



# Burien

*Washington, USA*

400 SW 152<sup>nd</sup> St., Suite 300, Burien, WA 98166

Phone: (206) 241-4647 • FAX (206) 248-5539

[www.burienwa.gov](http://www.burienwa.gov)

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## MEMORANDUM

**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Mike Martin, City Manager  
**DATE:** February 28, 2011  
**SUBJECT:** City Manager's Report

### I. INTERNAL CITY INFORMATION

#### A. City's Wellness Program Receives National Attention (Pg. 73)

On January 24, 2011, the Partnership for Prevention in collaboration with the Center for Disease Control (CDC) released the latest edition of their publication, "Leading by Example." In it, the City of Burien's Wellness Program is featured as an example of an employer that: 1) has effective and comprehensive worksite health promotion programs; and 2) has a CEO who believes that a healthy, productive workforce is a core part of the business strategy and is personally committed to leading efforts to integrate employee health into the workplace culture. Association of Washington Cities Wellness staff nominated the City of Burien's Wellness Program due to our employee-based program design, the variety of programs targeting all levels of readiness to engage, and our high employee participation marks.

#### B. Wellness Contributes to Staff Productivity

For years, published studies have indicated that worksite health promotion programs result in reduced employee absenteeism. Now, Burien has concrete data to support this finding. Since 2006, staff has tracked employee sick leave usage. In addition, the City has achieved and maintained the WellCity designation beginning with its 2008 Wellness program. Overall, the City has experienced a 23% reduction in sick leave usage since 2007. That translates into 16 additional hours of work per FTE (full-time equivalent) per year.

In 2010, the City spent \$2,400 on its Wellness Program. Of that amount, \$1,000 came from the City and \$1,400 was funded through various grant sources. Arguably, money well spent.

#### C. City Celebrates National Wear Red Day

City staff learned about women's heart health and celebrated National Wear Red Day February 1st – 4th. The week included daily heart disease prevention tips and heart-healthy recipes; free blood pressure screenings; a lunch time healthy cooking demonstration; and, the National Wear Red Day celebration. In honor of women's heart disease prevention, 43 employees wore red and participated in a Wear Red Day photo shoot.

**D. Two New Temporary Drainage Crew at Public Works**

The Public Works Maintenance Crew now includes two, new, temporary employees. They are Nic Everson and Chris Mesa. Nic is a newlywed (August 2010) from the City of Fife and Chris is a California transfer. Both started working on February 1<sup>st</sup> and will be working on the Drainage crew.

**E. Lora Lake Property; Department of Ecology (DOE) Meeting – February 11**

Burien Toyota Dealer, Dean Andersen and city staff met with Jeannie Summerhays, Regional Director of the Northwest DOE Regional Office and members of her staff in their Bellevue office. The purpose of this meeting was to learn more about the process and timing of the remedial cleanup of contaminated soils at the former Lora Lake Apartment site.

**F. AARP & United Way Provide Tax Preparation Assistance (Pg. 75)**

Free tax assistance and preparation for taxpayers with low- and middle- incomes is available from AARP from February 1 through April 15. You do not need to be an AARP member or a retiree to use this service.

The Burien Library will be hosting “AARP Tax-Aide” on Wednesdays from noon – 8:00 p.m. in the 2<sup>nd</sup> floor conference room, and on Saturdays from 10:00 am – 4:00 pm in the 1<sup>st</sup> floor multipurpose room.

For more information, including what information to bring with you for assistance, see the AARP website: [http://www.aarp.org/money/taxes/info-02-2011/still\\_havent\\_filed\\_wa.html](http://www.aarp.org/money/taxes/info-02-2011/still_havent_filed_wa.html)

United Way of King County is also offering free tax preparation. Low and medium-income individuals can receive assistance in their tax preparation from over 650 volunteers who are trained and certified by the IRS. Enclosed is a flyer showing locations and hours of operation.

**G. Arts Commission Seeks Council Support for Legislative Action on Arts Funding (Pg. 77)**

The Burien Arts Commission has submitted a letter requesting the Council's support and advocacy with the legislature to continue dedication of future lodging tax revenues for 4Culture's arts and heritage programs (see attached). If new legislation is not passed, the existing lodging tax law for King County will sunset and funding for the arts will be reduced as much as 75%. Consistent with the Council's legislative agenda advocating for the City's ability “to retain successful financing tools” and to “defend against legislation that would damage cities' ability to finance vital city facilities and operations”, the City's ability to leverage 4Culture funding in support of local arts organizations and cultural events is the basis of the Arts Commission's request to the Council.

**H. City Arts Programs Receive \$11,000 (Pg. 78)**

Burien Parks, Recreation & Cultural Services (PaRCS) staff recently learned that 4Culture has awarded an \$11,000 sustained support annual grant to the City of Burien for 2011-12. This is the third year that 4Culture has awarded Burien this grant amount, a substantial increase since Burien's first annual award in 1999 of \$2,000. Funding from 4Culture contributes to the City's operational costs for the summer outdoor concert series, Wild Strawberry Festival, and the Arts-A-Glow Lantern Festival. Although 4Culture experienced a 10% reduction in their own budget due to the stalled economy recovery and resulting impact on King County's lodging tax revenue, their adjudicating panel recognized Burien's "*outstanding artistic merit and position as a leader in the arts community*" and recommended that funding remain at the 2010 level. In addition to the amount given to the City, 4Culture also allocated \$15,670 to numerous Burien non-profit arts organizations for this same time period.

**I. Volunteers Turn Out for Arbor Lake Park Stewardship Event**

Along with numerous volunteers, local news photographer Michael Brunk turned out for a park and lake stewardship event at Arbor Lake Park recently. The County watershed steward (Dennis Clark) and Parks Department staff provided the organization, and a lot of neighbors and other volunteers turned out to provide some needed TLC at the park. About 32 folks turned out, and the slideshow is available at <http://bit.ly/hdjnUg>.

**J. Mothers from The Heights at Burien Apartments Enjoy BCC**

PaRCS staff recently developed a new partnership with New Futures to provide an exercise program for mothers residing at the Heights of Burien Apartments. Formerly known as the "Vintage Park Apartments", this large complex has historically served as the home for many refugee, immigrant, and economically-challenged families. Most, if not all, of these mothers had never before participated in a city recreational program. On Friday morning, February 4, New Futures transported 15 mothers and their children to the Burien Community Center (BCC) for a Zumba exercise class, which will continue every other week through April. The moms enjoyed themselves while getting physically-active during this high-energy aerobic dance and movement program. Since the moms can't participate without child care, PaRCS staff have set up another room at BCC with play equipment for the mothers' toddlers and preschoolers, who are supervised by New Futures staff while their moms exercise.

