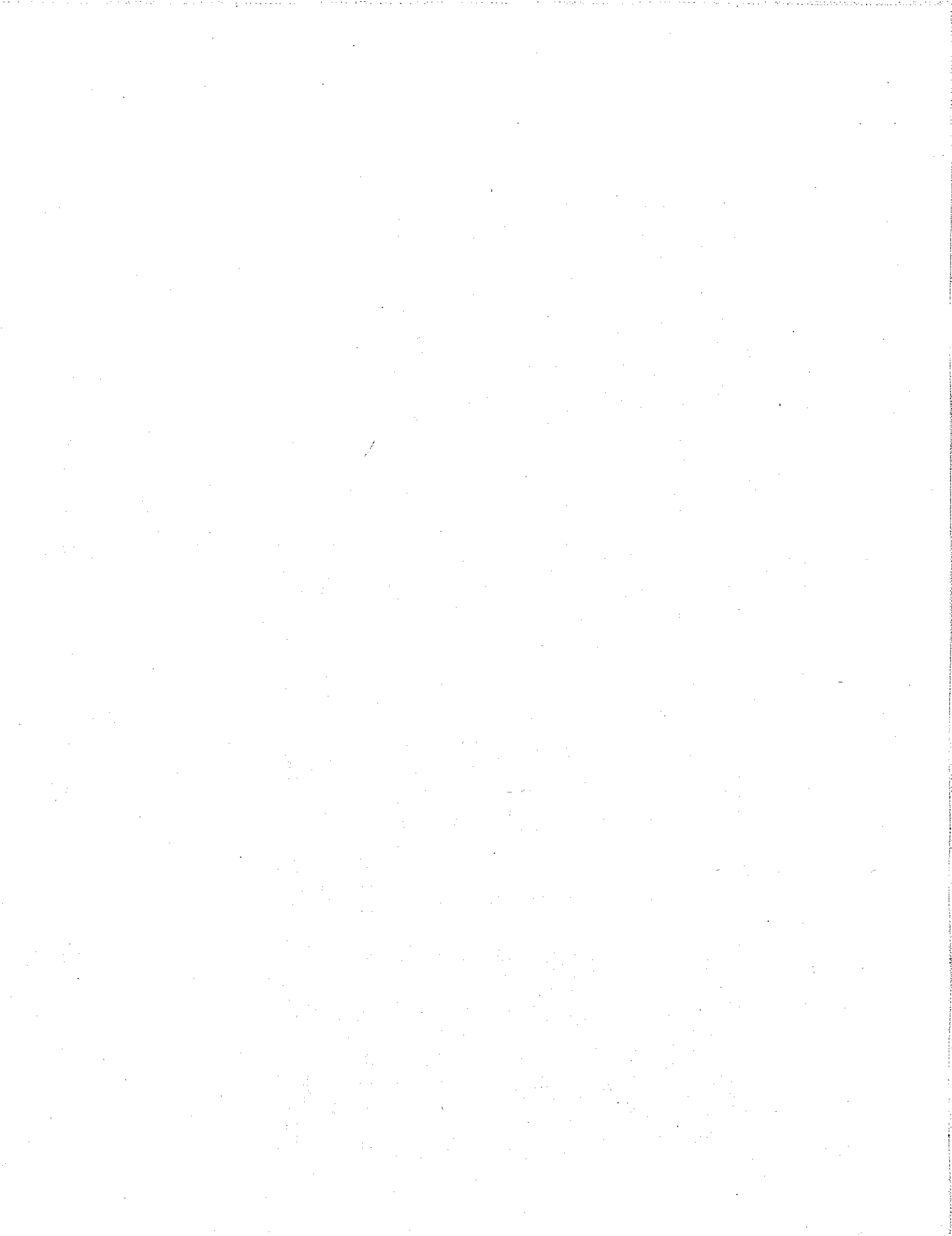
### 8. LAND USE APPLICATIONS:

We received the following types of planning and land use applications, categorized as shown below.

