



Burien

Washington, USA

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www.burienwa.gov

MEMORANDUM

TO: Honorable Mayor and Members of the City Council
FROM: Mike Martin, City Manager
DATE: February 7, 2011
SUBJECT: City Manager's Report

I. INTERNAL CITY INFORMATION

A. Annual Utility Tax Relief Program Update for 2010

The annual processing of the Utility Tax Relief Program for Low-Income Burien residents has been completed for 2010. There were 60 Burien households who participated in the program and they will receive a collective total of \$2,095 in reimbursements for the Burien utility taxes they paid on regular telephone services and cable television services in 2010. The average reimbursement amount per household was \$35. Reimbursement checks will be issued in early February. Participants who have gas and/or electricity with Puget Sound Energy will have the Burien utility tax removed from their bills for 2011.

B. IT Update

Here are a few of the things that the IT Division is working on:

- In February we are planning to go live with "CityWorks", our new Public Works asset tracking and work-ticketing system. Before then we will meet with contractors from the City of Kent who will share their expertise about how they gave their field crews, i.e. police, fire, public works, remote computer connectivity back to the mother-ship. (We greatly appreciate their assistance in this endeavor.)

We've also been working with:

- Public Works and Police: on installation and configuration of security cameras in the city hall/library parking garage and traffic monitoring cameras at major intersections in town.
- Parks: to make their reader board (the brightly colored display on SW 148th St. just south of the Community Center) accessible to city hall staff for posting emergency operations messages.

C. City of Burien Website Statistics – 2009/2010 (Site Went Live Nov. 2008) (Pg. 91)

Statistics show that the number of site visitors to our city website (www.burienwa.gov) is still on the rise. However the number of new vs. returning visitors has leveled off at exactly 50% each. The list of “most popular search terms” contains the usual items: jobs/employment, annexation, business license and maps, along with the addition of shoreline master program and animal control. See attachment for details.

D. Transit Oriented Development Meeting – January 26, 2011

Economic Development staff introduced Transit Oriented Development (TOD) developers Wasatch Development Co. and Alliance Properties to top management at the King County Housing Authority in a meeting held at the Burien City Hall. This was a high-level meeting to discuss ways and means of financing and possibly working together on the construction of affordable, work force apartments on the remaining land at the south side of the parking garage. This would be the final phase of the TOD and the goal is to begin construction toward the end of this year when the garage is completed.

As a next step, it was agreed that Wasatch would prepare a business model of the financing needed together with a sources and uses of cash study for the apartment building costs, prior to scheduling the next meeting of the group.

E. Coastal Flood Hazard Study of Shorelines in Incorporated King County

King County River and Floodplain Management Department has received a grant from FEMA to perform a Coastal Flood Hazard study of the Shorelines in the incorporated areas in King County. The County has contracted with Northwest Hydraulic Consultants of Tukwila to prepare this study.

Initial mapping is expected to be available for jurisdiction review in May/June 2011 with a meeting to follow in July. The flood study mapping and documentation would be submitted to FEMA in September, with complete sets of all materials provided to Cities and the State. The information will then be reviewed by a FEMA's consultant and merged with other current data.

Preliminary maps would be published around the end of 2011. Cities would have 30 days to review and comment with a possible follow up meeting. After that there would be a 90 day appeal period. Final maps would be published in 2013. It is unclear at this time how the City of Burien's recent flood study completed in 2009 to establish “V” zone elevations and current study to establish “A” zone elevations will be incorporated into the County's study. Further discussions and meetings are planned.

F. Two New Employees Added to Public Works Drainage Crew

The Public Works Department has added two new temporary full-time employees to its Drainage Crew. This now brings the total crew for the Operations and Maintenance Division to 11, including the Operations and Maintenance Manager.

G. Burien Keeps Residents Up-to-date

In addition to using Radio Free Burien, the City website, Channel 21, and the road update telephone line; BurienALERT will also be used to announce major road and traffic interruptions caused by the asphalt overlay and other projects.

H. City of Burien Recognized for Transportation Planning Efforts

Last month at the Cascade Bicycle Club's annual volunteer appreciation event, the City of Burien was chosen for recognition by the Cascade Bicycle Club's Advocacy Director, David Hiller. Hiller pointed to the efforts of local citizens to work with City staff and elected officials to identify opportunities to make Burien more walkable and bikeable. While acknowledging that work is still needed to follow through with complete streets policies, Hiller applauded the City's partnership with community members to deliver the B-Town Bike Fair, the formation of the Healthy Highline Community Coalition, and the work of area citizens and volunteers to elect transportation advocate, Joe Fitzgibbon, to the state legislature. Burien resident and cycling advocate, Brooks Stanfield was on hand to receive the Club's Advocacy Volunteer of the Year award.

I. Moshier Arts Center Gets a Fresh Coat of Paint

Over the holiday break the Moshier Art Center throwing room got a fresh coat of paint on the walls and ceilings. According to those who would know, i.e. students who have been with the program since the 1970s, this is the first time in 30+ years that the room has been painted. The change to clean, freshly painted walls and a nice white ceiling has made a huge difference to the space. Over 20 students also came in on January 5 for the Center's bi-annual cleaning day and cleaned equipment, walls, and storage cabinets. The space looks great and the students have been very excited and appreciative about the changes.

J. Permitting Activity

- Highline Audiology
A building permit application is under review for a Tenant Improvement at 457 SW 148th Street, former home of the public works department. This space was remodeled and has been vacant for some time. Highline Audiology will be performing some interior alterations on the first floor to accommodate their business.
- Burien Fire Station 28
Construction and land use applications were submitted to construct a new two-story fire station at 900 SW 146th Street. The station will include five apparatus bays, administration area, training tower and fueling canopy. The estimated project valuation is \$6.2 million.
- Beach Sewer Line Rehabilitation Project
The construction permits to repair and replace components of the wastewater pump station, control building and force main in Seahurst Park has been issued. The project is valued at \$300,000.

- **Highline Village Town Homes**
4 permits were issued to Kerzie Homes for construction of 2 unit townhomes at 15045 5th Lane S. Work at this site had been delayed due to the economic recession and it great to see these back on track. These are the first permits for construction in a residential development that the city has seen in some time.