**K. Dads and Daughters Celebrate Valentine's Holiday**

On Saturday evening, February 5, BCC's Seahurst Room was transformed into a sophisticated party atmosphere for dressed-up couples who danced, enjoyed refreshments, and took home a memorable photo during the annual "Daddy-Daughter Valentine's Ball". The new banquet room provided a wonderful environment for this family special event. Different sessions were offered at 5:30 and 7:30 pm, with 249 participants attending the event.

**L. Seniors to Ride in Comfort and Style**

A new 14-passenger shuttle bus has been purchased by the City to provide a safe and comfortable riding vehicle for both senior program and youth recreational trips. Funding for the bus was included in the 2011-2012 budget. Before this purchase, the senior trip program was accommodated by used vans that were donated by King County. Although the city has retained a few of the King County vans, the new shuttle bus will provide much-needed leg and head room in addition to space for equipment, including walkers and other packages. Delivery of the bus is expected in early April.

**M. Historical Exhibit Features Burien Families**

The Highline Historical Society has installed a new exhibit in the back hallway of the BCC lobby. Entitled "Burien Families at Work and Play," the exhibit showcases both business and leisure activities in Burien over the past century. Photos on display feature early storefronts, real estate enterprises, marching bands, team sports, and Independence Day celebrations. The exhibit will be up until August of 2011.

**N. Teen Participants Respond to Social Media**

Teen staff conducted an informal survey of 17 teens about their usage of social media and networking. In order of popularity, the teens reported they used (1) smartphones, (2) laptops, (3) iPod Touch, and (4) PCs to access the Internet. Additional uses included Facebook (17), YouTube (14), Myspace (12), and Twitter (6). Most respondents said they'd be interested in being friends with Burien Teen Programs on Facebook and Myspace to get information about upcoming events, part-time job opportunities in Burien, quotes from the Late Night Programs' staff and participants, and "What's Going On!"

**O. Archery Bistro Wins First-ever Soup Award**

This year's Empty Bowls event featured the first ever "Soup Award", which recognized the restaurant providing the best-tasting soup, based on votes submitted by event participants. For recognition of this Award, the winner was given a whimsical ceramic artwork with colorful "mini-bowls" that could be displayed at their business for a year. The 2011 winner was Archery Bistro from Normandy Park.

**P. Skate Park Security Cameras to be Viewable by Public**

The public will be able to access the security cameras at the former community center/skate park via a link on the City's website in the future. The previous system, which had been running for about 3 years, was available only to police and a few city staff; however, the connection to the City's network was lost when the Parks department moved to their new facility last spring. As part of the effort to reconnect it, we decided to implement a Comcast business class internet service and expand the service to allow public access. Once the new service is up and running, the link information will be published in this report, as well as be available from Burien's website.

**Q. Communities Putting Prevention to Work (CPPW)/Healthy Eating Active Living (HEAL) Grant Update**

Staff has been working on several tasks related to our Communities Putting Prevention to Work/Healthy Eating Active Living grant:

1. Nutrition assessments for the (internal) city and the community have been completed. Evaluation results show an increasing awareness and improvement in nutritional practices and many opportunities to partner with the community to improve health for the city and community.
2. Complete Streets training with over 20 participants educated attendees on the elements of complete streets as well as policy and design concepts to assist with developing a Complete Streets ordinance in Burien. Our codes and policies already incorporate many complete street elements.
3. The Comprehensive Plan review for healthy eating and active living is underway.
4. The Joint Use Agreement Inventory is completed. The next steps are to identify areas of alignment for the Healthy Highline Communities Coalition partners and to begin developing a draft agreement.

**R. Shoreline Master Program Responsiveness Survey Submitted to Department of Ecology (DOE)**

City of Burien Staff have completed the Shoreline Master Program Responsiveness Summary and submitted the document to the Department of Ecology on Friday February 18, 2011. The 20 page document contains approximately 180 individual comments that were compiled by DOE as a part of their public comment process. The table includes both oral comments that were received at the December 8, 2010 hearing and any written comments received by DOE before the comment deadline. The responsiveness summary will be posted on the DOE and City web site.

The next step in the process is for DOE to prepare a decision document which includes written findings and conclusions supporting their decision. Ecology can either approve the SMP as submitted, deny it or approve with required and/or suggested changes. They have 30 calendar days to complete their review (March 20<sup>th</sup>).

**S. Vision for Burien Update (Pg. 79)**

The 20-member Vision for Burien Steering Committee started the City visioning process on February 1, 2011. Members shared some of their thoughts on Burien, present and future. The group also discussed the process and gave ideas for outreach. They will meet again on Tuesday, March 1 at City Hall.

As part of the discovery phase of the process, we are putting together groups of 8-10 people, called Affinity Groups. These groups will meet once in a focus-group style meeting to talk about a specific topic. The following topics will be discussed.

- Business

- Seniors
- Education
- Arts
- Medical/Wellness
- 20-Something
- Recreation
- Environment/Shoreline
- Getting Around Town (Transportation)
- Latino

We have created a project website at [www.burienwa.gov/vision4burien](http://www.burienwa.gov/vision4burien), which includes a place to sign-up for email updates and a short online survey at [www.burienwa.gov/visionsurvey](http://www.burienwa.gov/visionsurvey). So far, we have over 100 survey responses. One of the questions asks the respondent to describe Burien in one word. Based on those responses so far, staff created a "word cloud" image, which is attached to this report. The cloud gives greater prominence to words that were used most often.

We also have a Facebook page at [www.facebook.com/vision4burien](http://www.facebook.com/vision4burien) and a Twitter account, [www.twitter.com/Vision4Burien](http://www.twitter.com/Vision4Burien).

