



Burien

Washington, USA

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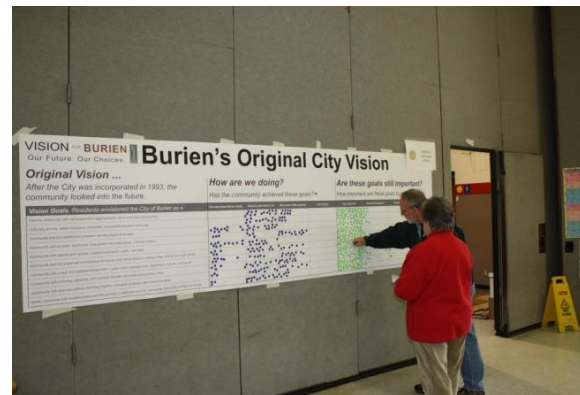
MEMORANDUM

TO: Honorable Mayor and Members of the City Council
FROM: Mike Martin, City Manager
DATE: April 25, 2011
SUBJECT: City Manager's Report

I. INTERNAL CITY INFORMATION

A. Vision for Burien Update

On Saturday, April 16, city staff, along with consultants Brian Scott and Susan Milan, hosted a lively community forum on the vision for Burien.



Residents can participate in similar visioning activities at these upcoming forums:

Tuesday, April 26

Hazel Valley Elementary

402 S.W. 132nd St.

5:30 - 6:25 p.m. – Visioning Open House

6:30 - 7:30 p.m. – Guided Program

Saturday, May 7

Southern Heights Elementary

11249 - 14th Ave. S.

10 - 10:55 a.m. – Visioning Open House

11 a.m. - Noon – Guided Program

You can find information and updates on the Vision for Burien project at

www.burienwa.gov/vision4burien.

B. Group Health Expansion

Economic Development Manager, Dick Loman, has been appointed to a Group Health Study Advisory Committee comprised of 25 senior Group Health officials, medical personnel, and local supporters. Group Health corporate is planning a \$24 million expansion of the Burien Clinic at its present location, 140 SW 146th St. Group Health plans to transform patient care at the new Burien Medical Center through an innovative building design approach they call Production Preparation Process. The new Center is expected to have a professional staff of 75 and serve up to 15,000 patients a year in Burien. Ground breaking is anticipated mid 2013.

C. Comprehensive Plan Update

The Community Development Department is continuing to work with the Planning Commission on the Growth Management Act (GMA)-required review of our Comprehensive Plan. Work to-date has involved identifying mandatory, desired and optional edits to incorporate GMA changes, Puget Sound Regional Council's Vision 2040, the King County Countywide Planning Policies (which are also currently being revised), and locally-desired changes. We are also analyzing how to streamline the Plan as well as re-format to incorporate the outcome from our current visioning process.

D. Burien to Receive Wireless System Upgrades

AT&T Mobility has applied for land use and construction permits to upgrade the equipment and antennas at their existing Burien cell sites to the next-generation 4G system. This will provide improved coverage and quality for Burien users.

E. Fresh Produce Available at the Community Center

Beginning in May, local residents can get fresh organic produce and local artisan foods delivered conveniently at the community center. Residents can sign-up online to receive routine delivery of customized orders containing fresh fruits and vegetables. Modeled on a similar effort taking place in Tacoma's community centers, the Burien Parks, Recreation & Cultural Services (PaRCS) Department has teamed up with a farmers' cooperative to be a host site for their delivery program of Farm-to-Table produce. Boxes will be delivered there on Tuesday mornings, and members will be able to pick up their boxes on Tuesdays from 3 – 7 pm or Wednesdays from 8:30 am – 2 pm. The PaRCS Department is hopeful this partnership will bring new community members into the facility and expose them to its programs, provide a healthy service, and to promote good nutrition in the community as part of the "Healthy Highline" initiative.

F. St. Francis of Assisi School 6th Grade Class – Neighborhood Matching Fund Grant Recipient

St. Francis of Assisi's 6th Grade Class with teacher Michael Stein-Ross has been awarded a Neighborhood Matching Fund Grant. The \$5,000 award will be used to establish a rain garden on the School/Parish's site at the SW corner of SW 152nd St. and 20th Avenue SW. Students and neighborhood volunteers will construct the garden by removing the poor draining soil, laying out new rain garden soil mix and planting native species. Additionally, the students will design and install interpretive

signs which will describe specific plants and the rain garden as a whole. There will also be benches, a woodchip pathway, and a mural installed to create a mini-park setting. The garden will be maintained by students at the school as part of their science curriculum.

G. City Celebrates Arbor Day on April 13

The City celebrated Arbor Day and held a remembrance ceremony at Seahurst Park. Burien City Councilmember Rose Clark provided the official City proclamation of Arbor Day and spoke of the value of our urban forests. Other speakers on the value of trees and our urban forests included James Freed representing the Washington Community Forestry Council, Michael Lafreniere and Myron Clinton representing the PaRCS Department. The annual ceremony included the planting of a western Hemlock tree in remembrance of Jay Powers, a TruGreen Landcare employee who passed away in December. Mr. Powers had provided the City of Burien park system with 10 years of dedicated service and was well known by staff and many regular park visitors.

H. B-Patch Community Garden – Season Two

A B-Patch gardener orientation was held on April 12 and all of the 31 plots have been filled. This season PaRCS will have 12 new gardeners, who filled all of the plots vacated and no one had to be turned down. At the orientation they discussed general garden use, volunteer hours within the garden, community projects to keep the space in good shape, and the establishment of a garden board to assist with work projects and communications.

I. Parks Recreation and Open Space (PROS) Plan Process is Underway

The PROS plan update process has started with the selection of a consultant (Beckwith Consulting Group) and participation in the recent Vision-for-Burien community forums. An initial resident survey has been developed and distributed at the forums, as well as linked to the PROS Plan webpage at www.burienwa.gov/ParksPlan. The PROS plan update will include a combination of public meetings and surveys to help clarify community needs and desires related to city recreation and parks facilities and services. Another important component of the plan will be inventory work of our assets, which has begun with assistance of public works staff and volunteers performing GIS work. Besides being a very useful tool in evaluating the status of the park system and clarifying future direction, a PROS plan update every 6 years is a state requirement to be eligible for state and federal grants. The PaRCS Department has successfully acquired several million dollars since the last plan update for projects such as Seahurst Park shoreline south and north, and Mathison Park trails and playground.