K. Public Works Moves Forward with Annual Right-of-Way Use Permit (ARUP)

The Public Works Department's Right-of-Way Inspectors, along with the City Attorney, have been working with the different utility districts/companies to discuss the new Annual Right-of-Way Use Permit (ARUP). By working with each of them directly, the City has been able to listen to their concerns and address them immediately. The different utilities have expressed many times that they appreciate the City's approach to implementing the new ARUP and involving them in the process.

L. Empty Bowls 2011 Surpasses Previous Success

This year's "Empty Bowls" event was held on January 28 in its new location at the Burien Community Center. Community residents were invited to choose a ceramic bowl and enjoy a delicious lunch or dinner while raising funds for the Highline and White Center Food Banks in the process. Approximately \$16,000 was collected for the two food bank agencies with 1,114 attending the event. Compared to 2010, this represented an increase of \$3,000 and 114 additional people in attendance.

The Community Center proved to be a perfect venue to accommodate the larger crowds and provided plenty of "elbow room" to view the bowls and get served without having to wait in line. Cultural Arts Supervisor Gina Kallman started Burien's own "Empty Bowls" event five years ago in an effort to join other "Empty Bowls" events across the nation that were designed to combat hunger in local communities. Once again, Moshier Arts Center potters provided the majority of volunteers, who created and donated bowls in addition to working on-site during the actual event. Discover Burien coordinated soup donations from local restaurants and provided additional event support.

M. Dottie Harper Park House Now Open for Public Use

PaRCS staff have been busy over the last several weeks making modest improvements to the "Little Blue House" in Dottie Harper Park. This facility was previously occupied by long-time tenant Burien Arts, previously known in the community as the Burien Arts Association. Last year, Burien Arts chose to terminate their lease. The facility is now available to accommodate meetings, gatherings, retreats, etc. for up to 30 people while also offering a cozy environment with beautiful forest views of the park. Flooring has been upgraded on the main and bottom floors and new interior and exterior lighting has also been installed. In addition to serving as additional recreation programming space, the facility is being promoted to organizations and groups who are looking for a smaller, affordable space to rent on an hourly basis.

N. Highline High School Students Volunteering at Gym Jam Programs

Teen staff recently worked with HHS to recruit three student volunteers for the city's Gym Jam programs. These popular once-a-week evening drop-in programs are held at Hazel Valley, Hilltop, and Cedarhurst Schools. Held in each school's gymnasium, each program offers families a free opportunity to stay physically active while also participating in enrichment activities during the cold winter months. A large number of families attending the programs speak English as a second language. Briana White, Taylor Harris and Darius Villa are the student volunteers helping out with the programs. Briana is in 10th grade and is bi-lingual in Spanish and English. She was especially interested in assisting, since she'd participated in the Gym Jam program when she was a Hazel Valley School student. Taylor is a new resident of Burien, enjoys Business Law and is determined to eventually attend Law School after college. Darius has a great rapport with the youth participants at our programs and loves to sing and play piano. The students have been a wonderful asset to all three programs by interacting with parents and youth, encouraging participation in activities, and setting/cleaning up after each program ends.

O. Recreation Staff Seeing Great Response to "Try It Out" Free Fitness Classes

In an effort to attract participants to new and existing fitness programs at the Community Center, several "Try it Out For Free" classes were held the week of January 3. Classes offered included Zumba, Strength Training, Cardio Mix, Gentle Yoga and Cross Training Boot Camp, with sessions offered both in the mornings and evenings. A total of 87 individuals dropped in to the classes, with 43% of those being new program participants. At the end of the week, 40 participants had registered for the classes. With this success, Recreation staff will continue this option for upcoming sessions as another way to promote the city's ever-increasing menu of adult fitness program options.

P. Community Development Department Staff Changes

David Johanson's former Senior Planner position has been divided into two positions—one focusing on long-range planning (Comprehensive Plan, Shoreline Master Program, etc.) and one focusing on current-planning (permitting and zoning).

In November, David shifted to the Senior Planner long-range planning position. After a recruitment process, the Senior Planner current planning position was filled by one of our Planners, Chip Davis. Chip began his new duties on January 1 and will oversee the zoning and land use permitting processes.

After another recruitment process, Art Pederson was hired to fill Chip's former Planner position beginning February 2nd. Art previously worked for the Cities of Seattle and Tukwila, was also a private planning consultant, and was a carpenter before becoming a planner. He has a background in all aspects of current planning, including design review.

Q. Metro Graffiti Hotline (206-684-1800)

Anyone can call the Metro Graffiti Hotline to report graffiti or unsanitary conditions at a bus stop, shelter, transit center or park-n-ride. A message can be left if it is after hours. Per Metro, this is the absolute best way to report graffiti.

II. COUNCIL UPDATES/REPORTS

A. County Executive Addresses Suburban Cities Association

King County Executive Dow Constantine reported on his first full year in office to more than 100 city officials from around the County, at a meeting of the Suburban Cities Association (SCA) on January 19. Mayor Joan McGilton and Councilmember Jerry Robison listened to the Executive describe the steps he has taken to improve the County government operations and to address a difficult budget shortfall. He also reported that he accomplished his goal to visit all of the King County cities during his first year of office; even though it took a lot of time, he learned a lot and is glad he did it (the Executive visited Burien on August 5). Executive Constantine also looks forward to working with suburban cities to deal with the funding shortfall facing Metro and the effect on future transit service.

B. City Manager Testifies in Olympia

Proposed legislation that the City has been working on to allow cities to create a public safety authority was heard at two legislative hearings the last week of January.

Mike Martin spoke at the Senate Government Operations Committee hearing on January 25 and the House Local Government Committee hearing on January 26. The legislation would authorize cities to create a public safety authority, which would have a designated funding source strictly for police services. The committee members asked questions and the City of Spokane Valley testified that they are also interested in the concept. The proposal is expected to be the subject of more discussion this year.

C. January 2011 Citizen Action Report (Pg. 93)

Staff has prepared the January 2011 Citizen Action Report for Council (attached).

D. Advisory Board Meeting Minutes (Pg. 101)

The following approved advisory board meeting minutes are attached:

- Burien Business & Economic Development Partnership Minutes for October 8, November 12, & December 10, 2010.