#### **T. Animal Control Services**

On January 27 Dr. Leslie Kasper, the City's contractor for animal control services, submitted a six-month notice to terminate the contract. In light of this, staff has released a request for proposals to provide some or all of the following animal control services:

- Field Services
- Sheltering
- Veterinary Services

The Request for Proposals (RFP) is online at <http://www.burienwa.gov/publicnotices>. All submittals must be received by the City of Burien on or before 3:00 p.m. on Friday, March 4, 2011, addressed to:

Jenn Ramirez Robson  
City of Burien  
400 SW 152<sup>nd</sup> St., Suite 300  
Burien, WA 98166

Or by E-mail to: [JenniferR@burienwa.gov](mailto:JenniferR@burienwa.gov)

## **II. COUNCIL UPDATES/REPORTS**

### **A. City Manager in Washington D.C.**

City Manager Mike Martin travelled to Washington D.C. February 16 - 18 to advance several city projects. Chief among them was the so-called Federal Aviation Pilot Project that would provide \$5 million to four cities nationwide, perhaps including Burien, for redevelopment of properties around airports. The outlook is not encouraging; the new House membership views that project as an "earmark" and therefore didn't include it in the Re-authorization Bill that would carry the funding. The Senate did. There is a small possibility that the House and the Senate will find a compromise and leave the project intact. We'll know more when the bill is considered – the timing of which is also uncertain.

Likewise the new definition of an "earmark" has derailed our proposal to move \$1.5 million already allocated for improvements to the SR 518/1<sup>st</sup> Ave intersection to the intersection at SR 518/DesMoines Memorial Drive. It is very unlikely those funds will be available to begin that new project.

### **B. Councilmember Block's Inquiry about City of Kent Nuisance Abatement Program**

At the last Council meeting, Councilmember Block asked for information regarding Kent's abatement program, which he understood allows the City to tear down houses and do other kinds of expensive abatement.

Several years ago, the way the Kent program worked was that the City put \$50K in a revolving fund for the purpose of abatement. If the City couldn't get the property owner to do the abatement, the City could do the abatement work and then lien the property for the cost of the work. The City would recover the money when the property was sold.

However, due to budgetary and efficiency factors the revolving fund is no longer in effect. Apparently, in recent years Kent has only done one abatement at its own expense. Instead, the City's code enforcement officers are now spending more time working with property owners and helping them figure out how to do the abatements themselves.

### **C. Metro Transit to Unveil Plan**

Mayor McGilton and other members of the King County Council's Regional Transit Committee (RTC) received a preliminary briefing by Metro staff on February 16, concerning their new draft Strategic Plan that will be officially unveiled by the County Executive on February 28.

After the Executive delivers the draft Plan to the Council, the Regional Transit Committee is expected to spend the next four months discussing it and developing recommendations for the County Council. Metro staff has offered to brief our City Council on the proposed Strategic Plan whenever the Council would like.

The recommendations from the Regional Transit Task Force (RTTF) are forming the baseline for the new 10-year Strategic Plan. The new Plan will include goals, objectives, strategies and performance measures to ensure the County's transit service addresses concerns over "productivity, social equity and geographic value" (as recommended by the Regional Transit Task Force).

Staff from cities around King County, including Burien's Government Relations Specialist, attended a "preview" briefing by Metro staff in early February, to help Metro prepare for their presentation to the Regional Transit Committee. Another staff briefing is scheduled for March.

**D. Sound Transit CEO at South County Chamber**

Members of the Southwest King County Chamber of Commerce on February 11 learned about the challenges that Sound Transit (ST) is facing as it tries to implement its voter-approved ST2 Plan. ST CEO Joni Earl told the Chamber meeting that 90% of Sound Transit's income comes from sales tax, and the latest recession has drastically affected ST's ability to complete the implementation of the ST2 Plan within their planned timeframe, especially in South King County. On a more positive note, Ms. Earl said ST hopes to complete the Link light rail line extension to S. 200<sup>th</sup> earlier than first planned, so that it can open the same year as the University of Washington Link service.

**E. Cities Asked to Advocate for Public Health & CBDG Funding (Pg. 81)**

Significant state budget cuts are expected to affect public health services in King County, and members of the Suburban Cities Association Public Issues Committee (SCA PIC) have been asked to contact their legislators about the risks to cities' vulnerable populations. At their February 9 meeting the PIC members, including Deputy Mayor Brian Bennett, received the attached draft letter for their City Councils' consideration, as an example of correspondence to send to legislators. If the Burien Council decides to submit a similar letter the Deputy Mayor will work with staff to accomplish that.

Cities are also being asked to express support for funding the Community Development Block Grant (CDBG) program. This program helps local communities with a variety of projects, such as sidewalks and parks in lower-income areas. The President's proposed FY 2012 budget proposes a reduction in CDBG funding; the PIC members received a copy of a letter from national organizations asking the President to consider retaining the existing funding level for CDBG (attached). In addition a proposal in the House would eliminate CDBG funding for the current fiscal year; cities are sending information to their Congressional delegation members about how their communities have made good use of CDBG funding.

At the February meeting the PIC also agreed to provide immediate input to the Association of Washington Cities, to support efforts to address problems with public records requests. The PIC also recommended that the SCA Board support the renewal of the King County Veterans and Human Services Levy in 2011.

At its March meeting the PIC will consider two items brought up by Tukwila, related to legislative proposals affecting cities. The first would support efforts to help cities with binding interest arbitration, although the bill, HB 1377, did not pass out of committee. The second proposal would advocate "level/stable pension contribution rates that do not fluctuate with economic 'boom/bust' cycles." AWC reports that the pension issue is still alive in Olympia until the budget is finalized at the end of session. The City Council may instruct its PIC representative to vote "yes" or "no" on these matters.

**F. State of the Cities – 2011 Report: An Update on City Infrastructure Systems**

We have received the above-titled report from the Association of Washington Cities. The report is on file in the City Manager's Office should any councilmember wish to review the document.

**G. Advisory Board Meeting Minutes (Pg. 83)**

The following approved advisory board meeting minutes are attached:

- Art Commission Minutes for November 23, 2010.

**H. Notices (Pg. 85)**

The following Notices have been published and copies are attached:

- Notice of Application of Type 1 Land Use Review, Height Standard Variance and SEPA Checklist Review for Construction of Burien Fire Station 28. Written comments must be received prior to 5:00 p.m. on March 2, 2011. (See attachment.)
- Notice that members of the City Council may be attending a Visioning Steering Committee meeting on Tuesday, March 1, 2011, from 6:30-8:30 p.m. at Burien City Hall.



## Health Promotion Works

Ongoing research supports the benefits of worksite health promotion programs as a proven health and productivity management strategy.<sup>22</sup> For the small/medium-sized employer, the influence of health promotion on health care spending may be negligible simply because of their type of health plan (e.g., fully-funded rather than self-funded). However, health promotion's impact on productivity-related measures such as sick days, disability, and presenteeism can be significant to the small/medium-sized employer, making it well worth the investment.

