



Burien

Washington, USA

400 SW 152nd St., Suite 300, Burien, WA 98166
Phone: (206) 241-4647 • FAX (206) 248-5539
www.burienwa.gov

MEMORANDUM

TO: Honorable Mayor and Members of the City Council
FROM: Mike Martin, City Manager
DATE: August 1, 2011
SUBJECT: City Manager's Report

I. INTERNAL CITY INFORMATION

A. Fiscal Year (FY) 2011 Justice Assistance Grant Application Review (Pg. 147)

The City of Burien will receive a \$23,082 FY2011 U.S. Dept of Justice, Edward Byrne Memorial Justice Assistance Grant (JAG) for projects that prevent or reduce crime and improve public safety. The grant requires that the application materials be available for review by the City Council and the public. The City is planning on using these JAG grant funds for various law enforcement trainings for Burien police officers as described in the attached Memorandum. Any comments on the grant materials should be provided to Lori Fleming, Management Analyst by August 15, 2011.

B. Hanging Baskets in Downtown

Since the Public Works crew put up the hanging baskets in the downtown area, we have received many positive comments. When the baskets were inspected this week, however, it was discovered that a few of the water nozzles had been shut off. If you happen to see anyone who is not a Public Works crew member tampering in the baskets, we would appreciate your notifying the City. Call the main Public Works line at 248-5521, or the 24-hour line if after hours or on the weekend, at 391-1620.

C. Street Sign Inventory Complete

The City's street sign inventory field work has been completed by staff. The project was initiated because of a Federal mandate that all street signs had to meet a certain reflectivity requirement. GIS staff now has a database set up so that Public Works can develop a maintenance process for the signs.

D. City Mowing in Process

The Public Works crew takes care of slope mowing and all of the hand mowing within the City. So far, they have hand mowed the sidewalk strips in the entire city at least four times and it is now under control. When the mowing season started, the grass was 2 to 3-feet high in most places.

E. Drainage Master Plan (DMP) Update has Begun

The Drainage Master Plan Advisory Committee (DMPAC) kick off meeting was held on Wednesday, July 20, with a turnout of more than a dozen residents and business owners.

For information on the Drainage Master Plan Update and future DMP meetings, please contact Malissa Phok at 206-248-5538. A "drainage comment form" may be filled out online on the City's website if you would like to provide feedback:

www.burienwa.gov/drainagecommentform

F. Salmon Creek Park Restoration Partnership / Adopt-A-Park Program Update (Pg. 149)

The Burien Adopt-a-Park program has entered into a summer partnership program focusing on habitat restoration at Salmon Creek Park. A new collaboration will provide an opportunity for youth to earn high school credit as well as embark on work training for a wage. The project is a collaborative effort between the City of Burien Parks, Recreation, and Cultural Services (PaRCS) Department, Highline School District's New Start High School, the King County Work Training Program and The Environmental Science Center (see attached staff memo).

G. Community Center Project Profiled by State (Pg. 151)

The 2009-2010 project which repurposed the former Burien Library as a new home for the Burien Community Center was recently profiled as a "Project of The Week" in the July edition of WA State Department of General Administration's newsletter, entitled "Heads Up" (see attached). The article included links to the PaRCS Dept's online photos and video of the Open House. It even included the image of a 3D rendering that was developed by staff in the PaRCS Dept.

H. Graffiti and Vandalism in Parks on a Rise

Burien's parks and their facilities have been experiencing a very unsettling and costly rate of graffiti and vandalism this summer. Over a recent three-day period, facilities were hit with major graffiti at eight park sites covering buildings, picnic shelters, signage, playgrounds, skate bowl, benches, picnic tables, garbage cans, and even large rocks. In addition to graffiti, electrical outlets and light fixture bollards were severely damaged at Town Square Park, and restroom partitions were completely torn out at Moshier Park. While none of these occurrences may be seen as very unusual on an individual basis, this increased volume creates a major impact on staff to keep up with repairs.

I. Parks Recreation and Open Space Plan Public Meeting

A public meeting/workshop occurred on Wednesday, July 27 at 7 p.m., at the Burien Community Center for residents to express their needs and desires for the future direction of our park facilities and programs. Staff from the PaRCS Dept and Beckwith Consulting Group facilitated this public discussion and exchange of ideas. The meeting was an opportunity to brainstorm ideas about current facilities, what's working, what needs adjustment and where the City can focus its attention for the future.