E. Notices (Pg. 109)

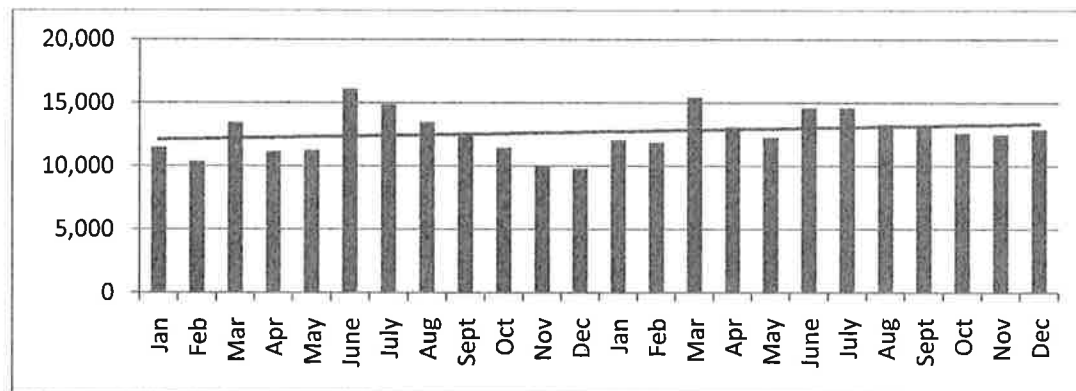
The following Notices have been published and copies are attached:

- Notice of Application for Redevelopment of the existing El Dorado West Retirement Community. To be considered as part of the staff report, written comments must be received prior to 5:00 p.m. on February 23, 2011.

City of Burien website statistics ~ 2009 / 2010 (site went live Nov 2008)

		Visits	Pageviews	P/V
2009	Jan	11,510	74,826	6.5
	Feb	10,388	107,712	10.4
	Mar	13,444	182,780	13.6
	Apr	11,175	94,881	8.5
	May	11,252	36,057	3.2
	June	16,138	47,792	3.0
	July	14,878	43,405	2.9
	Aug	13,506	39,127	2.9
	Sept	12,620	37,532	3.0
	Oct	11,453	32,926	2.9
	Nov	10,054	28,347	2.8
	Dec	9,800	26,081	2.7
2010	Jan	12,061	35,913	3.0
	Feb	11,846	34,396	2.9
	Mar	15,440	48,879	3.2
	Apr	13,123	45,126	3.4
	May	12,249	41,290	3.4
	June	14,603	47,182	3.2
	July	14,621	49,344	3.4
	Aug	13,320	42,706	3.2
	Sept	13,241	40,112	3.0
	Oct	12,613	38,013	3.0
	Nov	12,513	37,795	3.0
	Dec	12,916	38,426	3.0
		291,848	1,212,222	4.2

Number of Site Visits (Trend line in green)



Visitor Type	Visits
New Visitor	50%
Returning Visitor	50%

Most Popular Search Terms

annexation	157
jobs	137
shoreline master program	118
employment	93
business license	71
map	65
municipal code	56
shoreline	54
animal control	51
senior center	43
smp	42
maps	40
zoning	37
bmc 19.40.300 10/20/2003	37
schools	36
volunteer	36
rfp	35
fireworks	35
farmers market	34
transportation benefit district	33
code enforcement	32
planning commission	32
seahurst	31
library	31
forms	30
tree removal	30
bike	30
history	29
construction	29
building code	29
zoning map	28
sustainability	28
pool	27
pet license	27
short plat	27
burien community resource directory	27
population	27
building permit	27
seahurst park	26
noise	26
senior	25
recycling	25
apartments	25
city hall	24
staff directory	24
bids	24
comprehensive plan	23



Burien

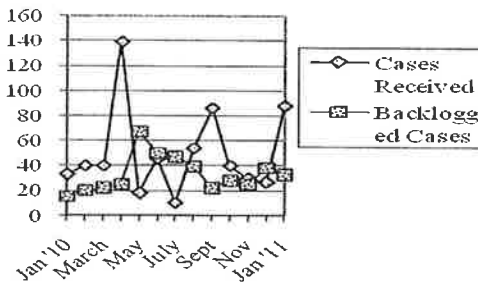
Washington, USA

CITY OF BURIEN MEMORANDUM

DATE: February 1, 2011
TO: Mike Martin, City Manager
FROM: Cynthia Schaff, Paralegal
RE: January 2011 Citizen Action Report

This report reflects the caseload for December and includes all backlog cases open as of January 31, 2011. As of that date, there were 74 open cases. 33 of the open cases are more than five weeks old and are considered backlog. There were 88 cases opened during the month of January; 46 cases initiated by staff/police, and 42 cases initiated by residents.

Citizen Action Case Status



	Jan '10	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan '11
Cases Received	33	40	40	139	18	46	10	54	86	40	30	27	88
Backlogged Cases	15	20	22	25	67	50	47	39	22	28	25	38	33
Total Open Cases	38	47	42	118	75	65	50	45	68	68	51	55	74
% of Backlog	39%	43%	52%	21%	89%	77%	94%	87%	32%	41%	49%	69%	45%

As usual, please let me know if you have any questions or suggestions for additional improvements to this report.

Cc: Scott Greenberg, Community Development Director
 Jim Bibby, Code Compliance Officer
 Henry McLauchlan, Administrative Sergeant
 Craig Knutson, City Attorney

Michael Lafreniere, Parks Director
 Jan Vogee, Building Official
 Larry Blanchard, Public Works Director