J. Collaborative Program Receives Recognition

Washington Recreation and Park Association (WRPA) will be recognizing the Camp Wrinkle Ranch program for its excellence in programming at the upcoming WRPA conference April 26-29. This program is offered with six other cities' parks and recreation departments and offers a unique 3-day, 2-night camping experience each September for seniors with a focus on health and wellness. Burien has been participating in the program for eight years.

K. Recreation Registration System Upgrade

PaRCS and IT staff have been busy over the last several weeks working with software vendor Active Networks to implement a major upgrade to PaRCS' class registration and facility scheduling system, "CLASS." This upgrade involved a high level of technical expertise and significant staff time. The upgrade will enable the online registration system to be more customer-friendly.

CLASS is used by many other cities and agencies, not only in the region but throughout the country. The City has been using CLASS for approximately eight years.

L. Teen Staff Receive Training

Staff attended a Washington Recreation and Park Association Teen Services retreat in March at Bellevue City Hall. Educational sessions included Tween Programming, Leadership and Teen Voice, and Alternative Funding and Partnerships. "Tweens" is the common reference to "pre teen" youth who are in grades 4-6. Staff concluded the day by participating on an indoor ropes course.

M. Arthritis Foundation's *Walk With Ease* Program to be Offered Through PaRCS

PaRCS will offer a new low-impact fitness program to be lead by an experienced volunteer and Burien resident. This program takes participants on neighborhood sidewalks and paved trails in local parks. In addition to the physical benefits, the program also educates each participant on the benefits of walking, in terms of how to chart progress, correct methods to stretch, and more healthful tips. *Walk with Ease* participants will also be eligible for the *Shape Up Burien* discount, which reduces the program registration fee by \$10 for inactive older adults. The *Shape Up* program is a collaboration between King County Emergency Services and PaRCS in an effort to increase physical balance and reduce falls.

N. State Auditor is Here

A representative of the State Auditor's Office has begun the annual audit of the financial statements for 2010. He will be on site from mid April through June. In conjunction with his annual audit of the financial statements, he will review our internal controls and compliance with federal and state regulations. Staff has been working hard to record the value of the additional infrastructure added as a result of the North Burien annexation. The city pays \$35,000 for this state-mandated audit.

O. New Airport Parking Lot Under Construction

We have received several calls about construction occurring along the north side of So. 140th St. west of Des Moines Memorial Dr. The project is a 462-stall park and fly lot on four acres in the Northeast Redevelopment Area. A clear and grade permit (#BLD-10-1930) was issued on January 21 for removal of trees. Site improvement plans are currently under review (#BLD-11-0582 and BLD-11-0583). The status of these permits can be tracked online at www.mybuildingpermit.com.

II. COUNCIL UPDATES/REPORTS

A. Mayor Participates in Discussions of Future Metro Transit Service

Mayor McGilton welcomed members of the King County Council's Regional Transit Committee (elected officials from the suburban cities, Seattle and King County) to a special workshop held at the Burien City Council Chambers on April 7, 2011. The Burien workshop was one of a series the Regional Transit Committee (RTC) is holding on the proposed Strategic Plan for King County Metro Transit.

This Plan will determine how transit service will be reduced, increased or restructured in future years, depending on the funding available for service. The loss of sales tax revenues in recent years has led to the potential need to cut an estimated 600,000 hours of transit service in King County, starting next year, if no additional funding is secured. That's the equivalent of 17.5% of Metro's total bus service.

At the workshops Metro staff is walking the RTC through proposed service guidelines, which look at productivity, geographic value and social equity as factors for determining the amount of service to be provided around the County. Metro is trying to ensure that all communities and major transit destinations will remain connected, even with significant service reductions.

If the currently proposed guidelines are followed then South King County's share of the countywide cuts would be about 23% of the total Metro transit service available. People who ride on routes that Metro has identified as the lowest in productivity will probably experience less frequent bus service, and/or may no longer have particular bus routes operating at all.

Metro staff will give a brief presentation on the Strategic Plan to the City Council at the meeting on May 2, 2011. The Regional Transit Committee must take action on the proposed Plan at their meeting in June.

B. Major Regional Issues Heard at Suburban Cities' Meeting – April 13 (Pg. 53)

Councilmember Jerry Robison represented Burien at the April 13 meeting of the Suburban Cities Association Public Issues Committee (SCA PIC).

A major issue brought to the PIC concerned the preliminary SCA policy position on the proposed King County Metro Transit Strategic Plan. The SCA's Caucus of the Regional Transit Committee (RTC), chaired by Mayor McGilton, recommended that SCA support the draft Strategic Plan if eight "conditions" are met (see attachment listing the conditions). PIC members were asked to bring this position statement to their Councils for review and possible input. Since the RTC is still getting more information from Metro the RTC Caucus might recommend changes to the position statement before the PIC takes final action in May or June.

At its next meeting the PIC is scheduled to take action on the policy position related to "Procedures and Criteria for New Regional Growth Centers" (see attached). If Councilmembers have questions or concerns they should raise them for discussion at a Council meeting prior to the May 11 PIC meeting.

At the April 13 meeting the PIC voted to recommend the appointment of Burien's Emergency Preparedness Coordinator, Karen Ferreira, to complete an unexpired term on the Emergency Management Advisory Committee (EMAC). Cities were encouraged to nominate officials to serve on the Radio Executive Policy Committee, which is working on ways to provide wireless voice and data services to meet local public safety needs.

PIC members were also encouraged to ask the King County Solid Waste Division for a briefing for their City Council on changes to the Solid Waste Comprehensive Plan. PIC members were also given information on the 2011 budget reductions affecting King County criminal justice agencies (attached). Finally, Councilmembers might be interested in participating in a special community discussion hosted by the Committee to End Homelessness (see attachment on "Mid-Plan Review").

C. Special Joint Meeting on Metro Action Plans – April 13, 2011

The proposed King County Metro Transit Strategic Plan was the subject of a special joint meeting of officials on the boards that work on transportation issues in three sub-areas of King County (South, East and West). Public Works Director Larry Blanchard represented Burien. The two-hour meeting occurred on April 13, 2011, at the Mercer Island Community Center.

The key questions and concerns raised at the meeting included:

- Clarify the reasons for weights assigned to criteria being used to determine the future level of bus service throughout King County (productivity, geographic value and social equity).
- Make sure the criteria are balanced and equitable.
- Ensure sufficient service to suburban park-and-ride lots.
- Recognize that there is unaddressed demand for bus service in areas of the County that have never had enough service to build up ridership.