J. Congressman Smith to Host Town Hall at Burien (Pg. 153)

Congressman Adam Smith has scheduled a "town hall" meeting to hear from his constituents at the Burien City Council Chambers on Thursday, August 25, 2011. The conversation with Congressman Smith (9th District) will begin at 7:00 p.m. and last until 8:30 p.m. A news release about the meeting is attached.

K. 2010 Annual Financial Audit Complete

The auditor's office reported that for the 12th consecutive year the City has received a clean opinion on the financial statements and no legal compliance findings. Each year the State Auditor's Office does a financial and legal compliance audit of the City. The audit for the 2010 financial statements is complete. The Exit Conference was held on July 22, 2011 and included three staff from the State Auditor's Office, the Mayor, the City Manager, the Finance Director and the Accounting Manager.

L. Burien Receives Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award

The Finance Department received the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award for its 2011 - 2012 Budget Document. Entities receiving the award must satisfy nationally recognized guidelines for effective budget presentation. Those guidelines assess how well an entity's document serves as a policy document, a financial plan, an operations guide and a communication device.

II. COUNCIL UPDATES/REPORTS

A. Suburban Cities Meeting

Deputy Mayor Brian Bennett represented Burien at the July 13 meeting of the Suburban Cities Association's Public Issues Committee (PIC). The PIC members voted on appointments to fill vacancies on a few regional boards and committees, and approved a set of guidelines for the cities' committee that works on Puget Sound Action Agenda issues.

The PIC membership also agreed to hold a vote in September on a proposed revision to the Committee's operating procedures (see attached); if Burien Councilmembers have questions or concerns they may discuss them at a Council meeting before the next PIC meeting on September 14. The PIC also received updates on several regional concerns, including the Committee to End Homelessness in King County, emergency preparedness, and growth management.

B. Local Business Leaders Learn of "RapidRide" Plans

About a dozen business leaders from the cities of Burien, SeaTac, Tukwila and Renton participated in an informational meeting on July 20 with staff from King County and the four cities, to hear about plans for a new King County Metro "RapidRide" transit line that is planned to run between Burien and Renton.

The RapidRide F Line would replace the current Metro Route 140 with more frequent and reliable service. It is scheduled to begin operating in 2013 and is expected to generate economic development in each community along the corridor. Before the new RapidRide line can open, however, the project needs additional funding.

The business community is being asked to express support for continuing federal funding for bus rapid transit (BRT), which would be used for the Burien-Renton line. In addition, the business leaders are considering the possibility of creating a Corridor Development Committee to focus attention on economic development opportunities in all of the cities along the F Line. (The RapidRide A Line began operating last year between Federal Way and the Tukwila Link light rail station at S. 154th Street; ridership on that corridor has increased 30-40%.)

C. Hundreds of Transit Supporters at King County Meeting in Burien Council Chambers

An estimated 300 visitors descended on the Burien City Council Chambers on the evening of July 21, to attend a public hearing held by the Metropolitan King County Council's Transportation, Economy and Environment Committee.

The Burien meeting was the Committee's third and final public hearing on potential transit service cuts and a proposal for a two-year "congestion reduction charge" (\$20 annual vehicle license fee) in order to avoid most of the service reductions that are planned due to a significant drop in the sales tax revenues that fund transit service.

Deputy Mayor Brian Bennett welcomed the Committee and noted that transit service is very important to the people of Burien. The Committee heard testimony from about 100 speakers, most of whom urged the County Council to save their transit service by enacting the proposed fee. The full Council on July 25 voted to put the proposed charge on the November ballot.

D. Thank You Letter Received From Navos (Pg. 155)

The City received the attached thank you letter from Navos for providing a letter of support for Navos' 2011 Building Communities Fund appropriations request to the Washington State supplemental budget. Navos was awarded \$2.35 million for construction of their new Mental Health and Wellness Center in Burien.

E. Construction and Land Use Permit Activity Report for 2nd Quarter 2011 (Pg. 157)

Attached is the report for 2nd Quarter 2011.