Monthly Report to the City Manager

Citizen Action Request Case Status

Report Date: 02/01/2011

Days Old	Department	CAR #	Date Received	Nature of Request	Complaint Information	Last Action	Date	Status
1194	Code Enforcement	CAR-07-0470	10/26/2007	Nuisance	15612 8TH AV SW Nuisance, trash, debris etc		12/20/2010	Open
1114	City Attorney	CAR-08-0022	01/14/2008	Nuisance	14456 18TH AV SW Parking & nuisance	Site Investigation	10/21/2010	Open
802	City Attorney	CAR-08-0409	11/21/2008	Parking	13430 1ST AV SW Vehicles / Weythman	Site Investigation	08/24/2009	Open
295	Building	CAR-10-0132	04/12/2010	Building	10826 ROSEBERG AV S Building, Hernandez	Phone Call	11/19/2010	Open
295	Code Enforcement	CAR-10-0139	04/12/2010	Nuisance	2106 S 124TH ST Nuisance, Vehicles and debris-Schmidt	Enforcement Letter 1	12/02/2010	Open
295	Code Enforcement	CAR-10-0161	04/12/2010	Nuisance	12663 16TH AV S Nuisance-Johnson	Site Investigation	01/18/2011	Open
288	Code Enforcement	CAR-10-0191	04/19/2010	Nuisance	1221 S 116TH ST Nuisance-Glen	Site Investigation	11/29/2010	Open
288	Code Enforcement	CAR-10-0198	04/19/2010	Nuisance	11718 12TH AV S nuisance-Vasquez	Other - See Notes	01/27/2011	Open
287	Code Enforcement	CAR-10-0202	04/20/2010	Nuisance	153 S 120TH ST Nuisance-Azpitarte	Site Investigation	01/03/2011	Open
287	Planning	CAR-10-0208	04/20/2010	Planning / Zoning	804 SW 122ND ST Zoning-Puloka	Other - See Notes	08/16/2010	Open
221	Code Enforcement	CAR-10-0317	06/25/2010	Housing Concerns	13216 1ST AV SW Housing (Vacant)-Brewer	Other - See Notes	12/29/2010	Open

Days Old	Department	CAR #	Date Received	Nature of Request	Complaint Information	Last Action	Date	Status
221	Planning	CAR-10-0318	06/25/2010	Planning / Zoning	16469 MARINE VIEW DR SW Planning-Buckley	NOV Issued	01/25/2011	Open
182	Planning	CAR-10-0336	08/03/2010	Planning / Zoning	13223 OCCIDENTAL AV S Zoning-Home Occupation-Zone 2	Case Received		
140	Code Enforcement	CAR-10-0446	09/14/2010	Nuisance	14712 8TH AV S Nuisance-Ferguson-Zone 4	Other - See Notes	08/03/2010 12/29/2010	Open Open
134	Code Enforcement	CAR-10-0442	09/20/2010	Nuisance	12621 12TH AV S Nuisance, Vehicles, B/L-Haag-Zone # 2	Enforcement Letter 1	09/23/2010	Open
120	Code Enforcement	CAR-10-0497	10/04/2010	Nuisance	1420 S 130TH ST Nuisance-Wood-Zone 2	Site Investigation	11/02/2010	Open
112	Fire Department	CAR-10-0503	10/12/2010	Fire Department Issue	11407 16TH AV SW FD # 11-Eagle Apts-Zone 1	NOV Issued	01/14/2011	Open
112	Code Enforcement	CAR-10-0504	10/12/2010	Nuisance	11439 ROSEBERG AV S Nuisance-Qureshi-Zone 2	Enforcement Letter 1	01/27/2011	Open
111	Code Enforcement	CAR-10-0506	10/13/2010	Nuisance	14861 8TH AV S Nuisance-Traub-Zone 4	Enforcement Letter 1	11/23/2010	Open
110	Planning	CAR-10-0508	10/14/2010	Planning / Zoning	12067 5TH AV S Zoning, Grading, ADU-Ennis-Zone 2	Phone Call	12/08/2010	Open
104	Planning	CAR-10-0513	10/20/2010	Planning / Zoning	907 S 134TH ST Zoning-Sam-Zone 2	Other - See Notes	01/27/2011	Open
99	Code Enforcement	CAR-10-0516	10/25/2010	Nuisance	12651 2ND AV S Nuisance - Alejo - Zone 2	Enforcement Letter 1	01/28/2011	Open
97	Planning	CAR-10-0520	10/27/2010	Illegal Dumping	1240 SW 124TH ST Illegal Dumping - Ventoza - Zone 1	Case Received	10/27/2010	Open
91	Planning	CAR-10-0548	11/02/2010	Planning / Zoning	453 SW 153RD ST Zoning-Nielsen Bros.-Zone3	Enforcement Letter 1	11/08/2010	Open

Days Old	Department	CAR #	Date Received	Nature of Request	Complaint Information	Last Action	Date	Status
89	Code Enforcement	CAR-10-0596	11/04/2010	Nuisance	15325 1ST AV S Nuisance, vehicles & repair-Cheng-Zone 3	Site Investigation	01/07/2011	Open
77	Planning	CAR-10-0561	11/16/2010	Planning / Zoning	15905 20TH AV SW Cargo Container-Cole-Zone 3	Other - See Notes	11/30/2010	Open
76	Code Enforcement	CAR-10-0565	11/17/2010	Fire Department Issue	15310 1ST AV S Fire/Bldg-Dragon Pearl-Zone 4	Phone Call	12/20/2010	Open
76	Code Enforcement	CAR-10-0566	11/17/2010	Illegal Dumping	2149 SW 173RD PL Illegal Dumping-McClean-Zone 3	Enforcement Letter 1	11/18/2010	Open
74	Code Enforcement	CAR-10-0572	11/19/2010	Business License	815 S 120TH ST Zoning-Tam Dinh-Zone 2	Enforcement Letter 1	12/03/2010	Open
57	Code Enforcement	CAR-10-0582	12/06/2010	Nuisance	12602 OCCIDENTAL AV S Nuisance Vehicles-Brown-Zone 2	Enforcement Letter 1	12/13/2010	Open
57	Code Enforcement	CAR-10-0587	12/06/2010	Sign Violation	13400 1ST AV S Signs, B/L-Pham-Zone 2	Enforcement Letter 1	12/28/2010	Open
54	Code Enforcement	CAR-10-0589	12/09/2010	Business License	12008 1ST AV S Vehicle Parking, B/L-Chau-Zone 2	Enforcement Letter 1	12/22/2010	Open
41	Code Enforcement	CAR-10-0598	12/22/2010	Sign Violation	152 SW 152ND ST Sign-Scrapbooks-Zone 3	Case Received	12/22/2010	Open
35	Code Enforcement	CAR-10-0604	12/28/2010	Business License	13736 16TH AV SW Business License-Harman-Zone 1	Case Received	12/28/2010	Open
28	Code Enforcement	CAR-11-0006	01/04/2011	Business License	12610 DES MOINES MEMORIAL DR S Business License - Halo O Lono Hula-Zone 1	Phone Call	01/07/2011	Open