In the remainder of this report, you are encouraged to:

- Review core practices and strategies that address worksite health within the context of a small/medium-sized company.
- Accept the challenge to champion health promotion efforts.
- Begin to lay out a worksite health promotion plan based on your company's size, needs/interests, and available resources.

### SAVINGS PER DOLLAR INVESTED IN COMPREHENSIVE WORKSITE HEALTH PROMOTION PROGRAMS

From a meta-review of 56 published studies of worksite health promotion programs<sup>23</sup>

- An average 27 percent reduction in sick leave absenteeism
- An average 26 percent reduction in health costs
- An average 32 percent reduction in workers' compensation and disability management claims costs
- An average \$5.81-to-\$1 savings-to-cost ratio

In a 2010 review of workplace wellness programs in predominantly companies of 1,000 employees or more<sup>24</sup>

- An average return-on-investment of \$3.21 to \$1 for medical costs and a \$2.73 to \$1 for absenteeism

In a critical review of 16 studies published between 2004 and 2008, all studies reported "favorable clinical and/or cost outcomes."<sup>25</sup>



Mike Martin  
City Manager

### City of Burien, Washington City of Burien Wellness Works

#### Company Overview

- Local government
- Burien, Washington
- 63 employees

#### Program Components

- Comprehensive program supporting healthful lifestyles for employees by providing opportunities and tools to enhance mind, body, and spirit.
- Employee-based wellness committee that designs, develops, and promotes activities to peers.
- Program design based on survey responses and health risk assessment data.
- Operating plan developed to provide awareness, motivation, cultural support, and behavior change in stress management, nutrition, and physical activity.
- Multiple programs offer something for everyone, targeting all levels of readiness to engage (e.g., educational material, active programs, and fun activities).
- Program marketed through monthly staff meetings to encourage and recognize wellness achievements.

#### Program Success Story

- Well City Award recipient, resulting in 2% savings on medical premiums.
- 96% participation rate.
- Program supports leadership and organizational values and includes employee recognition for participation and lifestyle improvement.
- Wildly popular Wii Bowling tournaments—high participation and reported stress relief.

#### City Manager's Statement

"The notion of 'wellness' is not a recent invention. The simple truth that a sound body promotes an active mind is centuries old. Progressive organizations know this. It is the same balance of mind and body that we encourage in our employees. We know it makes them better public servants and, we hope, happier people. Both are important to us."







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## Preparación Gratuita de Declaración de Impuestos

Del 18 de enero al 14 de abril de 2011

- Un servicio gratuito para los hogares que ganan menos de \$50,000.
- No es necesario hacer cita ni hay requisito de ciudadanía.
- Devoluciones básicas de impuestos solamente (no se prepara ningún impuesto comercial, ingresos de alquileres, ni venta de propiedad o acciones).
- Tendremos disponible ayuda para solicitar el Número de Identificación Individual de Contribuyente (ITIN siglas en inglés).

Para más información, llame al **2-1-1** o al **1-800-621-4636**.

## Бесплатный расчёт налогов

18 января – 14 апреля 2011 г.

- Бесплатная услуга для семей с доходом менее \$50,000.
- Не требуется запись на прием или наличие гражданства.
- Только простые налоговые декларации (не рассчитываются налоги на бизнесы, на доход от сдачи внаем или продажи недвижимости или на доход от акций).

Чтобы получить дополнительную информацию, звоните по телефону **2-1-1** или **1-800-621-4636**.

- This is a free service for households making less than \$50,000.
- Quality tax preparation is provided by IRS-certified, multilingual volunteers.
- No appointment necessary.
- No citizenship necessary.
- Electronic filing for quick refunds.
- Avoid paying fees or taking rapid refund loans from commercial preparers.
- You may be eligible for a larger refund by claiming the Earned Income Tax Credit and Child Tax Credit.

CHINESE

VIETNAMESE

## 免費報稅

2011年1月18日 - 4月14日

- 為收入低於 \$50,000 的家庭提供的免費服務
- 無需預約或公民身份
- 僅限一般報稅 (不接受商業稅、租金所得稅、物業銷售稅或股票所得稅)
- 可提供協助申請“個人納稅者鑒別號碼”(ITIN)

欲瞭解詳細資訊，請致電 **2-1-1** 或 **1-800-621-4636**。

## Khai Thuế Miễn Phí

Ngày 18 tháng Giêng – ngày 14 tháng Tư, 2011.

- Dịch vụ miễn phí cho các hộ gia đình có thu nhập dưới \$50,000.
- Không cần lấy hẹn hoặc không cần là công dân.
- Chỉ khai thuế cơ bản (không nhận khai thuế thương nghiệp, thu nhập tiền thuê nhà hoặc việc bán tài sản hoặc cổ phần).

Để biết thêm thông tin, xin gọi **2-1-1** hoặc **1-800-621-4636**.

- Bring in your bank account number to have your refund directly deposited.
- We can help you apply for an Individual Taxpayer Identification Number (ITIN).
- Basic tax returns only (no business taxes, rental income or sale of property or stock).
- Find out if you're eligible for other public benefits.
- Invest part of your refund in a U.S. Savings Bond.

For more information about free tax prep and other free services that can help you and your family, dial **2-1-1** or **1-800-621-4636**.

[unitedwayofkingcounty.org/taxhelp](http://unitedwayofkingcounty.org/taxhelp)