Project Type	2005 TOTAL	2006 TOTAL	2007 TOTAL	2008 TOTAL	1 <sup>st</sup> Q 2009	2 <sup>nd</sup> q 2009	3 <sup>rd</sup> q 2009	4 <sup>th</sup> q 2009	2009 TOTAL	1 <sup>st</sup> Q 2010	2 <sup>nd</sup> q 2010
Accessory Dwelling Unit	11	3	11	9	5	3	1		9	1	3
Critical Area Review—Admin.	1	5	7	2							
Critical Area Review—Type 1	7	3	2	1							2
Lot Line Adjustment	7	2	15	6	1	1	3	3	8		
Land Use Review—Type 1	9	15	9	5	3	2		1	6		
Land Use Review—Type 2	3	0	1	1		1			1	1	
Land Use Review—Type 3	2	3	0	1	1				1		
Master Sign Plan	1	1	1	2				1	1		
Multi-Family Tax Exemption	0	0	1	0							
Rezone	0	1	0	0		1			1		
Shoreline Exemption	2	4	7	4	1			1	2		
Short Plat--Preliminary	18	11	11	5				1	1	2	3
Short Plat--Final	8	9	15	7	2		1		3		
Subdivision--Preliminary	3	3	4	3							
Subdivision--Final	1	3	0	1							
Tree Removal Permit	15	16	17	9	2	4	4	3	13	7	8
Temporary Use Permit	13	9	7	3		2			2		
<b>TOTALS</b>	<b>101</b>	<b>88</b>	<b>108</b>	<b>59</b>	<b>15</b>	<b>14</b>	<b>9</b>	<b>10</b>	<b>48</b>	<b>11</b>	<b>17</b>

### 9. LAND USE DECISIONS ISSUED:

	2005	2006	2007	2008	2009	2010 (1 <sup>st</sup> q)	2010 (2 <sup>nd</sup> q)
Number of Decisions Issued	43	34	30	16	15	2	6
Percent Issued By Target Date	74%	79%	67%	69%	80%	50%	100%



**CITY OF BURIEN, WASHINGTON**

**Art Commission  
MEETING MINUTES**

**Date:** April 27, 2010

**Time:** 6:30 p.m.

**Arts Commission Members Present:**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Shelley Brittingham | <input checked="" type="checkbox"/> Virginia Wright |
| <input checked="" type="checkbox"/> Donna DiFore        | <input checked="" type="checkbox"/> Robbie Howell   |
| <input checked="" type="checkbox"/> Rochelle Flynn      | <input checked="" type="checkbox"/> Dane Johnson    |
| <input type="checkbox"/> Victoria Hall                  | <input checked="" type="checkbox"/> Kathy Justin    |

**Staff Present:**

Gina Kallman, Cultural Arts Supervisor

**Guests:**

Laurie Haslund, Burien Arts Board of Directors

Susan Woltz, Burien Arts Board of Directors

**Recognition**

The Arts Commission recognized Rochelle Flynn for her eight years served on the commission and many projects completed such as the Arts Summit, Downtown Art Walks, and many years as chair of the commission. Rochelle was awarded a certificate of appreciation.

**Minutes**

Meeting called to order. March minutes approve as corrected.

**Arts and Culture Grant—Burien Arts**

Shelley spoke about the resubmission of the Burien Arts grant for Burien Arts and Culture funding as lead for the Arts and Culture Grant committee. The arts commission committee believed that the \$2,000 funding should remain to support the organization as they repurpose. The committee hoped these funds would help stabilize the organization, as well as help them bring the proposed beneficial exhibitions and performances to the community. The committee was concerned that the Page Turner exhibition was closed early, and would like the organization to keep the Arts Commission updated quarterly of what is happening with the organization and the proposed projects. The arts commission approved the grant for \$2,000 with a quarterly report. Gina will send a contract to the Burien Arts board president.