Days Old	Department	CAR #	Date Received	Nature of Request	Complaint Information	Last Action	Date	Status
28	Code Enforcement	CAR-11-0008	01/04/2011	Business License	16006 10TH AV SW B/L-The Couriers-Zone 3	Case Received	01/04/2011	Open
28	Code Enforcement	CAR-11-0013	01/04/2011	Business License	12428 23RD AV S B/L-Margie's Preschool & Daycare-Zone 1	Case Received	01/04/2011	Open
28	Code Enforcement	CAR-11-0014	01/04/2011	Business License	B/L-S & S Power Equipment-Zone 1	Case Received	01/04/2011	Open
28	Code Enforcement	CAR-11-0010	01/04/2011	Business License	B/L-Aborrotos Y Video-Zone 1	Case Received	01/04/2011	Open
28	Code Enforcement	CAR-11-0021	01/04/2011	Business License	113xx DES MOINES MEMORIAL DR S B/L-U-Do-It Car Wash-Zone 1	Case Received	01/04/2011	Open
28	Code Enforcement	CAR-11-0022	01/04/2011	Business License	15218 22ND AV SW B/L-The Painter Lady-Zone 1	Case Received	01/04/2011	Open
28	Code Enforcement	CAR-11-0026	01/04/2011	Business License	15500 2ND AV S B/L-ABNC Services-Zone 4	Case Received	01/04/2011	Open
28	Code Enforcement	CAR-11-0027	01/04/2011	Business License	12057 ROSEBERG AV S B/L-Advanced Mortgage Serv.-Zone 1	Case Received	01/04/2011	Open
22	Code Enforcement	CAR-11-0031	01/10/2011	Sign Violation	1820 S 120TH ST ABS, Vehicle storage B/L-Triple J-Zone 2	Case Received	01/10/2011	Open
22	Code Enforcement	CAR-11-0033	01/10/2011	Nuisance	1004 S 136TH ST Nuisance-Covey-Zone 2	Case Received	01/10/2011	Open
20	Code Enforcement	CAR-11-0035	01/12/2011	Business License	144 SW 153RD ST business License-Everything Electronic-Zone 3	Case Received	01/12/2011	Open

Days Old	Department	CAR #	Date Received	Nature of Request	Complaint Information	Last Action	Date	Status
20	Code Enforcement	CAR-11-0036	01/12/2011	Business License	15821 1ST AV S Business license-Huff-zone 3	Case Received	01/12/2011	Open
20	Code Enforcement	CAR-11-0038	01/12/2011	Business License	641 SW 153RD ST Business License-LC Interpreters-Zone 3	Case Received	01/12/2011	Open
20	Code Enforcement	CAR-11-0040	01/12/2011	Business License	250 SW 153RD ST Business License-El Unicornio Vitamins-Zone 3	Case Received	01/12/2011	Open
20	Code Enforcement	CAR-11-0044	01/12/2011	Business License	209 SW 152ND ST Business License-LaPreciosa Boutique-zone 3	Case Received	01/12/2011	Open
20	Code Enforcement	CAR-11-0045	01/12/2011	Business License	15830 1ST AV S Business License-Wireless-Zone 4	Phone Call	01/14/2011	Open
20	Code Enforcement	CAR-11-0046	01/12/2011	Business License	15608 1ST AV S Business License-Prolific Hair design-Zone 4	Case Received	01/12/2011	Open
20	Code Enforcement	CAR-11-0049	01/12/2011	Business License	14017 1ST AV S Business License-Maria Bonita-Zone 1	Case Received	01/12/2011	Open
20	Code Enforcement	CAR-11-0051	01/12/2011	Business License	15221 AMBAUM BL SW business License-Lee's Appliance-Zone 3	Case Received	01/12/2011	Open
20	Code Enforcement	CAR-11-0052	01/12/2011	Business License	121 SW 158TH ST Business License-Pretty Paws-Zone 3	Case Received	01/12/2011	Open
20	Code Enforcement	CAR-11-0053	01/12/2011	Business License	14911 AMBAUM BL SW BUSINESS License-Centro Espiritual-ZONE 3	Case Received	01/12/2011	Open
20	Code Enforcement	CAR-11-0055	01/12/2011	Business License	12803 AMBAUM BL SW Business license-Twiggs-Zone 1	Case Received	01/12/2011	Open

Days Old	Department	CAR #	Date Received	Nature of Request	Complaint Information	Last Action	Date	Status
19	Code Enforcement	CAR-11-0059	01/13/2011	Sign Violation	Sign Issue-SCC Property-Zone 4	Case Received	01/13/2011	Open
19	Code Enforcement	CAR-11-0060	01/13/2011	Sign Violation	636 SW 152ND ST	Case Received	01/13/2011	Open
19	Code Enforcement	CAR-11-0065	01/13/2011	Sign Violation	Sign, ABS-Sylvan-Zone 3	Case Received	01/13/2011	Open
19	Code Enforcement	CAR-11-0066	01/13/2011	Sign Violation	13838 1ST AV S	Case Received	01/13/2011	Open
19	Code Enforcement	CAR-11-0066	01/13/2011	Sign Violation	Signs-G & C LLC-Zone 4	Case Received	01/13/2011	Open
19	Planning	CAR-11-0066	01/13/2011	Sign Violation	15219 21ST AV SW	Case Received	01/13/2011	Open
19	Code Enforcement	CAR-11-0071	01/14/2011	Business License	Sign Permit-Bistro-Zone 3	Case Received	01/14/2011	Open
18	Code Enforcement	CAR-11-0071	01/14/2011	Business License	2108 SW 152ND ST	Case Received	01/14/2011	Open
18	Code Enforcement	CAR-11-0074	01/18/2011	Nuisance	Business License-Blue Ribbon Maids-Zone 3	Case Received	01/14/2011	Open
14	Code Enforcement	CAR-11-0074	01/18/2011	Nuisance	2007 S 126TH ST	Case Received	01/21/2011	Open
14	Code Enforcement	CAR-11-0074	01/18/2011	Nuisance	Nuisance-Vanlandingham-Zone 2	Case Received	01/21/2011	Open
11	Planning	CAR-11-0076	01/21/2011	Planning / Zoning	11841 24TH AV S	Case Received	01/26/2011	Open
11	Planning	CAR-11-0076	01/21/2011	Planning / Zoning	Zoning-Vehicle Repair-Zone 2	Case Received	01/26/2011	Open
8	Code Enforcement	CAR-11-0082	01/24/2011	Nuisance	12403 14TH AV S	Case Received	01/28/2011	Open
8	Code Enforcement	CAR-11-0082	01/24/2011	Nuisance	Nuisance-Wagner-Zone 2	Case Received	01/28/2011	Open
7	Code Enforcement	CAR-11-0077	01/25/2011	Nuisance	835 S 146TH ST	Case Received	01/26/2011	Open
7	Code Enforcement	CAR-11-0077	01/25/2011	Nuisance	Nuisance-Zerwekh-Zone 4	Case Received	01/26/2011	Open
6	Code Enforcement	CAR-11-0075	01/26/2011	Building	13401 6TH AV S	Case Received	01/26/2011	Open
6	Code Enforcement	CAR-11-0075	01/26/2011	Building	Nuisance-Lavin-Zone 2	Case Received	01/26/2011	Open
6	Code Enforcement	CAR-11-0078	01/26/2011	Sign Violation	15525 1ST AV S	Case Received	01/26/2011	Open
6	Code Enforcement	CAR-11-0078	01/26/2011	Sign Violation	Sign Violation-Times Sq.-Zone 1	Case Received	01/26/2011	Open
4	Code Enforcement	CAR-11-0080	01/28/2011	Nuisance	12222 1ST AV S	Case Received	01/28/2011	Open
4	Code Enforcement	CAR-11-0080	01/28/2011	Nuisance	Nuisance-Nguyen-Zone 2	Case Received	01/28/2011	Open