<b>AUBURN</b> Tagalog <i>(all shifts)</i>	<b>Auburn City Hall</b> 25 W. Main St. 98001
Spanish	Tuesdays 6 p.m. - 9 p.m. Wednesdays 6 p.m. - 9 p.m. Thursdays 6 p.m. - 9 p.m.
<b>BEACON HILL</b> Spanish <i>(all shifts)</i>	<b>El Centro de la Raza</b> 2524 16th Ave. S. 98144
Arabic	Tuesdays 5 p.m. - 9 p.m.
Chinese	Thursdays 5 p.m. - 9 p.m. Saturdays 10 a.m. - 2 p.m.
<b>BELLEVUE</b> Chinese/Russian <i>(all shifts)</i>	<b>Hopelink</b> 14812 Main St. 98007
Amharic/Farsi	Tuesdays 1 p.m. - 5 p.m.
Spanish	Thursdays 1 p.m. - 9 p.m.
Farsi/Japanese Korean/Spanish	Saturdays 10 a.m. - 2 p.m.
<b>BELLEVUE</b> Spanish <i>(all shifts)</i>	<b>Crossroads Bellevue</b> N.E. 8th St. & 156th Ave. N.E. 98008
	Wednesdays 5 p.m. - 9 p.m. Thursdays 5 p.m. - 9 p.m. Saturdays 11 a.m. - 3 p.m.
<b>CENTRAL DISTRICT</b> Spanish <i>(all shifts)</i>	<b>Yesler Community Center</b> 917 E. Yesler Way 98122
	Thursdays 5 p.m. - 9 p.m. Saturdays 10 a.m. - 2 p.m.
<b>DOWNTOWN SEATTLE</b> Chinese/Spanish <i>(all shifts)</i>	<b>Seattle Public Library</b> 1000 4th Ave. 98104
Korean	Tuesdays, Wednesdays 12 p.m. - 7 p.m.
Tagalog	Thursdays 12 p.m. - 7 p.m. Saturdays 12 p.m. - 4 p.m. Sundays 1 p.m. - 5 p.m.
<b>FEDERAL WAY</b> Chinese/Spanish	<b>Multi-Service Center</b> 1200 S. 336th St. 98093
Tagalog	Tuesdays 5 p.m. - 8 p.m. Wednesdays & Thursdays 5 p.m. - 8 p.m.
<b>FEDERAL WAY</b>	<b>King's Court Community Center</b> 33312 22nd Lane S. 98093
Tagalog	Tuesdays 5 p.m. - 9 p.m. Saturdays 10 a.m. - 2 p.m.
<b>HIGHPOINT</b>	<b>Neighborhood House</b> 6400 Sylvan Way S.W. 98126
	Thursdays 5 p.m. - 9 p.m. Sundays 12 p.m. - 4 p.m.
<b>KENT</b>	<b>WA Women's Employment and Education Center</b> 515 W. Harrison St. 98032
Chinese	Tuesdays 5 p.m. - 8 p.m.
Chinese	Thursdays 5 p.m. - 8 p.m.
Cambodian Mandarin	Saturdays 1 p.m. - 4 p.m.

<b>LAKE CITY</b> Tagalog <i>(all shifts)</i>	<b>Lake City Neighborhood Service Center</b> 12525 28th Ave. N.E. 98125
Chinese/Korean Russian	Tuesdays 5 p.m. - 9 p.m. Thursdays 5 p.m. - 9 p.m. Saturdays 11 a.m. - 3 p.m.
<b>RAINIER BEACH</b>	<b>Rainier Community Center</b> 4600 38th Ave. S. 98118
Chinese	Thursdays 5 p.m. - 8 p.m.
Cantonese Vietnamese	Saturdays 11 a.m. - 3 p.m.
Vietnamese	Sundays 11 a.m. - 3 p.m.
<b>RENTON</b>	<b>Salvation Army Renton Rotary Food Bank</b> 206 S. Tobin St. 98055
Cambodian/Chinese	Tuesdays 5 p.m. - 9 p.m.
Amharic/Tigrinya	Wednesdays 5 p.m. - 9 p.m.
Chinese	Sundays 12 p.m. - 4 p.m.
<b>SEATAC AIRPORT</b>	<b>SeaTac Airport Airport Jobs Office</b> <i>(take Elevator 1 from ticket counter level to level M)</i>
Amharic/Spanish	Thursdays 6 p.m. - 9 p.m.
Cambodian	Saturdays 10 a.m. - 2 p.m.
<b>SEATAC</b>	<b>LCSNW / Angle Lake Family Resource Center</b> 4040 S. 188th St. 98188
Spanish <i>(all shifts)</i>	Tuesdays 6 p.m. - 9 p.m. Saturdays 9 a.m. - 1 p.m.
Somali	
<b>SHORELINE</b>	<b>Hopelink</b> 15809 Westminster Way N. <i>(next to Marshall's in the Aurora Square Plaza)</i>
Cambodian/Russian	Wednesdays 5 p.m. - 9 p.m.
Mandarin/Spanish	Thursdays 5 p.m. - 9 p.m.
Chinese	Saturdays 10 a.m. - 2 p.m.
<b>WHITE CENTER</b>	<b>YWCA Greenbridge</b> 9720 8th Ave. S.W. 98106
Spanish	Tuesdays 5 p.m. - 9 p.m. Wednesdays & Thursdays 5 p.m. - 9 p.m.
Chinese Cambodian/Farsi Russian	Saturdays 12 p.m. - 4 p.m.
<b>White Center Assembly</b> 10237 16th Ave. S.W. 98146	Thursdays 5 p.m. - 9 p.m. Saturdays 11 a.m. - 3 p.m.

## WHAT YOU NEED TO BRING TO THE TAX SITE:

- W-2s or other end-of-year wage statements that you or your spouse received from all your employers.
- Picture ID.
- A copy of last year's tax return if you have it.
- Social Security card or Individual Taxpayer Identification Number (ITIN) for every person in your household that you support.
- Birthdates for every person to be claimed on your return.
- Any 1099 forms for 2010 that you received. You may have 1099 forms if you received income from Social Security, Railroad Retirement, Unemployment, Interest or Dividend Income.
- Name, address and social security number or tax ID number for your child care provider, and your co-pay statement for day care for the year 2010.
- If you paid for higher education, such as college or a trade school, bring form 1098-T showing evidence of payment.
- Mortgage interest statement and property tax statement if you own a home.
- Checking and savings account numbers for direct deposit.
- Anything else that you think may affect your return, even if you are not sure.
- If filing jointly, both filer and spouse must be present to sign.

You don't need an appointment! But many sites get very crowded, especially during January and April. Customers should arrive as close to the site's opening time as possible for the best chance of getting served. Customers who arrive later may not be able to see a volunteer.

United Way of King County's Free Tax Preparation Campaign sponsors:



For more information, call **2-1-1**  
or **1-800-621-4636**.  
[unitedwayofkingcounty.org/taxhelp](http://unitedwayofkingcounty.org/taxhelp)



# Burien

*Washington, USA*

400 SW 152<sup>nd</sup> St., Suite 300, Burien, WA 98166  
Phone: (206) 241-4647 • FAX (206) 248-5539  
[www.burienwa.gov](http://www.burienwa.gov)

February 7, 2011

Mayor Joan McGilton  
City of Burien  
400 SW 152<sup>nd</sup> Street, Suite 300  
Burien, WA 98166

Dear Mayor McGilton and City Council Members,

I am writing on behalf of the City of Burien Arts Commission to bring a matter to your attention and to ask for the Council's support.

