



King County

Department of Assessments
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JUL 19 2010

Lloyd Hara
Assessor

CITY OF BURIEN

Dear Mayor and City Council Members:

An important new source of revenue to support your city is the property tax collected from new construction. I am requesting that each city submit their building permits and CAD drawings to the Department of Assessments in digital formats. With the exception of the Cities of Bellevue, Tukwila and Federal Way, your city submits paper copies of your building permits and architectural drawings to the Assessor.

There are reasons why this change is important:

1. Cost savings
 - a. it eliminates multiple handling of data, labor costs
 - b. reduces errors
2. Eliminates copying and paper costs
3. Reduce postage costs
4. Reduce storage costs of originals
5. Help the environmental by reducing paper
6. Revenue enhancement by assuring that new construction data is captured early and quickly with a simple mouse click; data is updated in a more timely manner
7. Smart management-best practices

As Assessor, I would like to capture as much new construction for your city as soon as possible but, I need your help with our limited resource and additional budget cuts next year. Sending me electronic permit data will help my appraisers be more efficient and timely at picking up new construction. I would ultimately like to see you capture and share electronic building and site plans with me. As of right now, we have to redraw the building floor plan from paper copies which takes a lot of time; time that can be spent picking up new construction.

Please contact and work with my IT Director, Hoang Nguyen at 206-296-0260 on this important project.

Thanks for your cooperation

Lloyd Hara
King County Assessor

CFTR: 08/08/10
CC: Community Development