Days Old	Department	CAR #	Date Received	Nature of Request	Complaint Information	Last Action	Date	Status
4	Code Enforcement	CAR-11-0081	01/28/2011	Nuisance	11620 3RD AV S Nuisance-Mueller-Zone 2	Case Received	01/28/2011	Open
4	Code Enforcement	CAR-11-0083	01/28/2011	Nuisance	11705 24TH AV S Nuisance-Dill-Zone 2	Case Received	01/28/2011	Open
4	Code Enforcement	CAR-11-0084	01/28/2011	Business License	10857 24TH AV S B/L & Sign-Baker-Zone 2	Case Received	01/28/2011	Open
4	Code Enforcement	CAR-11-0085	01/28/2011	Sign Violation	15511 3RD AV SW Signage-Jen Prop-Zone 3	Case Received	01/28/2011	Open
1	Code Enforcement	CAR-11-0088	01/31/2011	Drainage	11849 24TH AV S Drainage, Private-Thavee-Zone 3	Phone Call	02/01/2011	Open

Burien Business and Economic Development Partnership

Date: October 8, 2010

Time: 7:00-9:00 am

Members Present: Judy Coovert, Dave Elliott, Geri Fain, Kevin Fitz, Michael Goldsmith, Nancy Hinthorne, Jim Hughes, Mark Minium, Carmen Moore

Excused Absentees: Bob Ewing, Alice Madsen, Doug Moreland, Jane Voget

Absent:

Staff: Mike Martin, City Manager; Dick Loman, Economic Development Manager; Janet Stallman, Department Assistant, City Manager Office

Guests: Mayor Joan McGilton; Steve Gilbert, Executive Director, Discover Burien; Katie Salinas, Waste Management; Sherrill Miller, E.B. Foote Winery, Marco Milanese, Port of Seattle

Call to Order: Meeting opened at 7:00 a.m. by Judy Coovert, Chair.

Zev Siegl, Small Business Development Center (SBDC) & James Vert, Finamore Spirits

Dick introduced Zev and asked him to tell about what the SBDC has been up to recently. Dick mentioned that Zev has been working for SBDC about 6-1/2 years and he has made a tremendous difference in working with Burien businesses.

SBDC has an office attached to Highline CC, but separate from the college. Rich Shockley also works at SBDC. Clients are business owners. Every quarter they work with about 90 business owners, from single business owners to large businesses. Cities, the Southwest King County Chamber of Commerce, and Highline Community College refers clients. They work with clients to help them with just about any situation.

Zev has worked with James Vert of Finamore Spirits off and on over the last 36 months. Over that time, they have spent about 50 hours with James. Finamore Spirits is an importer of Limoncello, a lemon liquor that is made and bottled in Italy, and imported into the U.S. There are three partners who have kept their day jobs, but are getting ready to actually be employed by their venture.

Zev has helped them with planning and costing, marketing strategies, logistics between Italy & US, pricing, and dealing with the Liquor Control Board. Zev has referred help in intellectual property, operating agreements and planning the financing stage. He was able to provide a contact for an intern who helped build a pro forma. He was able to suggest CFOs that they could talk to for additional resources. He has helped them revise their business plan. And, he is working on helping find investors for the business.

Limoncello is in 140 liquor stores in Washington and is available in hundreds of clubs. They are moving the product from an "older" persons drink to the club scene. Substantial growth has occurred.

Zev is currently working with 24 small Burien businesses.

Approval of Meeting Minutes

The minutes of the September 10, 2010 meeting were approved with correction.

Chair's Report

AWB (WA State's Chamber of Commerce) had annual policy summit last week at Semiahmoo. Legislative objectives are still in draft form. AWB is pushing for cities to ban impact fees until unemployment drops. Judy passed out the list of candidate endorsements from AWB. She also passed out AWB's positions on five initiatives. Judy met with Rep. Steve Conway re: Unemployment Insurance Rates. He was open to the idea of incentivizing new hires by requiring no unemployment insurance on new hires for some period of time.

Subcommittee Reports

Sustainability/Annexation Subcommittee

The subcommittee reviewed the Hyett-Palma Study and noted what was and was not completed of their recommendations. The subcommittee thought that it was time to update this plan. Mayor McGilton mentioned that it would cost \$60,000 to have them back to update the plan. Mike Martin mentioned that he wasn't anxious to spend that kind of money updating the plan – at least until after the Visioning process is completed next year. The subcommittee will meet again with economic development manager, Dick Loman, next Friday for him to talk about the Hyett-Palma study and to discuss why the items that have not been completed were set aside. The committee will meet again Friday, October 15, 7:00 a.m. at Sal's Deli.

Marketing Subcommittee

The committee did not have a report.