Laurie Haslund from Burien Arts discussed the Strawberry Festival and their sponsorship for the event. They will be setting up a display of vintage eyewear and clothing along with Two French Hens. Burien Arts will also do vintage evaluations and a dress up space for the community to take pictures at. Dane called it the Burien Arts slightly used road show. They have also called the Burien Little Theatre to see if they are interested in partnering. BA is also doing a musical instrument petting zoo with Ryan Burns of the Burien School of Music and Art. The music booth will also offer mini lessons. BA is also working on bringing a bicycle powered snow cone machine to the event to make mini strawberry sno-cones. Highline Hospital is interested in volunteering at the sno-cone booth. Laurie asked Gina to let her know what is happening with the face painting booth. Laurie also mentioned that BA is still looking at the option of having an

artist do a caulk art piece at the event. Shelley suggested they talk to the Bellevue Art Museum about possible artists.

## **AREAS OF FOCUS REPORT**

### **VISUAL ARTS**

Arts Education— Donna and Victoria spoke to business owners on 153rd about the banner project and the business owners were very positive. The owners were very excited about 153<sup>rd</sup> getting some much needed attention. Some of the businesses are interested in helping financially but wanted to get some type of recognition. Donna and Victoria would love to have the banners up by the July 4<sup>th</sup> parade but they still need to do a lot of work. They also need to create a simple brochure about the project. Donna will approach Rainier Industries to find out prices for installation and creation of banners and brackets. The Arts Commission chose to postpone a vote to use Public Arts money until the May meeting.

Public Art— Dane presented a B/ IAS wrap up presentation video. The video will be shown at the April 28<sup>th</sup> Ignition NW meeting as a final wrap up for the project. Dane and Kathy have also started a discussion with artist Mike Ross about bringing his sculpture “Big Rig Jig” to Burien. Dane and Kathy discussed the City of Seattle “Holding Patterns” project and how it was inspired by the B/ IAS project. The Public Art Committee will meet in the next month to start creating a policy for use of the Public Art Fund. Gina updated the commission on the status of the sculpture being created by Puget Sound Skills Center for the Burien Community Center. At this time the sculpture is in process, although a bit behind due to late delivery of donated materials. The sculpture of a lighthouse on steel rocks should be installed in mid-June.

Arts and Economic Development— The committee met on April 26<sup>th</sup> to discuss plans and goals for the year. They began by reviewing Burien Economic Development plan and would like to continue working with BEDP. The details of the relationship with BEDP to be determined. The committee will meet with Dick Loman to see if city is interested in usage of branding.

### **Staff Report**

Highline Arts Council Update—The Arts Council will be finishing its recommendations on arts in the Highline School District by the end of May. Those recommendations will then be presented to the school board on June 2<sup>nd</sup>.

Wild Strawberry Festival—The festival (June 19-20) schedule is almost finished and listed on the festival website, [www.burienstrawberryfestival.org](http://www.burienstrawberryfestival.org). The event has been relocated to Town Square Parks and will have a bike fair, trapeze artists, green demos, art demos, rat city rummage, and more.

WRPA Arts Summit—City staff Alisa Savage and Gina Kallman attended the Arts Summit held at the Murano Hotel in Tacoma on April 13<sup>th</sup>. Topics discussed were sponsorship, the Auburn Artrageous event, Tacoma’s use of the arts for economic development, and partnering in the arts.