F. Notices (Pg. 165)

The following (attached) notices were published:

- Notice of Decision for Sunny Ausink, PTS, for AT&T Mobility regarding a wireless service facility at Highline Medical Center.

- Notice of Application for John Kannin, Property Owner, to request to reduce the required 20 foot landscape buffer to 10 feet in association with a change of use from Single-family to Office; 16043 Sylvester Rd. SW, Burien, WA.

**CITY OF BURIEN, WASHINGTON
MEMORANDUM**

DATE: July 15, 2011
TO: Honorable Mayor and Members of the City Council
FROM: Lori Fleming, Management Analyst
SUBJECT: FY2011 Federal Justice Assistance Grant (JAG) Application

Each year for the past eleven years the City has received approximately \$20,000 - \$40,000 in grant funding from the U.S. Department of Justice, Bureau of Justice Assistance, Edward Byrne Memorial Justice Assistance Grant (JAG). This grant funding is for projects that prevent or reduce crime and violence; and improve public safety.

For FY2011, Burien is expected to receive \$23,082 in JAG funds. In past years, these grant funds have mainly been used to purchase equipment for the police, such as taser guns and accessories, rifles, cameras, etc. and to help pay for the School Resource Officer. We are proposing to use the FY2011 JAG grant funds for training for police officers as described below. We have up to four years to expend these grant funds.

The grant requires that the grant application materials be available for review for thirty days by the local governing body (City Council). If you have comments about the use of these grant funds, please let me know by August 15, 2011; otherwise no action is needed.

The following is the grant application narrative which describes the proposed use of the funds.

Program Narrative

The City of Burien, Washington is eligible to receive \$23,082 in FY2011 Justice Assistance Grant (JAG) funds. The City of Burien will use these funds for training of Burien police officers to help them prevent, reduce, and solve crime, as well as increase officer and public safety. The training would include Active Shooter and Patrol (ASAP) Training for 14 Burien police officers. The cost of the training is approximately \$600 for each officer. This training helps keep officers skilled in active shooting techniques.

Also additional law enforcement related training for 40 officers at approximately \$367 per training. This training would be appropriately selected to enhance the skills of the various officers. Training would likely include identity theft, internet crime, gangs, fraud, surveillance, mental health, etc. Crimes and technology continue to change, so trainings are needed to keep the officers up to date.

Budget and Budget Narrative

The City of Burien, Washington is expected to receive \$23,082 in FY2011 JAG funding. The funding will be used as follows:

Training –

Active Shooter and Patrol Training, 14 officers x \$600 per training	\$ 8,400
Other Law Enforcement Training, 40 officers x \$367.05 per training	<u>\$14,682</u>
TOTAL	\$23,082

If you have any questions or comments, please contact Lori Fleming, Management Analyst by August 15, 2011. My telephone number is 206-248-5518 and e-mail is Lorif@burienwa.gov. Thank you!

cc: Kim Krause, Finance Director
Mike Martin, City Manager
Monica Lusk, City Clerk
Scott Kimerer, Burien Police Chief

CITY OF BURIEN, WASHINGTON

MEMORANDUM

TO: Mayor Joan McGilton
Councilmembers
cc: Mike Martin, City Manager
FROM: Michael Lafreniere, Director, Parks, Recreation & Cultural Services (PaRCS)
DATE: July 15, 2011
SUBJECT: Update regarding Adopt-a-Park Project: Salmon Creek Park Restoration Partnership

The Burien Adopt-a-Park program has entered into an exciting summer partnership program focusing on habitat restoration at Salmon Creek Park. The King County Work Training Program runs for six weeks during the summer as an opportunity for youth to earn high school credit as well as embark on work training for a wage. The Burien project is a collaborative effort between the City of Burien Parks, Recreation, and Cultural Services Department, Highline School District's New Start High School, King County Work Training Program and The Environmental Science Center (ESC). This is the city's first year of involvement with the King County program. The county has run the Work Training Program since 1999 and has had a partnership with the Highline School District since 2005 (For more information, see <http://www.kingcounty.gov/socialservices/WorkTraining.aspx>.)