- Provide more information on potential alternative ways to serve outlying areas.
- Use the most current ridership data for determining changes in service levels.
- Show coordination with other transit agencies, such as Sound Transit and other counties'.
- Make sure the methodology for determining service cuts or future additions is transparent and objective.

D. Puget Sound Regional Council Staff Visit Burien

The Transportation Planning Director and other staff from the Puget Sound Regional Council (PSRC) traveled to Burien on April 6 for a meeting and a tour of Burien transportation projects.

Burien Public Works Director Larry Blanchard and Government Relations Specialist Lisa Clausen arranged the meeting to show the PSRC staff how the City has been using the federal funds the City obtained through the PSRC. Among the projects seen on the tour were the 4th Avenue SW sidewalk improvements between SW 153rd and SW 156th Streets, the Town Square streets, and the location of future 1st Avenue South improvements (between SW 146th and SW 140th Streets).

City staff also used the tour as an opportunity to explain the proposed interchange improvements at SR 518/Des Moines Memorial Drive. The PSRC staff said they will work with the Washington State Department of Transportation on adding this project to the Regional Transportation Plan (Transportation 2040) in order to help secure project funding in the future.

Larry also advised the PSRC staff that the City is starting work on a Transportation Master Plan, a 25-year plan including transit, freight, pedestrian/bicycle facilities, and the city's road system. This work will involve a stakeholder group and advisory committee; the City will ask its neighbor cities and partners to participate, including WSDOT and PSRC.

E. Construction and Land Use Permit Activity Report for 1st Quarter 2011 (Pg. 59)

Attached is the Construction and Land Use Permit Activity Report for 1st Quarter 2011.

F. Notices (Pg. 67)

The following Notices have been published:

- Members of the Burien City Council, Planning Commission, the Arts Commission, the Parks & Recreation Board, and the Business & Economic Development Partnership may be attending Community Visioning Forums on April 26, and May 7.
- Notice of Decision for applicant Maria Ottolino, Property Owner, for a short subdivision of .69 acres (30,000 sq. ft.) into 4 lots for detached single-family dwellings in the R6 zone. Approved with conditions.

- Cancellation of Planning Commission meeting scheduled for April 26, 2011.

Recommended SCA Position Statement on King County Metro Transit Strategic Plan

The King County Metro Transit Strategic Plan for Public Transportation 2011-2021, an update to the current Metro Strategic and Comprehensive plans, is currently under review by the Regional Transit Committee (RTC). The plan includes goals, strategies, and a set of detailed service guidelines for making service design and allocation decisions. Since transmittal of the plan on March 1, the RTC has held one regular meeting and two workshops. Based on the work to date, the SCA caucus on the RTC has developed a set of preliminary position statements regarding approval of the final Strategic Plan update. Final action by the RTC is scheduled for June 15, 2011. As the process of review continues over the next couple of months, and with more information about the content and impacts of the plan, the RTC caucus may recommend amendments to these recommended position statements.

The SCA caucus to the Regional Transit Committee (RTC) recommends that the SCA Public Issues Committee recommend the following to the SCA Board of Directors:

“That the Suburban Cities Association support the King County Metro Transit Strategic Plan for Public Transportation 2011-2021 subject to the following conditions:

1. That robust policies and strategies aimed at achieving administrative and other system-wide cost and efficiency measures are included in the Strategic Plan update.
2. That the plan represents balanced prioritization of productivity, geographic value, and social equity in the guidelines for allocating transit service throughout the county.
3. That the plan includes performance measures and service guidelines that reflect the land use, growth, and travel patterns that characterize suburban areas of King County, rapid growth and changing demographics of suburban communities as evidenced in the most recent Census data, and system design elements that effectively link suburban residents to bus transit, such as park-n-ride facilities.
4. That measures that will ensure geographic balance in the distribution of transit service are included in the Strategic Plan update. Specifically, at a minimum, SCA supports several current proposed plan elements, including:
 - o Prioritizing service to urban and activity centers that are located in communities throughout urban King County
 - o Tailoring productivity measures to different categories of routes, such as frequent all-day service vs. peak service and corridors serving central Seattle and University of Washington locations vs. corridors for travel exclusively between suburban locations
5. That information is made available to RTC on “alternative” transit services that may be provided in outlying areas with relatively low productivity on existing bus routes that may face significant cuts under the proposed plan.
6. That the plan include social equity guidelines that focus on transit dependent populations, specifically low-income people, seniors, students, and disabled individuals without access to automobiles or otherwise dependent on bus transportation to meet daily needs.
7. That the plan include explicit feedback procedures and opportunities to evaluate within a stated period of time whether service guidelines are performing as intended and, if needed, amend the service guidelines based on performance over time
8. That Metro provide to policy makers sufficient information on scenarios for system cuts, system growth, and system restructures for the purposes of understanding, prior to plan adoption, the potential impacts of the proposed service guidelines on transit service levels to communities and subareas of King County”

Questions on this issue may be directed to Michael Hubner, SCA, at mhubner@ci.kent.wa.us or (253) 856-5443.

Procedures and Criteria for New Regional Growth Centers SCA Caucus to Growth Management Policy Board: Problem Statement and Policy Position

As a step in the ongoing implementation of Vision 2040, the Puget Sound Regional Council (PSRC) is amending designation procedures for *new* Regional Growth Centers (RGCs). The revised standards currently under consideration by the Growth Management Policy Board (GMPB), and scheduled as an action item at their next meeting on May 12, contain a number of procedural and substantive requirements that newly proposed Centers must meet. Importantly, these include minimum thresholds for planned future densities within the Centers. The existing criteria, which were adopted in 2003 by the PSRC, set the minimum planned density at 45 “activity units” (population + jobs) per gross acre. The current staff recommendation for updating the criteria does not change that planned density requirement.

In order to be eligible for RGC designation, centers must also be designated as centers under countywide planning policies. King County CPPs permit designation of Urban Centers with a minimum planned density requirement of approximately 85 activity units per gross acre, nearly twice the PSRC standard. Maintaining the current *regional* threshold for planned densities of 45 activity units per acre leaves open the possibility that a number of new centers could be designated in counties outside of King County. The result could be that the total number of centers will increase to the point where both the market demand for dense mixed-use development that is envisioned in the RGCs, and the ability to provide regional funding to support that development, is further diluted to the detriment of the regional centers concept generally, and King County Urban Centers in particular. In addition, uneven standards applied within the region for centers would create an uneven playing field as cities apply for regional transportation funds.