City Manager Report

Mike mentioned that we are currently working on the budget and that the SMP has passed. He handed out the city's legislative priorities for this year. Mike mentioned that we are not asking for money from the state or feds this year. We are more interested in legislation that might help us in the future. Mike highlighted the council's decision to add a priority of looking into having the UTC set the rates for Seattle City Light.

Economic Manager Report

Dick announced that the official ground breaking for the Transit Oriented Development (TOD) is scheduled for Saturday, October 23rd. Over 300 parking spaces are being prepared at the BBC Dodge site for use while the TOD is being built. After the TOD is finished, the focus will switch to Phase 2, which is the creation of 100 rental units which will be built around the garage. Wells Fargo is doing the construction loan on the parking garage. This is a \$20.5 million project. Significant number of jobs will be created as a result of this project going forward in Burien. A 10-month construction cycle is estimated.

- ToysRUs have signed a temporary lease for 5,000 sq. ft. in the Fred Meyer shopping center.
- Grocery Outlet is taking down their old sign and putting a new look on the front of their building. Their Landlord is helping pay for these expenditures.
- Urban Partners has had no response to its proposal to the FDIC. October 29th is the scheduled Trustee sale.

Carmen asked if a Cost/Benefit Analysis has been done with the projects that we go forward with in the NERA. Dick mentioned that the information is available in the NEST Study.

Discover Burien Report—Steve Gilbert

Discover Burien had their board retreat last Wednesday at Rainier Golf & Country Club. Gary Long was the facilitator.

- Facebook –DB has 698 friends;
- Membership is at 172 – their most ever;
- Farmers Market still going on through October 14th
- Oktoberfest Saturday was fantastic, large number of people came through; the carnival brought in more money this year than they have in the past.
- Burien Honda is an “official” sponsor of the Mercado market.
- Burien Library is putting up large posters of book covers in the community; they are so impressed with Burien that they took it away from another community to put it in Burien.

Round the Table

Nancy Hinthorne mentioned that Rob McKenna is at SWKC Chamber Luncheon today.

Katie Salinas announced that Waste Management is currently targeting non-recyclers in Burien. You may get a visit or phone call to encourage commercial recyclers. WM is also doing a holiday cooking grease collection; they will have collection centers for people to drop off their oil.

Meeting adjourned at 9:00.

Burien Business and Economic Development Partnership

Date: November 12, 2010

Time: 7:00-9:00 am

Members Present: Judy Coovert, Dave Elliott, Bob Ewing, Kevin Fitz, Nancy Hinthorne, Jim Hughes, Alice Madsen, Sherrill Miller, Mark Minium, Carmen Moore, Doug Moreland

Excused Absentees: Geri Fain, Michael Goldsmith, Jane Voget

Absent:

Staff: Mike Martin, City Manager; Dick Loman, Economic Development Manager

Guests: Mayor Joan McGilton; Councilmember Gordon Shaw; Steve Gilbert, Executive Director, Discover Burien; Katie Salinas, Waste Management; Marco Milanese, Port of Seattle

Call to Order: Meeting opened at 7:00 a.m. by Judy Coovert, Chair.

Guest Speaker

Dick introduced Anthony (Tony) Andrews, Sales Manager at All Freight International, Inc. All Freight employs about 20 people and owns the office building at 131 SW 156th Street. The company is considered a freight expediting firm and is one of approximately 44 such firms within 5 miles of downtown Burien. As a group, several hundred jobs are provided in the Burien area.

Among the challenges facing the industry are increased costs of homeland security and continuing local transportation issues with freight movement especially by truck. Tony mentioned that major exports from Seattle/Tacoma include grain, hay, wood and other agricultural products as well as aircraft and, air craft parts, and some heavy equipment and machinery. The cheap dollar on the international exchange market is continuing to help our export sales with their business being about evenly divided between imports and exports. During the question period, Bob Ewing asked if Tony felt the economic direction the city was going in was the right one. He responded by saying yes, the gentrification was helping to attract new business to Burien and he felt we are going in the right direction.

Chair's Report

Judy Coovert updated the group on the latest legislative activities of interest to business and mentioned that Geri Fain's son, Joe Fain, was elected to represent the 47th district as state Senator.

Subcommittee Reports

The Annexation and Sustainability Committee proposed a motion to bring before the City Council a recommendation that Hyett-Palma be retained to update its economic study that was done years ago in 1998. After some discussion, the motion was voted on and passed unanimously.

Approval of Meeting Minutes

The minutes of the October 8, 2010 meeting were approved as written.

City Manager Report – Mike Martin

Mike discussed the biennial budget which is expected to be approved by the Council at their regularly scheduled meeting on November 22nd. Burien is very fortunate in that ends are meeting and no layoffs or major cuts in programs are needed to balance the budget. Mike went on to say that we have hired a new finance director, Kim Krause, who will be joining the Leadership Team the middle of December. Kim has many years of experience and comes to us from Bell Garden, California.

Mike continues to think in terms of creating our Burien Police Department in the years ahead. He also wants to encourage residents to prepare for cold weather, and not depend 100% on government.

Economic Development Manager Report – Dick Loman

Dick reported that the Phase I, Town Square foreclosure action was completed on October 29th. Title to the unsold condominiums and retail space went to a limited liability company controlled by the FDIC. Another FDIC company, ST Residential, was named to manage the asset, pending an RFP to the private sector requesting marketing and real estate management services during the sales program.

A lot is going on behind the scenes and a new grand opening and marketing program is being planned for some time after the first of the year.

Discover Burien Report—Steve Gilbert

Steve Gilbert announced that they are beginning a holiday season “buy Burien” advertising and promotion campaign including numerous radio spots. Holiday decorations are going up in the downtown area, while the Winterfest holiday celebration is being planned for December 4th. Steve also mentioned that Discover Burien was partnering with the Burien Parks Department to create and install colorful banners along 153rd Street some time after the first of the year.

Round the Table

Doug Moreland requested that the BEDP return to meeting twice a month. This subject will be included on the December agenda for discussion. Katie Salinas from Waste Management announced that 40 new commercial accounts had signed up for recycling services. She also mentioned that special arrangements are available during the holidays to pick up used cooking oil. Councilmember Shaw questioned why ST Residential is not considering renting the condominiums for a couple years until market conditions improve.

Meeting adjourned at 9:05 a.m.

