

**CITY OF BURIEN  
AGENDA BILL**

<b>Agenda Subject:</b> Discussion on Animal Control Services for Burien		<b>Meeting Date:</b> April 11, 2011
<b>Department:</b> City Manager	<b>Attachments:</b> In-House vs. Contract for Animal Control Services	<b>Fund Source:</b> General Fund
<b>Contact:</b> Jenn Ramirez Robson, Management Analyst		<b>Activity Cost:</b> N/A
<b>Telephone:</b> (206) 439-3165		<b>Amount Budgeted:</b> \$120,000 <b>Unencumbered Budget Authority:</b> N/A
<b>Adopted Initiative:</b> Yes    No    X	<b>Initiative Description:</b>	
<b>PURPOSE/REQUIRED ACTION:</b>		
<p>The purpose of this agenda item is to continue the discussion on animal control services for Burien.</p> <p><b>BACKGROUND (Include prior Council action &amp; discussion):</b></p> <p>In April 2010, the Burien City Council chose not to participate in King County's proposed regional animal control system and directed staff to develop an alternative program. In June, the City Manager executed the animal control services contract between the City of Burien and Dr. Leslie Kasper, for sheltering and field services. In January, Dr. Kasper gave the City six months notice that she would no longer be providing animal control services for Burien. Staff then republished the request for proposals for providing animal control services in the City.</p> <p>Last week, council met the proposed contractor that would provide animal control services going forward and reviewed the contract. Councilmember Block suggested that staff look at the City of Des Moines program as a model for bringing animal control services in-house. Council asked staff to provide comparison data for the program that contractor would provide for \$120,000 and the City of Des Moines program, which has a budget of \$121,000. That comparison is attached.</p>		
<b>OPTIONS (Including fiscal impacts):</b>		
<ol style="list-style-type: none"> <li>1. No council action is necessary.</li> <li>2. Direct the city manager to explore a different alternative</li> </ol>		
<b>Administrative Recommendation:</b> The city manager intends to proceed as previously directed and execute a contract with Community Animal Resource Education Society unless council directs otherwise.		
<b>Committee Recommendation:</b> n/a		
<b>Advisory Board Recommendation:</b> n/a		
<b>Suggested Motion:</b> none required		
Submitted by:		
<b>Administration</b>	<b>City Manager</b>	
<b>Today's Date:</b> April 6, 2011	<b>File Code:</b> \\File01\records\CC\Agenda Bill 2011\041111cm-1 animal control.docx	



**In-House vs. Contract for Animal Control Services**

**Summary:**

The comparison below is based strictly on the cost to provide animal control services via the contract that is before the Burien City Council versus the cost of providing those services in-house in Des Moines. The actual cost of providing in-house services in Burien would likely be somewhat different. For example; hiring an Animal Control Officer (ACO) for the city of Burien, with its population of almost 50,000 residents, may be more expensive than in Des Moines, with its population of 32,000.

The two methods of service delivery, in-house and contract, are alike in that both satisfy the statutory requirements regarding animal control. That is, they address the need to respond to dangerous animals and situations involving animal cruelty. They differ most in that the CARES proposal includes a more comprehensive approach, including public outreach, education and aggressive adoption. Adding those elements would add additional labor cost to the in-house model. It is difficult to estimate, but it is reasonable to think the cost would be \$25,000 to \$50,000 annually depending on the level of effort.

**Des Moines (In-House)**

**C.A.R.E.S. Proposal (Contract)**

**Field Services**

<p>*Hire one full-time animal control officer (ACO)</p> <p>F/T -40hr/week ACO Salary + Benefits      70,000 – 95,000</p> <p>Supplies      6,000</p> <p>Equipment      10,000 – 20,000</p> <p><b><u>\$86,000 – 121,000 annually</u></b></p> <p>Note: The estimate above does not include start-up costs; this would be in the range of \$50,000 – \$ 70,000.</p>	<p><b>C.A.R.E.S. Proposal is for \$120,000 annually</b></p> <p>The C.A.R.E.S. proposal includes at least four people, including a full-time ACO, a back-up ACO, shelter coordinator, and operational support. They will also supply their own supplies and equipment. The contract requires that,</p> <p>“All enforcement officers shall also be trained and receive continuing education in methods of animal control and handling procedures, in order to ensure officer safety, safety to the community, and the best possible handling of animals”.</p> <p>The person identified as the full-time ACO has already scheduled travel to participate in two nationally accredited animal control training courses.</p>
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**Adoptions**

Not included	The C.A.R.E.S. proposal includes an adoption program that prepares animals for adoption, markets adoptable animals, includes spay-neuter programs, and more.
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**Sheltering**

Contract with various kennels and boarding facilities included	The C.A.R.E.S. proposal includes sheltering for stray hold and impoundment periods. The contractor will be responsible for costs beyond those required boarding periods. This group has stated their intent to shelter adoptable animals for longer than the required time and to ready the animals for adoption. This would include vaccinations, disease testing and treatment, behavioral assessments, etc.
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**Licensing**

Included	Licensing will remain in-house in the Finance Department.
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**Community Education**

Not included	The C.A.R.E.S. proposal includes a community education program.
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**Annualized Financial Comparison**

\$121,000 annually + \$50,000-\$70,000 one time	\$120,000 annually
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