Based on these factors, the SCA Caucus to the GMPB recommends the following policy position statement for adoption by the Public Issues Committee and the SCA Board of Directors:

“Suburban Cities Association opposes proposed amendments to the procedures and criteria for designating new Regional Growth Centers by the Puget Sound Regional Council. Specifically, SCA, at this time, opposes retaining density thresholds for new centers that are set significantly below the thresholds for Urban Center designation established under the King County Countywide Planning Policies. Because regional transportation funds are prioritized to regional centers, regional criteria should ensure equivalent standards for center designation among the four central Puget Sound region counties. Absent common standards, additional criteria for regional funding must be implemented to recognize and prioritize transportation investments to those centers whose plans call for higher densities of housing and employment.”

Questions about this issue should be directed to Michael Hubner, Suburban Cities Association Senior Policy Analyst, at mhubner@ci.kent.wa.us or by phone at (253) 856-5443.

**Regional Law, Safety and Justice Committee Update (RLSJC)
Suburban Cities Public Issues Committee
April 13, 2011**

King County Law, Safety and Justice Budgets

Closing the \$60 million deficit in 2011 requires deep cuts in criminal justice agencies. Due to sizeable cuts taken over the past decade in response to the structural deficit in the General Fund, there are few discretionary services remaining in the criminal justice system and most of the proposed reductions will cut into core services. The cumulative impact of these reductions will be to undermine the functioning and efficiency of the County's criminal justice system and decrease the level of service to the public. Comprising 77 percent of the General Fund, criminal justice agencies will experience \$17 million in reductions and raise \$10 million in new revenue in 2011.

Specific reductions in 2011 include:

- The Sheriff's Office will eliminate 71 positions, all of which are sworn officer positions. This will reduce regional and specialty services, as well as detective and deputy positions in the unincorporated area. The Sheriff's Office will continue to place a priority on responding to 911 calls, but will have to cut back on detectives, storefronts, school resource officers, and other programs.
- The Department of Adult and Juvenile Detention will eliminate 34 active FTEs, causing the closure of a minimum security housing unit, reductions in court detail and PR screening staff, as well as other reductions.
- The hours of operation for the Intake/Transfer/Release (ITR or Booking) function at the MRJC will be reduced from 8:00 to 5:00, Monday through Friday, to 10:00 to 4:00, Monday through Friday, excluding holidays.
- The Prosecuting Attorney's Office will eliminate 16 deputy prosecuting attorneys and nine staff, which will result in a backlog for filing cases.
- Two of 6.75 indigency screeners in the Office of the Public Defender will be eliminated.
- The staffing model for defense contractors in contempt of court cases will be changed, saving \$1.5 million.
- Superior Court will increase the fees associated with its Family Court Services programs to preserve the three programs that had been identified for elimination in the Executive Proposed Budget. The Court will also establish a new fee-backed Family Law Orientation program, which may lead to efficiencies in operations in the future.
- The District and Superior Courts will reduce their probation staffing, meaning fewer adult and juvenile offenders will receive supervision and probation staff will carry heavier case loads.
- Funding for eight Superior Court court reports was eliminated.
- The hours of the Clerk of the Court for Superior Court will be reduced from eight hours per day to six hours per day, including closing over the noon hour, at both the King County Courthouse (KCCH) and the MRJC, and will have fewer staff available to respond to inquiries.

General Fund Program Area/Appropriations	2009 Adopted	2010 Adopted	2011 Adopted	\$ Change
Law, Safety And Justice				
Adult and Juvenile Detention	124,850,849	126,572,988	126,871,483	298,495
District Court	26,147,480	26,243,059	27,410,038	1,166,979
Drug Enforcement Forfeits	675,830	861,174	1,091,572	230,398
Inmate Welfare - Adult	923,659	922,144	1,132,412	210,268
Inmate Welfare - Juvenile	6,900	6,900	5,000	-1,900
Jail Efficiencies* - 0 - N/A	319,032	0 00		0
Jail Health Services	28,696,809	24,662,824	24,722,964	60,140
Judicial Administration	19,875,017	18,738,872	18,863,639	124,767
Office of Emergency Management	1,254,350	1,315,793	1,357,979	42,186
Office of the Public Defender**	38,103,657	37,232,246	37,499,169	266,923
Prosecuting Attorney	56,194,292	56,415,164	56,439,180	24,016
Prosecuting Attorney Antiprofitteering	119,897	119,897	119,897	0
Security Screeners***	2,798,291	2,500,592	-	-2,500,592
Sheriff	135,290,117	142,105,525	138,578,129	-3,527,396
Superior Court	42,919,304	42,710,781	44,053,383	1,342,602
Law, Safety And Justice Total	478,175,484	480,407,959	478,144,845	-2,263,114

*Jail Efficiency ceased operations during 2009.

**Council adopted a six-month budget for Office of Public Defender in 2009. For purposes of comparison with other agencies, the supplemental Amount in Ordinance 16542 (\$19,706,096) has been added to the OPD adopted budget to show the full annual budget for the agency.

In the 2009 budget, Council eliminated the Salary and Wage Contingency.

***Security Screeners moved organizationally into the Sheriff's Security and Special Investigation section for 2011.

Does not include non-general fund budgets, including Enhanced 911, MIDD, and AFIS

TEN YEAR PLAN TO END HOMELESSNESS MID PLAN REVIEW

The Committee to End Homelessness is conducting a Mid-Plan Review. The review consists of two primary efforts. The first will be a background report setting forth the original goals of the Ten Year Plan, what has been accomplished, what gaps remain and what are some of the agreed strategies we will be pursuing in the second five years of the Plan (e.g. the Homeless Families Initiatives and the Five Year Plan to End Veterans Homelessness).

The second part of the Mid-Plan Review will be a very condensed, intense community discussion of six major issues that we are still debating. Each topic will have a two-hour panel discussion conducted over two days (April 25 and 26 at the Tukwila Community Center). Each panel will begin with discussion and suggestions from a group of national and local experts, the topic will then be opened for input from the public. At the end, the recommendations will be compiled by staff from the Corporation for Public Housing, which is facilitating the process. There will be additional public review of the process on Thursday, April 28, and a final report will be submitted to the Interagency Council on May 2 and the Governing Board May 26. Any member of the Suburban Cities Associations is welcome to attend and provide input at one or all of the charrette panels as well as at the Thursday recommendations review.

The six charrette topics are listed below. Embedded in each topic are the overarching issues of access by people of color and diversity of response based on urban, suburban and rural needs.