PaRCS staff is providing project oversight and tools for the 23 students and program partners. New Start High School is providing the classroom space and education component, King County is overseeing the students and work training, and the ESC is providing education resources and on-site project coordination for the field work. While earning credit for school, students are learning about team work, native and invasive plant species and why it is important to care for their public parks. In just the first two weeks the students have worked a combined total of 200 hours and removed over 30 yards of invasive Himalayan blackberry along the hillsides in Salmon Creek Park. Later in the project they will improve 630 square feet of trail winding along the southwest side of the park.

The restoration project at Salmon Creek Park will continue in the fall with another group of New Start High School students adding native vegetation along the cleared park hillsides. Improving the native plant interpretive signage installed along the trail is also planned.





Heads Up!

Facilities Division, Engineering and Architectural Services
July 1, 2011

Volume 20, Number 20

GA VALUES

*Leadership
*Collaboration

*Accountability
*Foresight

*Stewardship
*Integrity

*Partnership

E&AS' MISSION

E&AS is committed to using our professional expertise, knowledge, and skills to meet the needs of our customers.

E&AS' STANDARDS

E&AS builds public facilities that are: of enduring quality, energy efficient, environmentally conscious, operationally effective, and universally accessible.

Reminders:

- Sexual Harassment Online Training to register go to: <https://fortress.wa.gov/dop/elearn/> – Deadline July 29
- All Staff Meeting – August 12, 10:30-11:30, Priest Point Park, Olympia
- E&AS Picnic – August 12, 11:30, Priest Point Park, Olympia
- GA Annual Picnic – August 16, On the lawn in front of GA Building

PROJECT OF THE WEEK – GA ENERGY RECYCLES OLD LIBRARY BRANCH INTO NEW COMMUNITY CENTER

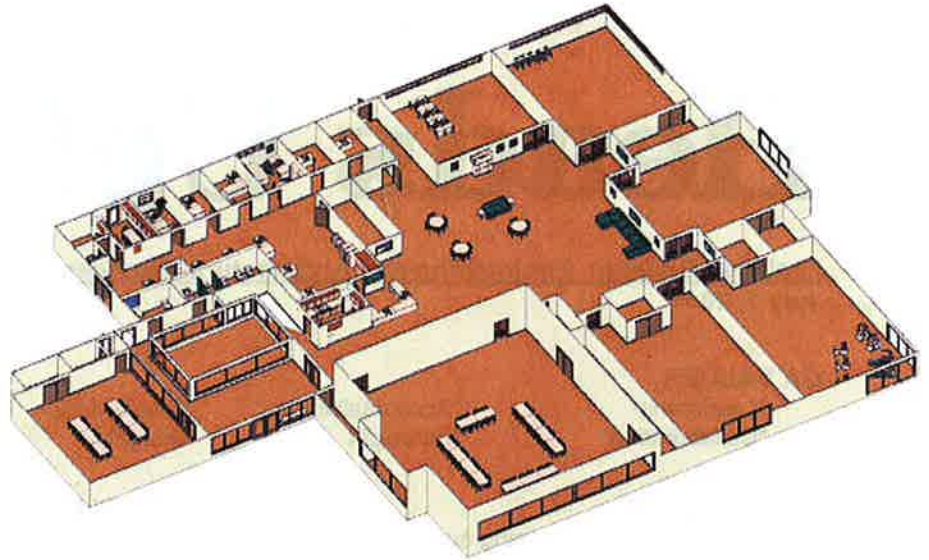
Lisa Steel, Project Manager

The City of Burien retained GA's Energy Program to convert the old Burien branch of the King County Library into an interim community center. The figure at right shows the old rooftop mechanical system in need of new insulation. The initial HVAC concept included rooftop heat pumps with electric reheat. Through the ESCO program, McKinstry developed a solution using a variable refrigerant flow (VRF) system which resulted in additional energy savings. The VRF system provides highly efficient cooling and heating while utilizing the existing mechanical infrastructure to provide supplemental gas-fired hot water heating only when needed during extreme cold weather. Beyond the mechanical system and electrical upgrades, the City of Burien will realize additional energy and utility savings through the installation of a more efficient lighting system, controls for lighting and HVAC, and more efficient flush valves and aerators.



The project included significant architectural treatments managed by McKinstry as the ESCO.