Burien Business and Economic Development Partnership

Date: December 10, 2010

Time: 7:00-9:00 am

Members Present: Judy Coovert, Bob Ewing, Kevin Fitz, Michael Goldsmith, Nancy Hinthorne, Jim Hughes, Alice Madsen, Sherrill Miller, Mark Minium, Carmen Moore, Doug Moreland

Excused Absentees: Dave Elliott, Geri Fain, Jane Voget

Absent:

Staff: Mike Martin, City Manager; Dick Loman, Economic Development Manager; Janet Stallman, Dept. Assistant, City Manager Office

Guests: Councilmember Kathy Keene; Steve Gilbert, Executive Director, Discover Burien

Presentation

Mandi Roberts of OTAK gave a presentation on their study and findings for NERA & SR 518 Interchange as well as the auto mall concept. After the presentation, Dick gave the latest developments on discussions with the Port of Seattle, as well as a report of the Department of Ecology's latest communication that the Lora Lake triangle will not be available for development for at least four years due to contamination. Discussion of whether the auto mall might be placed north of SR 518 will take place next week.

The Minutes from November 12, 2010 were approved as written.

Chair's Report – Judy Coovert, Chair

Judy reminded members that those whose terms are going to expire in March need to fill out an application to continue to sit on the advisory board and return it to the City by January 7th, 2010. She also mentioned that her term as Chair will expire in March 2011.

Discussion on Meeting Twice per Month

Mark Minium moved that BEDP have twice monthly meetings beginning in January, one being a work study group and one being the traditional meeting staffed by the City. Alice Madsen seconded the motion. The motion unanimously passed. The BEDP will meet the second and fourth Fridays of the month, 7 – 8:30 a.m. at City Hall. Sherrill Miller has volunteered to take minutes for the work study meeting. Mike Martin will let the group in to use the Miller Creek Conference Room on the fourth Friday of the month.

Subcommittee Reports:

Marketing Subcommittee.

The Marketing Subcommittee met with Elizabeth Best of Sea-Pac Realty, based out of Seattle. She recommended that Burien target West Seattle Businesses who may be looking to open a second location to consider Burien. She said that Burien is different; it is its own sub-market. She discussed the idea of creating an opportunity gap report, which would find out what type of businesses Burien may be "light" in, and to target those types of businesses to locate in Burien. A suggestion was made that this person might come to one of the work study sessions next year.

Sustainability/Annexation Subcommittee

Doug Moreland reported that there will be a presentation to Council on Monday for BEDP to recommend that a consultant be hired to update an Economic Development Plan for Burien. Doug invited members who are available to attend.

City Manager Report – Mike Martin

N/A

Economic Manager Report – Dick Loman

Dick gave a combination City Manager/Economic Development Manager report. Council approved the biennial budget last week. Our new Finance Director, Kim Krause, will start on December 16th. Final selection of a consultant for visioning will be happening soon. We are on track to begin the visioning process in January.

Dick has been very busy working on NERA. He is working with the Port of Seattle and SeaTac to see when the work will begin and what it will be. The theater deal at Town Square is a long shot. It is not looking very promising at this time. The TOD, however, is underway. There is a hotel group interested in Burien. We are competing with about three other cities, though.

We are hearing that a new marketing program for the Town Square condos will be in place by January 1st.

Discover Burien Report – Steve Gilbert

Debra George is working on a concept for a three-day celebration around the annual dinner with a Mardis Gras theme.

Round the Table

SWKCC – Luncheon today

South Sound Chambers of Commerce Legislative Breakfast -- January 7th @ Emerald Downs

Kevin – Burien has been fiscally responsible with our tax dollars. We are a lot more attractive to business than many communities.

Michael – Elliott Bay Brewery will be sponsoring the January 14th Chamber luncheon. The speaker will talk on the subject of “Security 2020,” and he is the former global security person for Starbucks.

Meeting adjourned at 8:45 a.m.

January Meetings

Friday, January 14th, 7-8:30 a.m. City Hall

Friday, January 28th, 7-8:30 a.m. City Hall



Notice of Application

City of Burien 400 SW 152nd Street Suite 300 Burien, Washington 98166-3066

Date February 2, 2011

Applicant Dave Baus with Village Concepts for El Dorado West Retirement Community

Proposal Redevelopment of the existing El Dorado West Retirement Community

File No. PLA-10-1969
File is available for viewing at Burien City Hall during regular business hours.

Location 1010 SW 134th Street

Tax Parcel No. 1823049011, 1823049037, 1823049025, 1823049057

Current Zoning RM-24 (Residential Multi-family 24)

Application Submitted/Complete Submitted: December 22, 2010
Complete: January 19, 2011

Other Permits Needed Construction Permit and Right-of-Way Use Permit

Existing Environmental Info. SEPA Checklist, Technical Information Stormwater Report, and Traffic Impact Analysis

Environmental Review For this proposal, the City of Burien is using the "optional Determination of Non Significance (DNS) process" under the State Environmental Policy Act (WAC 197-11-355). The City expects to issue a DNS for the proposal. Individuals who submit timely written comments to the City (as indicated below) will become parties of record and will be notified of any decision and environmental determination made on this project. A copy of any decision and environmental determination made on this project may also be obtained upon request. The decision on the proposal and environmental determination, once made, may be appealed. All documents submitted or requested as part of this application are available for review at City Hall during regular business hours.

Review Process and Public Comment The decision on this application will be made by the Hearing Examiner following a public hearing. Prior to preparation of the Dept. of Community Development staff recommendation to the Hearing Examiner, there is an opportunity for the public to submit written comments. **To be considered as part of the staff report, written comments must be received prior to 5:00 p.m. on February 23, 2011.** Send written comments to the project planner (see below). Please indicate your name and address and refer to the file indicated above. In addition, anyone may submit written or oral comments to the Hearing Examiner at the public hearing. Only people who submitted comments as indicated above may appeal the decision on this application.

Project Planner (for written comments and more information) Stephanie Jewett, AICP
Department of Community Development
City of Burien
400 SW 152nd Street Suite 300
Burien, WA 98166
Phone: (206) 439-3152 E-Mail: StephanieJ@burienwa.gov

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cc: Burien City Council
Burien Staff
Discover Burien
Highline Times
King County/Burien Public Library

Seahurst Post Office
White Center Now
B-Town Blog
Web site: www.burienwa.gov