1. Emergency Housing – How do we make emergency shelter a pathway to housing? Possible additional issues include coordinated entry, reducing shelter stays, targeted assistance for long-term shelter stayers, etc. There is also the perennial question of how to balance the need for shelter tonight with a long term focus on getting people into permanent housing. What are effective strategies for unsheltered people?
2. What Does Success Look Like? – How do we measure progress and hold the system accountable? Can performance measures provide incentives to help people move out of shelters / off subsidies.
3. Homeless Young Adults – What does a best practices system look like for young adults? What is our “outcome” goal for young adults? What is the role of a local homeless program with respect to under 18 youth? How does that population fit in our system.
4. Immigrants and Refugees in the homeless system – Propose looking at the homeless system in context of the mainstream Immigrant and Refugee system to see how the homeless system resources are best accessed and employed, and whether there are ways to partner so that homeless system does not become a “de facto” parallel immigrant and refugee system.
5. Systems-Level Prevention – Discussion among policy representatives of systems and institutions that contribute to homelessness, knowingly (because there aren’t enough resources) or unknowingly (because it isn’t a part of the culture of that agency.) to create a framework of shared responsibility where roles are clear. The discussion would go beyond actions the homeless system is taking to respond to the institutional

circuit of jails, hospitals, shelters and engage multiple mainstream agencies (such as workforce, A&D, child welfare, etc.) to discuss the importance of housing as part of their work and not rely on the homeless system as the answer.

6. Political Will – Discussion of the “big picture” about what the Committee to End Homelessness, its members and supports can and cannot do to create and maintain political will outside our membership in support of ending homelessness. How do CEH and partners keep the work alive for the next 5-6 years? What is realistic? Is it still a plan to end all homelessness by 2015? How do we engage leaders and will at all levels, including the broader community? Are there different steps that CEH can take to create increased will at the State and Federal levels? These and all the other questions that come up about the will to end homelessness.

The panel schedule is as follows:

Monday		Tuesday	
Time	Task	Time	Task
8:00 AM	Set up	8:00 AM	Travel to site
8:30 AM	Welcome	8:30 AM	Set up
9:00 AM	Performance Measures and Accountability at All Levels	9:00 AM	Welcome
9:30 AM		Emergency Housing for Homeless Single Adults	
10:00 AM			
10:30 AM			
11:00 AM	Working Lunch*	11:00 AM	
11:30 AM	Homeless youth and young adults	11:30 AM	Working Lunch*
12:00 PM		Political Will	
12:30 PM			
1:00 PM			
1:30 PM	Break*	1:30 PM	
2:00 PM	Systems Level Prevention	2:00 PM	Break*
2:30 PM		Immigrant and Refugee Communities	
3:00 PM			
3:30 PM			
4:00 PM	Travel to hotel	4:00 PM	
4:30 PM	Dinner and de-brief*	4:30 PM	Travel to hotel
5:00 PM		Dinner and de-brief*	
5:30 PM			
6:00 PM			
6:30 PM			
7:00 PM		7:00 PM	

*For experts and staff

CITY OF BURIEN, WASHINGTON

DATE: April 15, 2011
TO: Mayor McGilton and City Council
FROM: Jan Vogee, C.B.O., Building Official
SUBJECT: Construction and Land Use Permit Activity Report for 1st Quarter 2011

1. CONSTRUCTION-RELATED PERMITS ISSUED—QUARTERLY:

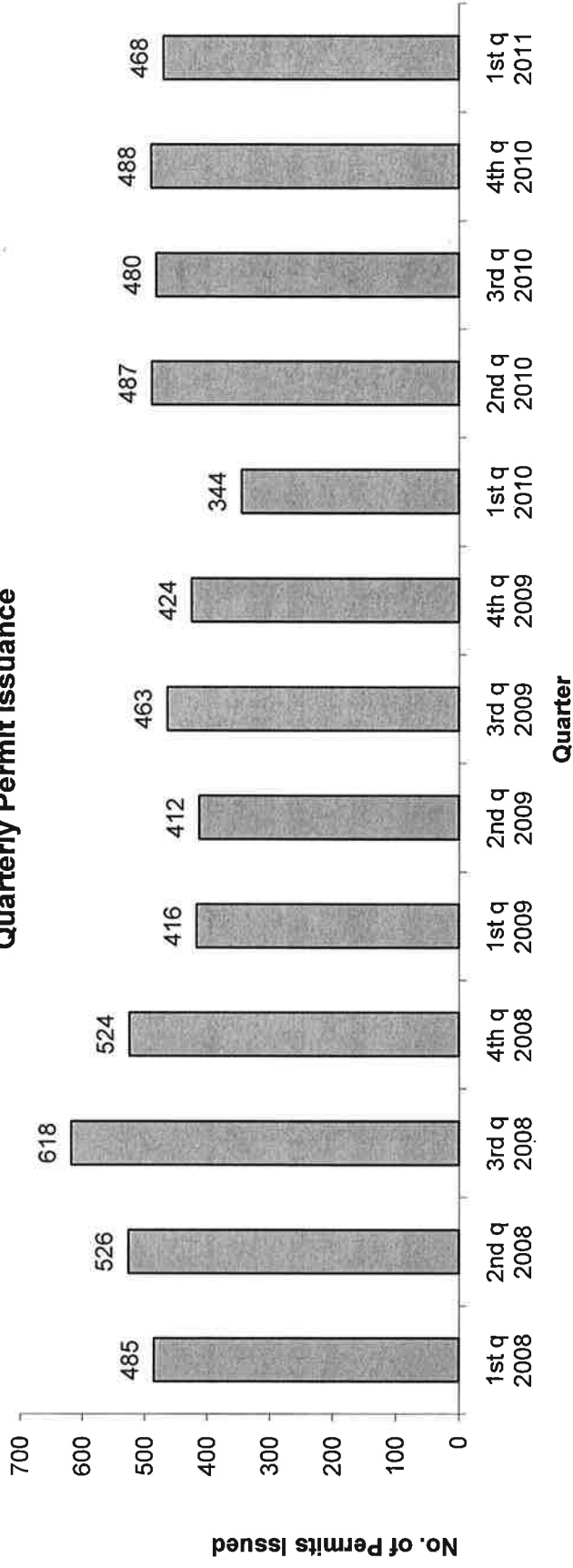
The chart below shows the number of different construction-related permits issued over the past three years, along with the revenues generated by those permits. Building Permit activity in the 1st quarter of 2011 has continued to remain steady. Project valuation showed a dramatic increase primarily due to the issuance of permits for the new King County Metro Parking Structure.