Meeting adjourned

**CITY OF BURIEN, WASHINGTON**

**Art Commission  
MEETING MINUTES**

**Date:** May 24, 2010

**Time:** 6:30 p.m.

**Arts Commission Members Present:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Shelley Brittingham      | <input checked="" type="checkbox"/> Dane Johnson | <input checked="" type="checkbox"/> Virginia Wright |
| <input type="checkbox"/> Donna DiFiore            | <input checked="" type="checkbox"/> Kathy Justin |   |
| <input type="checkbox"/> Victoria Hall            | <input checked="" type="checkbox"/> Ted Ottinger |   |
| <input checked="" type="checkbox"/> Robbie Howell | <input checked="" type="checkbox"/> Debbie Thoma |   |

**Staff Present:**

Rochelle Flynn, Parks Dept Program Assistant

**Guests:**

Michael O'Neill, Interior Designer

**Minutes**

Meeting called to order. Since only 4 of the members present had been at the April meeting, it was determined that we did not have a quorum to approve the minutes. A decision was made to postpone approval of the April minutes until the June meeting. The members will then approve both the April and May minutes.

**Introductions**

Kathy introduced the new Commissioners, Ted Ottinger and Debbie Thoma, and welcomed them. She also introduced Michael O'Neill, an interior designer and new Burien resident who was invited by Gina to attend a meeting. Kathy asked Ted and Debbie to speak a little bit about their backgrounds and their interest in the arts. Ted is a retired teacher and has experience in the theater. Debbie has been a long time coordinator/volunteer for the PTA "Reflections" program, a juried art competition for students of all ages. She has also been active in Art Docent programs in local schools. Both new Commissioners will attend an orientation on June 8 at 3:30 pm.

**"AREAS OF FOCUS" REPORT**

**Arts Education** — Update on banner project for 153<sup>rd</sup> street. Kathy gave a brief history and update of the banner project for the benefit of the new members. The schools involved were Gregory Heights Elementary, Sylvester Middle School, and Highline High School. We are currently waiting to hear back about production costs before proceeding further with the project.

**Public Art**—The Public Art committee had its first meeting to discuss a comprehensive plan for funding, acquisition, and placement of public art. Dane explained how the 1% for Public Art Fund works. There is \$47,000 currently in the fund. The committee will looking at fiscal contributions and revisiting current policies and procedures for the fund's management. Some of the questions that arose are:

- What's the basic vision for public art in the city of Burien?
- What's the best way to leverage the public art fund?
- How do we refill the fund after we spend the money?

The committee will be working on a proposal to bring to the Commission.

Kathy and Rochelle explained a little about the existing Public Art program for the benefit of the new members and guests. Some discussion followed.

Michael asked if public art was only sculpture and only used in external, outdoor places.

Kathy talked about the new sculpture coming to the Atrium at the new Community Center. She spoke about the history of Puget Sound Skill's Center's previous "Eagle" sculpture at B/IAS.

Michael asked if the Commission receives funds from the Strawberry Festival. Some discussion followed as to how the Arts Commission, the Parks Department, the Arts and Culture Fund, and the "1% for the Arts" operate.

In response to questions from Ted and Michael, a discussion followed about various events including Art Walks/Fairs, Empty Space Storefronts showcasing art, "Arts-A-Glow", Strawberry Festival, Farmers Market (Discover Burien sponsors), etc.

A discussion also followed about the origin and management of B/IAS and all its surrounding artwork. There was more discussion regarding the use of that space in the future. A new movie theater may be located in the downtown but will likely look at a different parcel of land than B/IAS, most likely where the original City Hall was located.

Michael wondered if there was a design review committee for the city.

#### **Arts and Economic Development—No Report**

**Other**--Dane talked briefly about Kathy & Gina's meeting with the organization, ArtsSpace. Research is available on live/work spaces for artists and there was a discussion about the City's shortage of quality performance and studio space. Additional discussion followed about the using existing vacated businesses, i.e. the Nissan dealership as potential performance spaces.

#### **Staff Report**

**Wild Strawberry Festival**—The festival is happening June 19-20 at it's new location in Town Square Park. The schedule is listed on the festival website, [www.burienstrawberryfestival.org](http://www.burienstrawberryfestival.org). Rochelle passed out posters and asked the members if they would be willing to put some up at various locations. Postcards are also available for distribution.