The library was 20,000 square feet of mostly open space. This was gutted of shelves, carpets and light fixtures. New floors were installed. Walls were constructed to subdivide the space into a central atrium, meeting rooms, activity areas and offices for the Burien Parks Department. CO2 sensors allow for separate control of the HVAC system in each major space. A wedding reception or yoga class can be held in one room without affecting all systems throughout the building.



Within 10 years funds may be available for an entirely new Community Center. Architect James Cary considered in this remodel how the building could be repurposed again as offices for Parks staff. ***This was the first project completed in the state under the federal stimulus-funded Energy Efficiency and Conservation Block Grant (EECBG) Program.*** Even before the grant, the project budget was a bargain at just under \$1.5 million. Click the links to view video of [construction in progress](#), [completed construction in April 2010](#), and the [open house](#) held on May 15, 2010.

CORRECTIONAL INDUSTRIES FURNITURE FACTORY

Correctional Industries (CI) is a large scale producer of office cubicles, chairs and dorm furniture for state agencies and colleges. Until this year, most of the CI furniture was made on McNeil Island. When McNeil closed, the legislature funded construction of a new manufacturing facility at the Stafford Creek Corrections Center (SCCC) in Aberdeen.

The challenge was to squeeze the existing 80,000sf operation from McNeil Island into the new 47,000sf footprint and have the plant operational within thirteen months. The architect was selected June 1, 2010 and the substantial completion date is June 27, 2011.

The aggressive schedule required two bid packages. This allowed the building shell to get started before the rainy season. It also took the pressure off the design effort for tenant improvements.

The new factory will:

- Integrate all manufacturing functions at SCCC.
- Re-engineer and re-tool the entire manufacturing process.
- Relocate three Vocational-Educational programs.
- Centralize business and design operations in new on-site offices.
- Add a new offender check-point to process through the inner perimeter.

The result will be improved quality, dramatic waste reduction, and new manufacturing capability for new products.



U.S. Congressman Adam Smith (WA-9th) invites you to
**Take your “Seat at the Table” for
National Budget Talks**



Dear Friends,

America’s growing deficit and high unemployment are unacceptable and unsustainable. We need a legislative package that addresses our nation’s long-term fiscal problem and puts our country’s finances back on track. Yet there are a series of difficult choices on the path to a responsible budget, and no national consensus about how to fix the problem.

It’s time to have an honest conversation about reconciling the different sides of the budget debate, and our priorities for addressing deficit reduction. I want to hear from you, and bring your concerns back to Congress. **Please join me on August 25th at the Burien City Council Chambers to take your “Seat at the Table” for National Budget Talks.** Come ready for a productive discussion, to share your ideas, and to listen to your neighbors’ perspectives.

With your help, I will continue to fight for a budget that reduces the deficit and safeguards America’s economic future.

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For Immediate Release

ADVISORY: Rep. Adam Smith invites 9th District to Budget Town Hall

Who: U.S. Congressman Adam Smith and Ninth District residents

What: Town Hall discussion on the national budget, debt reduction, and economic recovery

When: 7:00 PM, August 25th, 2011

Where: Burien City Council Chambers

*Attendees encouraged to RSVP, please call 253.593.6600 or email
rsvpsmith@mail.house.gov*

WEST SEATTLE CAMPUS

2600 SW Holden Street
Seattle WA 98126
206 933 7000

BURIEN CAMPUS

1010 S 146th Street
Burien WA 98168
206 241 0990

AUBURN CAMPUS

402 E Main Street, #150
Auburn WA 98002
253 736 2954

KOCE CAMPUS

1033 SW 152nd Street
Burien WA 98166
206 242 1698



WWW.NAVOS.ORG

RECEIVED

JUL 21 2011

CITY OF BURIEN

July 14, 2011

Mayor Joan McGilton
City of Burien
400 SW 152nd Street, Suite 300
Burien, WA 98166



Dear Joan,

Thank you so much for providing a letter of support for Navos' 2011 Building Communities Fund appropriations request to the Washington State supplemental budget.

We are thrilled to have been awarded \$2,350,000 for the construction of our new Mental Health and Wellness Center in Burien, especially in light of the very challenging year for the state economy and the budget. The awarded funds are critical as they allow us to move forward with the completion of the second floor of the center and to commence partial completion of the third and last floor of the building.