ISSUED PERMITS	1st q 2008	2nd q 2008	3rd q 2008	4 th q 2008	1st q 2009	2 nd q 2009	3 rd q 2009	4th q 2009	1 st q 2010	2 nd q 2010	3 rd q 2010	4th q 2010	1 st 1 2011
Building	123	156	139	100	57	73	81	54	54	62	75	73	73
Demolition	10	13	14	15	11	10	24	18	8	24	17	17	16
Electrical	156	168	212	155	134	128	124	136	112	172	146	169	179
Fire Protection	14	20	19	22	17	14	7	15	9	11	15	15	16
Mechanical	49	47	69	89	61	48	62	87	47	77	58	67	60
Plumbing	39	28	44	49	27	34	43	32	19	32	35	28	33
Right-of-Way	74	72	96	64	80	63	96	61	60	95	105	82	63
Sign	20	22	25	30	29	42	26	21	35	24	29	37	28
TOTALS	485	526	618	524	416	412	463	424	344	487	480	488	468
Revenues	\$243,162	\$443,654	\$243,390	\$192,716	\$100,867	\$131,322	\$162,794	\$112,182	\$132,450	\$148,000	\$207,575	\$196,469	\$278,961
Valuation (\$millions)	\$11.8	\$54.8	\$25.2	\$15.8	\$3.9	\$9.1	\$7.0	\$3.2	\$3.9	\$5.2	\$13.7	\$4.8	\$21.5

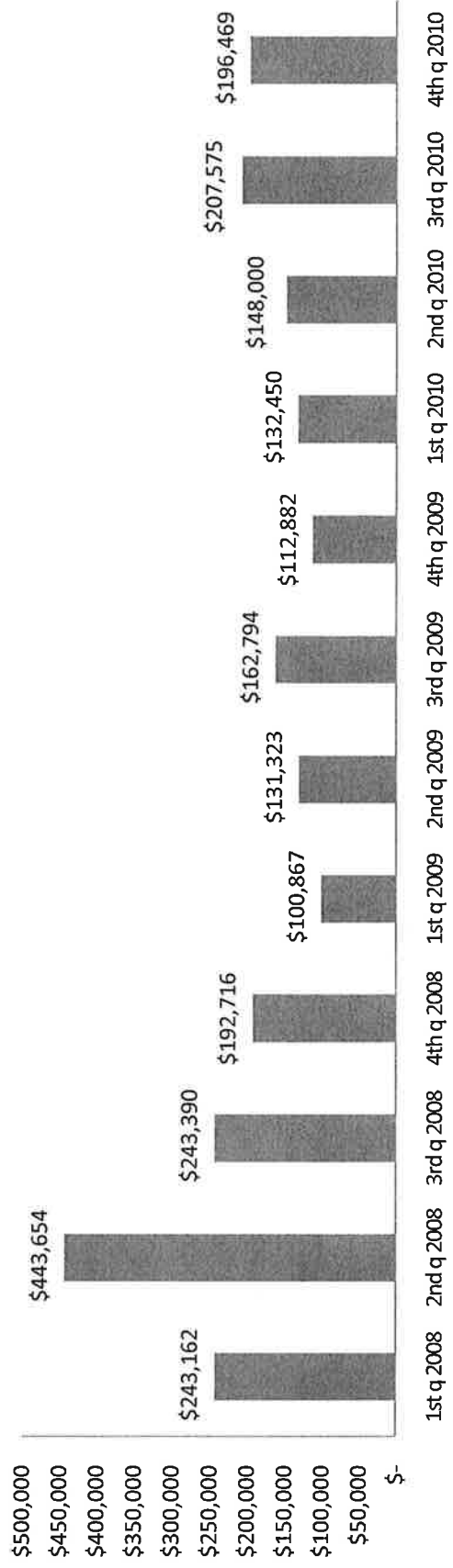
2. CONSTRUCTION-RELATED PERMITS ISSUED-- SUMMARY:

	2005	2006	2007	2008	2009	2010	2011 1 st q
Permits Issued	1768	2003	2074	2153	1715	1799	468
Total Revenues	\$ 683,345	\$ 1,005,796	\$ 916,181	\$ 1,122,922	\$ 507,866	\$ 684,494	\$ 278,961
Total Valuation	\$ 39,484,000	\$ 65,308,000	\$ 97,574,866	\$ 107,568,900	\$ 23,073,791	\$ 27,616,215	\$ 21,523,374

Quarterly Permit Issuance



Revenues



3. MAJOR CONSTRUCTION PERMITS ISSUED (over \$300,000 valuation):

The following table shows major construction permits issued in 1st quarter of 2011 with a valuation over \$300,000.

Permit No.	Address	Applicant	Project Description	Valuation	Issued
BLD-10-1390	14900 4 th Ave SW	King County	BURIEN TOD PHASE 1 PARKING STRUCTURE - BUILDING	\$ 10,788,208	1/7/11
ELE-10-1473	14900 4 th Ave SW	King County	BURIEN TOD PHASE 1 PARKING STRUCTURE - ELECTRICAL	\$ 960,215	1/11/11
BLD-10-1120	12039 Roseburg Ave S	King County Housing	BOULEVARD MANOR APARTMENTS TENANT IMPROVEMENT	\$ 700,000	2/2/11
BLD-10-2008	15013 24 th Ave SW	Kemp	NEW 4876 SF SINGLE FAMILY RESIDENCE	\$ 425,000	2/22/11
BLD-11-0042	457 SW 148 th St	NAC Architecture	HIGHLINE AUDIOLOGY TENANT IMPROVEMENT	\$ 400,000	2/9/11
BLD-10-1881	15716 1 st Ave S	Wakefield Beasley	ROSS DRESS FOR LESS TENANT IMPROVEMENT	\$ 350,000	3/2/11
FPS-10-1555	14900 4 th Ave SW	King County	BURIEN TOD PHASE 1 PARKING STRUCTURE – FIRE SYSTEM	\$ 342,000	2/15/11
BLD-10-0922	13894 24 th PL SW	City of Burien	BEACH SEWER LINE REHABILITATION PROJECT	\$ 300,000	1/13/11