The meeting was adjourned.

**CITY OF BURIEN, WASHINGTON**  
**Parks and Recreation Advisory Board**  
**MEETING MINUTES**  
**Date – June 9, 2010**  
**Burien Community Center**  
**Time - 6:00 PM**

**BOARD MEMBERS PRESENT**

Chris Ndifon            Hiede Holmes            Larry Moormeier            Jean Spohn  
  
Ted Fosberg            Ed Dacy            Sheryl Knowles

**BOARD MEMBERS ABSENT**

**STAFF PRESENT**

Steve Roemer, Parks Development and Operations Manager

**GUESTS PRESENT**

None

Ted Fosberg called the meeting to order at approximately 6:05 PM.

**CITIZEN COMMENT**

None

**ADDITIONS TO AGENDA & AGENDA REVIEW**

None

**MEETING MINUTES**

The minutes from the May 12, 2010 meeting were approved 6/0/0, with minor edit.

**AGENDA AND ACTION ITEMS**

None

**FUTURE AGENDA ITEMS AND/OR QUESTIONS**

- Community Garden topics, as necessary and a tour of existing community gardens
- Parks Capital projects updates
- 2010/2011 Parks budget
- Annexation as related to the parks and tour of new parks
- Update on volunteer activities
- Recreation program updates
- Potential for future passive recreational opportunities in parks, ie. frisbee golf, bocce ball.

- Impact of annexation on recreation staff.

#### **FOR THE GOOD OF THE ORDER**

- Steve Roemer spoke of the Puget Sound Nearshore Estuary Restoration Program (PSNERP) meeting on June 9<sup>th</sup> in Seattle, which focused on Puget sound shoreline restoration priorities from a very broad perspective. One speaker mentioned Seahurst's recent listing as one of four U.S. beaches named Best Restored Beach for 2010 by the American Shore and Beach Preservation Association.
- Jean Spohn spoke of the current insect monitoring work being done at Seahurst by the University of Washington. They are gathering information on the impact of shoreline armoring and its removal to insect populations, as this affects available food sources for fish which forage along the Puget Sound shorelines.
- Jean reminded all about the upcoming Strawberry Festival events and also the need for any additional volunteers.
- Steve updated all on the status of the new community garden, which has all plots full and is very actively being used.
- The meeting was adjourned at 6:30pm.

Respectfully submitted by Steve Roemer, Parks Manager, Parks, Recreation & Cultural Services



# Burien

*Washington, USA*

400 SW 152nd, Suite 300, Burien, WA 98166  
Phone: (206) 241-4647 • FAX (206) 248-5539  
[www.burienwa.gov](http://www.burienwa.gov)

---

**DATE:** July 20, 2010  
**FOR RELEASE:** July 22, 2010  
**CONTACT:** Public Works Department  
Telephone: (206) 248-5521

## CITY OF BURIEN PUBLIC HEARING NOTICE

The City of Burien will hold a public hearing on Monday, August 2, 2010, for the purpose of:

**Receiving public comments on the 2011 through 2016 Six-Year Transportation Improvement Program (TIP).**

The public is encouraged to participate by providing the Council with their comments on the 2011-2016 Transportation Improvement Program. The primary importance of the Six (6) Year Transportation Improvement Program is that, in most cases, local projects must be included in the TIP to be eligible for state and federal grant programs.

The hearing will be in the Council Chambers at Burien City Hall, 400 SW 152<sup>nd</sup> Street, at approximately 7:00 p.m.

*Sign language and communication in alternate format can be arranged given sufficient notice. Please contact the City Clerk's office at (206) 248-5517.*

###

Published in The Seattle Times: July 22, 2010

cc: Burien City Council  
Burien City Staff  
Burien Library  
B-Town Blog  
Discover Burien

Highline Times  
Seahurst Post Office  
Web site: [www.burienwa.gov](http://www.burienwa.gov)  
White Center Now