In 1990, the state legislature passed a law allowing a portion of KC lodging taxes to be used for arts and culture. 4Culture has managed these funds for 20 years. When the law was originally crafted, it had an expiration date of 2012 – and required that a portion of the tax be set aside for an endowment that would sustain the programs of 4Culture after 2012. 4Culture invests \$4.5M every year in artists & arts/heritage organizations and activities in King County. This is the single largest source of contributed revenue available in our community on a regular basis for artists, arts organizations, heritage organizations and heritage/preservation projects.

Unfortunately, due to changing economic trends, there is not enough in the endowment account to maintain the level of support currently provided by 4Culture. If 4Culture began to operate solely off the endowment, the funding available for the arts, cultural programs and heritage would be cut by 75%. If new legislation is not passed to augment the endowment and designate future uses of lodging taxes for culture after 2012, 4Culture will need to start winding down programs and services. This reduction of resources will obviously be devastating to many small non-profit organizations, artists and community-run programs in every corner of King County, and to the people employed in this sector.

The Commission asks that the Burien City Council support efforts to secure funding for the arts and culture, and on January 25, 2011, the Arts Commission passed a unanimous motion as follows:

*"The Burien Arts Commission approves the motion to be listed as an advocate of 4Culture and endorse the King County Lodging tax extension."*

As you are aware, the City of Burien has been a recipient of funding through 4Culture for many years. The loss of full funding for 4Culture will hurt Burien's residents along with all of South King County. As part of its own legislative agenda, the King County Council passed a motion on January 3, 2011 to support the extension of these revenues in keeping with their historical intent, which is the investment in facilities and programs that directly stimulate tourism, attract visitors, generate economic activity, and support arts and culture programs throughout King County.

We ask that the Council concur and that it support dedicating future lodging tax revenues to continue 4Culture's arts and heritage programming.

Sincerely,

Kathy Justin  
Chair, Burien Arts Commission

cc: Burien City Council  
Mike Martin, City Manager



Feb 10, 2011

Michael Lafreniere, Director of Parks, Recreation and Cultural Services  
City of Burien Arts Commission  
14700 6th Ave Sw  
Burien, WA 98166

TEL 206.296.7580  
V/TTY 206.296.8574  
FAX 206.296.8629  
101 PREFONTAINE PLACE SOUTH  
SEATTLE WA 98104  
WWW.4CULTURE.ORG

Dear Michael Lafreniere:

It is my pleasure to inform you that the 4Culture Board of Directors has approved the Arts Advisory Committee and panel recommendations for the 2011-12 Sustained Support Program. City of Burien Arts Commission will receive an award in the amount of \$11,000 for the 2011-12 calendar years.

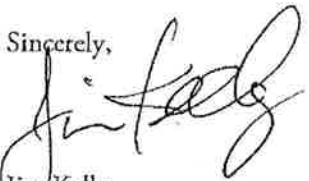
Due to the downturn in the economy and the resulting impact on the King County Lodging Tax, from which 4Culture derives most of its funding, we experienced a 10% reduction in Sustained Support funding this year. However, I'm happy to report that in recognition of your organization's outstanding artistic merit and position as a leader in the arts community, the adjudicating panel has recommended that your funding be either returned to its 2010 level or modestly increased. Please be advised that Sustained Support funding for organizations in good standing will be automatically renewed again for 2012 although award levels may be adjusted depending on the increase or decrease in overall program revenues. Future year funding is therefore not guaranteed.

This year 4Culture will provide 231 arts organizations and 21 local arts agencies with ongoing operating support in 2011-12. The Sustained Support Program invests in organizations large and small, in a wide variety of artistic disciplines, representing every corner of King County. We recognize the critical role the arts play in King County's vibrant cultural life and the essential role that your organization plays in contributing to the quality of life and economic vitality of your community.

Included with this letter is a Contract Information Form (CIF). By filling this out and submitting it, you will initiate your contract and payment process. (You may also submit this form via e-mail; go to [www.4culture.org/arts/sustained/manage.htm](http://www.4culture.org/arts/sustained/manage.htm) for an electronic version of the CIF.) If you have any questions about your award amount, please contact Charlie Rathbun at 206.296.8675 or [charlie.rathbun@4culture.org](mailto:charlie.rathbun@4culture.org). If you have any question about the process for claiming your award, please contact Bret Fetzer at 206.205.8592 or [bret.fetzer@4culture.org](mailto:bret.fetzer@4culture.org).

Thank you for your commitment to the arts, and congratulations on your award!

Sincerely,

  
Jim Kelly  
Executive Director

loud  
**Home**  
Potential  
Aggressive  
challenged  
Up-and-coming  
emerging  
In-transition  
homey  
Peaceful  
of  
growing  
diverse  
Eclectic  
community  
home  
diverse  
Feisty  
Youngster  
undiscovered  
growing  
diverse  
basic  
developing  
messy  
Half-empty  
quaint  
plain  
engaging  
transitioning  
connected  
charismatic  
hometown  
alive  
friendly  
promising  
fun  
coming  
little  
boring



Dear Sen./Rep. XXX,

Public health provides critical services in our communities across the state, such as communicable disease control, chronic disease and injury prevention, and emergency preparedness. After several years of funding cuts, our public health system is already in crisis, and further cuts will only weaken our ability to keep our growing population healthy--especially in the event of a disease epidemic or major disaster. Worst of all, further cuts will only increase health disparities in our local communities.

We appreciate any help you can provide in improving funding levels for Maternity Support Services (which provides critical support to at-risk mothers, helping babies start healthy by reducing low birth weights, which can result in long and expensive hospital stays, life-long health problems or even death) and Community and Public Health Centers. Community and public health centers provide care for individuals regardless of their ability to pay at more than 30 clinics across King County. Plans to drastically reduce payments to Federally Qualified Health Centers (FQHCs) will severely impact community and public health centers' ability to provide primary and preventive care for the poorest residents of King County. This reduction will force health centers to cut services and some clinics may close, putting the health and well-being of our community's most vulnerable people in jeopardy.