4. E-PERMITS – (MyBuildingPermit.com, AKA MBP)

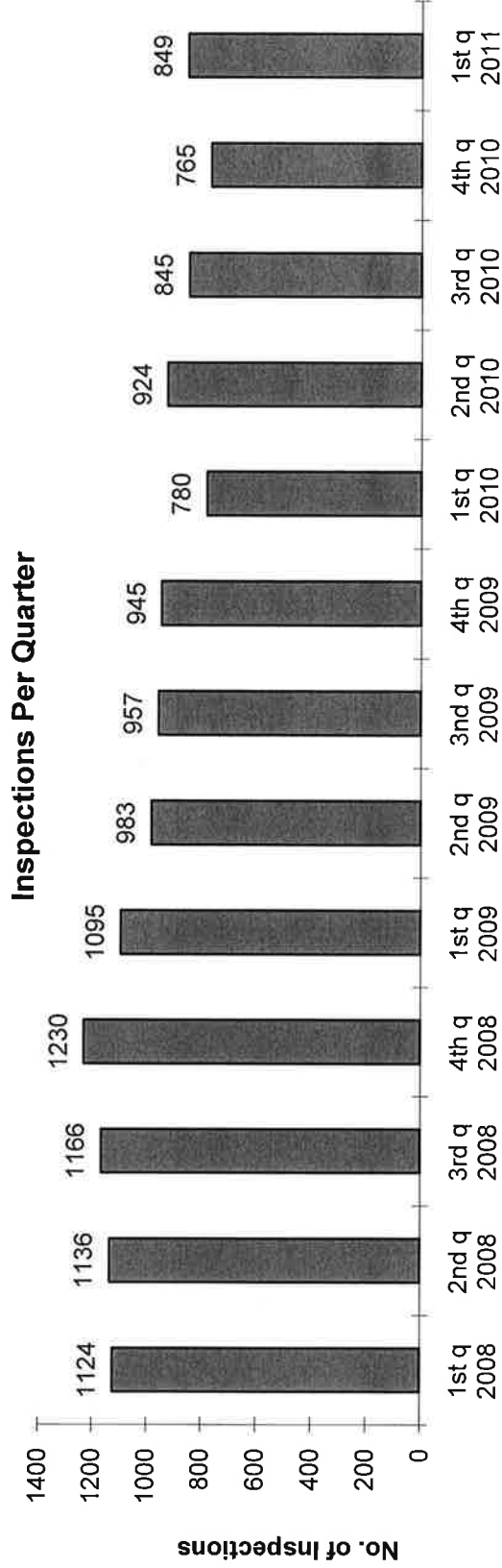
In the 4th quarter of 2006, the City began accepting and issuing simple electrical, mechanical, plumbing and re-roof permit applications online through <http://www.mybuildingpermit.com>. The chart below shows the number of simple permits that have been issued on line in relation to the total number of permits issued by the city for each permit type. Currently, permits requiring review prior to issuance can't be issued on-line. Staff is participating in the development of "E-Plan" with other MBP cities and counties which will expand online permit options to include those that require plan review. This is an enhancement our customers and the master builders have been requesting. We are expecting to implement Phase 1 by the middle of 2011.

E-PERMITS ISSUED	2008 Totals	2009 Totals	1 st q		2 nd q		3 rd q		4 th q		2010 Totals		1 st q 2011	
			2010	(%)	2010	(%)	2010	(%)	2010	(%)	2010	(%)	2010	(%)
Building (Re-roof)	3/43 (7%)	2/36 (6%)	2/6 (33%)		2/5 (40%)		0/9 (0%)		0/10 (0%)		4/30 (13%)		0/3 (0%)	
Mechanical	68/160 (43%)	133/251 (53%)	25/45 (56%)		46/82 (56%)		30/60 (50%)		31/67 (46%)		132/254 (52%)		29/55 (53%)	
Plumbing	37/108 (34%)	36/146 (25%)	5/17 (29%)		8/33 (24%)		11/36 (31%)		7/26 (27%)		31/112 (28%)		5/31 (16%)	
Electrical	93/520 (18%)	117/502 (23%)	28/109 (26%)		42/177 (24%)		30/146 (21%)		45/166 (27%)		145/598 (24%)		49/166 (30%)	
TOTALS	201/831 (24%)	288/935 (31%)	60/177 (41%)		98/297 (33%)		71/251 (28%)		83/269 (31%)		312/994 (32%)		83/255 (40%)	

5. CONSTRUCTION INSPECTIONS:

Burien's Building inspectors perform a variety of building, electrical, plumbing and mechanical inspections in addition to performing plan reviews and assisting the public at the counter and on the phone. They also assist with code enforcement complaints related to construction projects. Inspection requests can be called into a voice mail system (206-248-5525), or submitted online through the City's website or www.mybuildingpermit.com.

INSPECTIONS	1 st q 2008	2 nd q 2008	3 rd q 2008	4 th q 2008	2008 Total	1 st q 2009	2 nd q 2009	3 rd q 2009	4 th q 2009	2009 Total	1 st q 2010	2 nd q 2010	3 rd q 2010	2 nd q 2010	2010 Total	1 st q 2011
No. of Inspections	1124	1136	1166	1230	4656	1095	983	957	945	3980	780	924	845	765	3314	849
Average No. of inspections per day per inspector	6.0	5.9	6.1	6.7	6.2	6.0	6.3	6.0	6.1	6.4	5.1	5.8	5.3	4.9	5.3	5.5



6. NORMANDY PARK PLAN REVIEWS AND INSPECTIONS:

In January, 2006, Burien began providing plan review and inspection services to the City of Normandy Park. These services are provided by Burien's Building Official and our three inspectors.

The following chart shows the number of plan reviews and inspections performed by Burien staff on behalf of Normandy Park.

	2006 Total	2007 Total	2008 Total	1 st q 2009	2 nd q 2009	3 rd q 2009	4 th q 2009	2009 Total	1 st q 2010	2 nd q 2010	3 rd q 2010	4 th q 2010	2010 Total	1 st q 2011
No. of Plan Reviews + Other	48	77	125	10	18	18	10	56	13	11	6	3	33	9
No. of inspections	672	1242	1473	224	323	243	245	1035	176	235	137	114	695	124
Average No. of inspections per day	2.7	4.9	5.9	3.7	5.5	3.8	4	4.2	2.9	3.7	2.1	1.8	2.8	2

7. LAND USE PRE-APPLICATION MEETINGS:

Pre-application meetings are required for most planning and land use-related actions. Meetings are held every other Thursday for up to 4 pre-application reviews. Staff from planning, building, public works, fire, and police attends as needed to discuss fatal flaws and to identify various requirements for a proposed development. A written report is provided to the applicant, as well as meeting minutes. Although this service requires a substantial amount of staff time, it has proven to be valuable to both the applicant and the city and helps to expedite the formal review later in the process. The following chart shows the number of pre-application reviews by project type.

Pre-Application Project Type	2007 Total	2008 Total	1st q 2009	2 nd q 2009	3 rd q 2009	4 th q 2009	2009 Total	1 st q 2010	2 nd q 2010	3 rd Q 2010	4 th q 2010	2010 Total	1 st q 2011
Short Plat (4 or fewer lots)	14	9		1	1		2	4		3	2	9	1
Subdivision (5 or more lots)	5	4									1	1	
Multi-Family	1	4											
Critical Area Review—Single-Family	17	5			1	1	2			2		2	1
Critical Area Review—Other	1	2	1			1	2	1				1	
Commercial/Mixed Use—New	8	6	1		1	2	4	1	2	3		6	1
Commercial/Mixed Use—Addition, Renovation	7	3		2	1	1	4	3		1	1	5	2
Change of Use	1	1								1	1	3	1
Other	2	5	1	4	1	1	7	2		2	2	6	
TOTALS	56	39	3	7	5	6	21	11	3	12	7	33	6

8. LAND USE APPLICATIONS:

We received the following types of planning and land use applications, categorized as shown below.

Project Type	2007 TOTAL	2008 TOTAL	1 st Q 2009	2 nd q 2009	3 rd q 2009	4 th q 2009	2009 TOTAL	1 st Q 2010	2 nd q 2010	3 rd q 2010	4 th q 2010	2010 TOTAL	1 st q 2011
Accessory Dwelling Unit	11	9	5	3	1		9	1	3	1		5	2
Critical Area Review--Admin.	7	2							2		1	1	
Critical Area Review--Type 1	2	1										2	
Lot Line Adjustment	15	6	1	1	3	3	8			4	1	5	
Land Use Review--Type 1	9	5	3	2		1	6			1	1	2	3
Land Use Review--Type 2	1	1		1			1	1			1	2	
Land Use Review--Type 3	0	1	1				1						
Master Sign Plan	1	2				1	1			1		1	
Multi-Family Tax Exemption	1	0											
Rezone	0	0		1			1						
Shoreline Exemption	7	4	1			1	2				3	3	3
Short Plat--Preliminary	11	5				1	1	2	3	2	1	8	1
Short Plat--Final	15	7	2		1		3			1	5	6	
Subdivision--Preliminary	4	3											
Subdivision--Final	0	1											
Tree Removal Permit	17	9	2	4	4	3	13	7	8	3	3	21	1
Temporary Use Permit	7	3		2			2						
TOTALS	108	59	15	14	9	10	48	11	17	13	16	57	10

9. LAND USE DECISIONS ISSUED:

	2007	2008	2009	2010 (1 st q)	2010 (2 nd q)	2010 (3 rd Q)	2010 (4 th Q)	2010 Total	2011 (1 st q)
Number of Decisions Issued	30	16	15	2	6	7	3	18	2
Percent Issued By Target Date	67%	69%	80%	50%	100%	86%	100%	89%	100%



Burien

Washington, USA

400 SW 152nd, Suite 300, Burien, WA 98166

Phone: (206) 241-4647 • FAX (206) 248-5539

www.burienwa.gov

DATE: April 13, 2011
FOR RELEASE: Immediately
CONTACT: City Clerk's Office, (206) 248-5517

CITY OF BURIEN COMMUNITY VISIONING FORUMS MEETING NOTICE

The Burien City Council, as well as members from the Planning Commission, the Arts Commission, the Parks & Recreation Board, and the Business & Economic Development Partnership may be attending Community Visioning Forums on:

- **Saturday**, April 16, 2011, 10:00 a.m. to 12:30 p.m. at Seahurst Elementary, 14603 14th Ave. S.W.
- **Tuesday**, April 26, 2011, 5:30 p.m. to 7:30 p.m. at Hazel Valley Elementary, 402 SW 132nd St.
- **Saturday**, May 7, 2011, 10:00 a.m. to 12:30 p.m. at Southern Heights Elementary, 11249 14th Ave S.

###

The City of Burien strives to provide alternate communication opportunities. Please contact the City Clerk's office, 206/248-5517, twenty-four hours prior to the meeting, for assistance.

cc: Burien City Council
Burien Staff
Burien Library
Discover Burien
Highline Times
Seahurst Post Office
White Center Now
B-Town Blog
Web site: www.burienwa.gov

*** PLEASE PUT ON COMMUNITY CALENDAR BULLETIN BOARD**



Notice of Decision

City of Burien 400 SW 152nd Street (Suite 300) Burien, Washington 98166

Date April 19, 2011

Applicant Maria Ottolino, Property Owner

Proposal Short subdivision of .69 acres (30,000 sq. ft.) into 4 lots for detached single-family dwellings in the R6 zone.

File No. L10S0004

Location 12463 14th Avenue South, Burien, WA

Tax Parcel No. 8018600585

Decision Approval with Conditions

Appeals The City of Burien has issued the decision described above. The Hearing Examiner is designated to hear appeals by parties aggrieved by a decision of the Director of the Department of Community Development (BMC § 2.20.020). The Decision of the Director is final and conclusive unless within 10 days of the date of decision, which shall be before 5 PM on April 29, 2011, an aggrieved person(s) files a notice of appeal with the City Clerk.

There is a filing fee of \$287.80 for the submittal of an appeal of the Preliminary Short Plat. For more information, please contact the Department of Community Development at (206) 248-5520.

Property Tax Revaluation Affected property owners may request a change in valuation for property tax purposes notwithstanding any program of revaluation. For more information, please contact the King County Assessor's Office at (206) 296-7300.

Project Planner Stephanie Jewett, AICP
Department of Community Development
City of Burien
400 SW 152nd Street (Suite 300)
Burien, WA 98166
Phone: (206) 439-3152 E-Mail: stephaniej@burienwa.gov



Burien

Washington, USA

400 SW 152nd, Suite 300, Burien, WA 98166

Phone: (206) 241-4647 • FAX (206) 248-5539

www.burienwa.gov

DATE: April 18, 2011
FOR RELEASE: Immediately
CONTACT: Office of Community Development (206) 248-5510

CANCELLATION

PLANNING COMMISSION MEETING NOTICE

The City of Burien Planning Commission meeting scheduled for April 26, 2011, has been canceled.

The next regularly scheduled meeting of the Planning Commission is on Tuesday, May 10, at 7:00 p.m. at the Burien City Hall, 1st Floor, 400 SW 152nd Street.

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The City of Burien strives to provide alternate communication opportunities. Please contact the City Clerk's office, 206/248-5517, twenty-four hours prior to the meeting, for assistance.

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