Finally, I want to provide details on some possible budget solutions. The Governor's Advisory Work Group provided some sound budget solutions--where savings can be found within the health system. A few of their recommendations include:

- **Implement "generics first" formularies in every state administered insurance program and employ other strategies to make formularies value-based.** This approach has the potential to offer critical and effective pharmaceutical coverage at lower costs, with tens of millions of dollars in immediate savings. Generics currently account for just 15 percent of drug expenditures while brand drugs account for 85 percent, even though equally effective generics are available in the top 10 drug classes. In Washington's Medicaid program, the generic fill rate is 72 percent, compared to 80 percent for most health plans. Potential savings from generics are enormous: for every 1 percent improvement in the generic prescribing rate, overall prescription drug spending is reduced by 1 percent. Other strategies to make formularies value-based would examine the cost and effectiveness of drugs compared to similar drugs used to treat the same condition.
- **Implement payment strategies to reduce services that may be overused and that potentially increase risk for patients.** Prime examples of these services include advanced imaging technologies and Cesarean sections. Washington State's current Cesarean section rate is 32 percent while the national target is 15 percent.
- **Restrict payment for clinical services for events that should not occur, such as hospital-acquired infections and preventable readmissions.** Approximately five to 10 percent of all hospital patients develop infections, which add nearly \$5 billion to the nation's health care bill each year. Similarly, certain preventable readmissions are avoidable and costly. It is estimated that in Washington state, 16.4 percent of Medicare readmissions are preventable.

The complete recommendations of the Governor's Advisory Work Group can be found on the Puget Sound Health Alliance's website:

[http://www.pugetsoundhealthalliance.org/documents/RecommendationsNovember2010\\_000.pdf](http://www.pugetsoundhealthalliance.org/documents/RecommendationsNovember2010_000.pdf)

Thank you for your consideration of this important issue. Please do not hesitate to contact me if I can provide any additional information that would be helpful.

Sincerely,

January 7, 2011

The President  
The White House  
Washington, DC 20500

Dear Mr. President:

The undersigned national organizations of local elected officials and local and state affordable housing and community development practitioners write to you about a matter of utmost concern. It has come to our attention that discussions are taking place within your Administration about reducing formula funding for the Community Development Block Grant (CDBG) program by as much as 25% or \$1 billion. This, or any reduction, in CDBG funding would severely slow down or eliminate thousands of local and state projects and programs that are directly contributing to local and regional recovery. We are also puzzled that this discussion is taking place despite the confidence you displayed in the CDBG program during your campaign, when you promised to "... Fully Fund the Community Development Block Grant [program]." We, therefore, strongly urge you in your FY 2012 budget to freeze CDBG formula funding at the FY 2010 level of \$3.9 billion.

Now in its 36<sup>th</sup> year, CDBG is arguably the Federal Government's most successful domestic program. The CDBG program's success stems from its utility i.e., providing cities, counties and states with flexibility to address their unique affordable housing and neighborhood revitalization needs. Based on data that grantees have reported to the Department of Housing and Urban Development over the past six years, the CDBG Program has:

- Assisted an estimated 869,541 low- and moderate-income households through single-family and multifamily residential rehabilitation, homeownership assistance, energy efficient improvements and lead-based paint abatement;
- Created or retained 258,692 jobs for low- and moderate-income persons through a variety of economic development activities;
- Benefitted an estimated 21,975,132 low- and moderate-income households through such public improvements as development of senior centers, centers for the disabled and handicapped, health and child care centers and parks and recreation facilities;
- Benefitted an estimated 14,281,720 low- and moderate-income households through such public services as employment and training, youth services, crime awareness/prevention, fair housing activities, mental health services, and services for abused and neglected children.

This is an impressive track record that grantees have compiled in their wise stewardship of CDBG funds.

As you have so often said, in this current economic climate the need to create and maintain jobs, as well as providing economic opportunities and services to the less fortunate, is crucial. Maintaining CDBG formula funding at its FY 2010 level of \$3.9 billion would go a long way toward maintaining our commitment to these households. Therefore, we strongly urge you to insist on this minimum funding level.

Respectfully,

U.S. Conference of Mayors (USCM)  
National Association of Counties (NACo)  
National League of Cities (NLC)  
National Association for County Community and Economic Development (NACCED)  
National Association of Local Housing Agencies (NALHFA)  
National Community Development Association (NCDA)  
Council of State Community Development Agencies (COSFDA)

**CITY OF BURIEN, WASHINGTON**

**Art Commission  
MEETING MINUTES  
Date: November 23, 2010  
Time: 6:30 p.m.**

**Arts Commission Members Present:**

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Shelley Brittingham | <input type="checkbox"/> Dane Johnson            | <input checked="" type="checkbox"/> Virginia Wright |
| <input checked="" type="checkbox"/> Donna DiFiore       | <input type="checkbox"/> Kathy Justin            |   |
| <input checked="" type="checkbox"/> Victoria Hall       | <input type="checkbox"/>                         |   |
| <input type="checkbox"/> Robbie Howell                  | <input checked="" type="checkbox"/> Debbie Thoma |   |

**Staff Present:**

Gina Kallman, Cultural Arts Supervisor  
Debbie Zemke, Recreation Manager

**Guests:**

Barbara McMichael, SOCO Culture  
Shelli Parks, Burien resident  
Kelda Martinson, Burien resident

**Minutes**

Meeting called to order. Minutes are approved.

**GUEST PRESENTATIONS**

Barbara passed out a list of important dates and spoke about the events happening in South King County over the next few months. She announced that Stephen Nelson is the new Highline Arts Coordinator. Barbara suggested inviting Stephen to a 2011 Arts Commission meeting.

Burien Resident Shelli Parks presented her Cultural District plan. Shelli is a local artist and is on the board of White Center for the Arts, where she has worked to establish the organization. Shelli is also very interested in creating a vibrant arts scene in Burien. Shelli developed the plan a few years ago. The Cultural Plan is about creating a Cultural District in Burien with the cornerstone being establishing the Highline Historical Museum at the current Dollar Store site at the corner of 152<sup>nd</sup> and 4<sup>th</sup> SW. Another option would be at the corner of 150<sup>th</sup> and 4<sup>th</sup>. Shelli reasoned that the Historical Museum should be moved due to issues with parking in Olde Burien and the design of the proposed building. Shelli also believes that the proposed Burien Children's Museum could be a cornerstone for the Cultural District but the project has been stalled until they have new leadership.

**AREAS OF FOCUS REPORT**

**Arts Education** — Banner project—The banner committee meet with Debra George of Discover Burien and discussed how the collaboration would work. The 44 brackets will be purchased by Discover Burien. The banners will be installed in February. A celebration of the banner project will also be in February and will include the 153<sup>rd</sup> businesses and schools that were involved in the project. Debra and Maureen will work to get the banners printed. Gina will follow up with Public Works on the permit needs and hanging plan.

**Public Art**—2011 Public Art Plan—The Commission approved the design of the Burien Press Mural with the request that some information about the mural and artist be posted next to the mural. The Arts Commission also approved the Public Art Plan. The plan will next go to the City Council for approval. Donna volunteered to present the plan to the council in case Dane and Kathy were not available. The Public Art Plan will leverage a small amount of money for a large visual and community impact.

**Arts and Economic Development**—Debbie announced that the 2011 project with the BEDP has been put on hold at this time but the commission can still ask the BEDP to support the arts in Burien. Shelly asked the commission to look back at the original recommendation for the arts in the recently updated Comp Plan, as many recommendations were not utilized and could be looked at again. These recommendations could also be brought forward in the city's visioning process in 2011. The committee would like to get together to meet in 2011.

**Dynamic Adaptability** --Virginia and Robbie attended the *Dynamic Adaptability: Puget Sound Arts and Culture* series-“Who's New in Town?” Virginia reported that the greatest changes are in the Hispanic and Asian communities, with very dramatic growth in ages 0-18. All the statistics will be available on line and a webinar maybe offered on December 14<sup>th</sup>. The next speaker spoke on expanding your offerings for multicultural audiences. Virginia mentioned that it is important to be specific when creating programming for a target audience...and not target a broad audience. The speaker mentioned that the difference in today's immigrants is that people are keeping their cultures and not assimilating as much as in past. The speaker compared the difference as the difference between a smoothie versus a fruit salad. The speaker also spoke about the importance of establishing relationships and creating inclusive programs.. A large concern in the arts organizations is that they tend to not reflect their communities diversity.

## **STAFF REPORT**

**ARTalk**—An ARTalk is being scheduled for February 2011 with consultant Marcia Holland. Marcia will talk about effective leadership team qualities (accountable, responsible behaviors of leaders), creating a culture of peak performance (completing volunteer activities once a commitment is made to do so is not voluntary), how to recruit and retain volunteers, and the necessity of a streamlined strategic plan.

**Ted Ottinger**—Arts Commissioner Ted Ottinger has asked to resign as Arts Commissioner in the month of November 2010 due to personal needs. We want to thank Ted for volunteering for the Arts Commission and hope that he may join us again in the future.

**Arts Corps**—Staff is working with Arts Corps to bring three programs to Burien elementary schools in 2011. Residency programs at Cedarhurst and Hilltop have been finalized, and a program at Hazel Valley is being worked on.

**Public Art Catalog**—The public art catalog focus for 2011 will be on cataloging the work owned by the city and 4 Culture and adding reference material to the web site and possibly a flyer. It has been found that work outside of city ownership will need agreement with the owners and possibly artists to publish, so more research needs to go into how to handle this part of the project.

The meeting was adjourned.



# Notice of Application

City of Burien 400 SW 152<sup>nd</sup> Street (Suite 300)

Burien, Washington 98166

<b>Date</b>	February 9, 2011
<b>Applicant</b>	Paul Berry, Harris & Associates for King County Fire District #2
<b>Proposal</b>	Type 1 Land Use Review, Height Standard Variance and SEPA Checklist Review for Construction of Burien Fire Station 28.
<b>File No.</b>	PLA 11-0118 File is available for viewing at Burien City Hall during regular business hours.
<b>Location</b>	900 SW 146 <sup>th</sup> Street, Burien, WA
<b>Tax Parcel No.</b>	192304-9025
<b>Current Zoning</b>	CC-1 (Community Commercial zone)
<b>Application Submitted/Complete</b>	Submitted: January 20, 2011 Complete: February 1, 2011
<b>Other Permits Needed</b>	Building Permit and Right-of-Way Construction Permit
<b>Existing Environmental Info.</b>	SEPA Environmental Checklist, dated January 18, 2011
<b>Environmental Review</b>	For this proposal, the City of Burien is using the "Optional Determination of Non Significance (DNS) process" under the State Environmental Policy Act (WAC 197-11-355). The City expects to issue a DNS for the proposal. Individuals who submit timely written comments to the City (as indicated below) will become parties of record and will be notified of any decision and environmental determination made on this project. A copy of any decision and environmental determination made on this project may also be obtained upon request. The decision on the proposal and environmental determination, once made, may be appealed. All documents submitted or requested as part of this application are available for review at City Hall during regular business hours.
<b>Review Process and Public Comment</b>	The decision on this application will be made by the Community Development Director. Prior to the decision, there is an opportunity for the public to submit written comments. <b>Written comments must be received prior to 5:00 p.m. on March 2, 2011.</b> Send written comments to the project planner (see below). Please indicate your name and address and refer to the file indicated above. Only people who submitted comments as indicated above may appeal the decision on this application.
<b>Project Planner (for written comments and more information)</b>	Charles W. "Chip" Davis, AICP Department of Community Development City of Burien 400 SW 152 <sup>nd</sup> Street (Suite 300) Burien, WA 98166 Phone: (206) 248-5501 E-Mail: <a href="mailto:chipd@burienwa.gov">chipd@burienwa.gov</a>
<b>Published in the Seattle Times</b>	Date of Notice: February 9, 2011

cc: Burien City Council  
 Burien Staff  
 Discover Burien  
 Highline Times  
 King County/Burien Public Library

Seahurst Post Office  
 White Center Now  
 B-Town Blog  
 Web site: [www.burienwa.gov](http://www.burienwa.gov)

# Burien

*Washington, USA*

400 SW 152nd, Suite 300, Burien, WA 98166  
Phone: (206) 241-4647 • FAX (206) 248-5539  
[www.burienwa.gov](http://www.burienwa.gov)

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**DATE:** February 23, 2011  
**FOR RELEASE:** Immediately  
**CONTACT:** City Clerk's Office, (206) 248-5517

## VISIONING STEERING COMMITTEE NOTICE

Members of the Burien City Council may be attending a Visioning Steering Committee meeting on Tuesday, March 1, 2011, from 6:30 p.m. to 8:30 p.m. at Burien City Hall, 400 SW 152<sup>nd</sup> Street.

###

*The City of Burien strives to provide alternate communication opportunities. Please contact the City Clerk's office, 206/248-5517, twenty-four hours prior to the meeting, for assistance.*

cc: Burien City Council  
Burien Staff  
Discover Burien  
Highline Times  
Burien Library  
White Center Now  
B-Town Blog  
Web site: [www.burienwa.gov/](http://www.burienwa.gov/)

**\* PLEASE PUT ON COMMUNITY CALENDAR BULLETIN BOARD**