We greatly appreciate this letter and those you have provided in the past which have been critical to our ability to secure almost five million dollars in state funding for this project. The first floor of the building is now complete and we will begin seeing clients in our Child and Family program, our Community Access Department, our PACT program and our Domestic Violence program there beginning in August. An open house will be held on Thursday, October 6, 2011 from 11am until 1pm to give our supporters an opportunity to see the finished first floor, furnished through a tremendous donation of furniture from the Bill and Melinda Gates Foundation, and to celebrate our progress. I hope you will join us. In the summer of 2012, after completion of the campus, we will have the formal celebration with specific thanks to you and others who have been vital to the accomplishment of the project.

Board of Directors

Betsy Jones
President

Jody Carona
First Vice President

Richard Wardell
Second Vice President

Tom Mitchell
Treasurer

Charles Hoffman
Secretary

Jean Ellsworth

Don Gilmore

James Johnson

Diana Lee

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Al Orwiler

David Johnson Ed.D
CEO

Accredited by
The Joint Commission

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The new Mental Health and Wellness Center is designed to fully integrate behavioral healthcare, primary healthcare and employment training and support services: when provided together this combination has proven to be the most effective solution in supporting Recovery and reintegration for people with psychiatric symptoms.

We greatly appreciate your support for Navos and the relocation of our Mental Health and Wellness Center.

Sincerely,

A handwritten signature in blue ink that reads "David M. Johnson". The signature is written in a cursive style with a large, stylized initial "D".

David M. Johnson Ed.D.
Chief Executive Officer

CITY OF BURIEN, WASHINGTON

DATE: July 18, 2011
TO: Mayor McGilton and City Council
FROM: Jan Vogee, C.B.O., Building Official
SUBJECT: Construction and Land Use Permit Activity Report for 2nd Quarter 2011

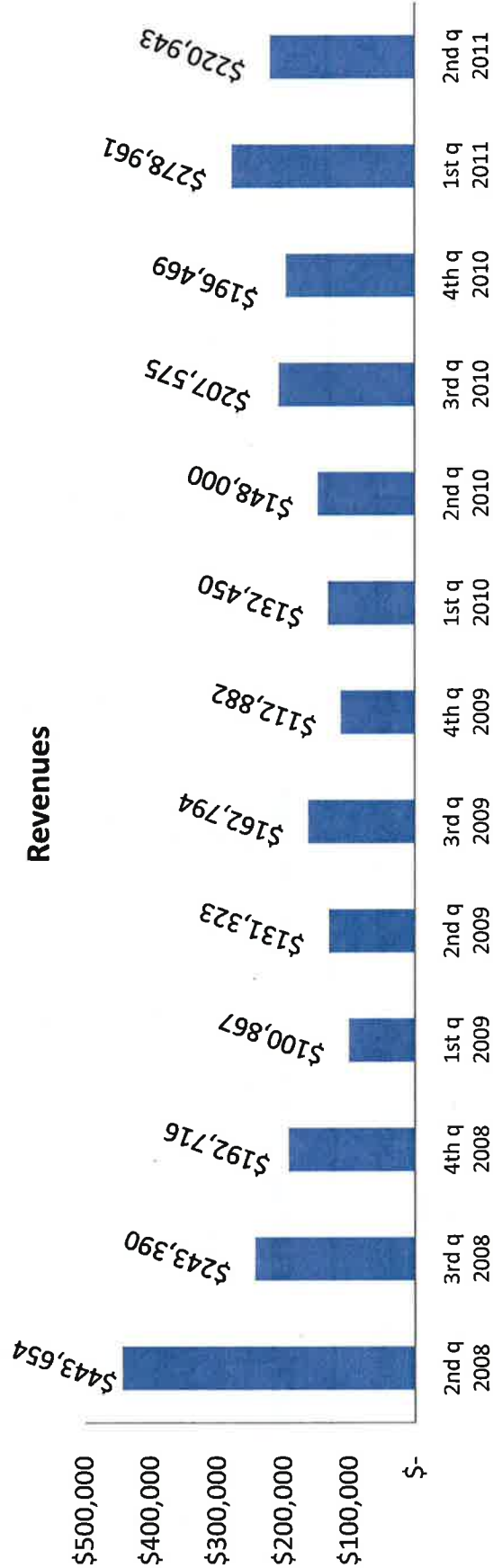
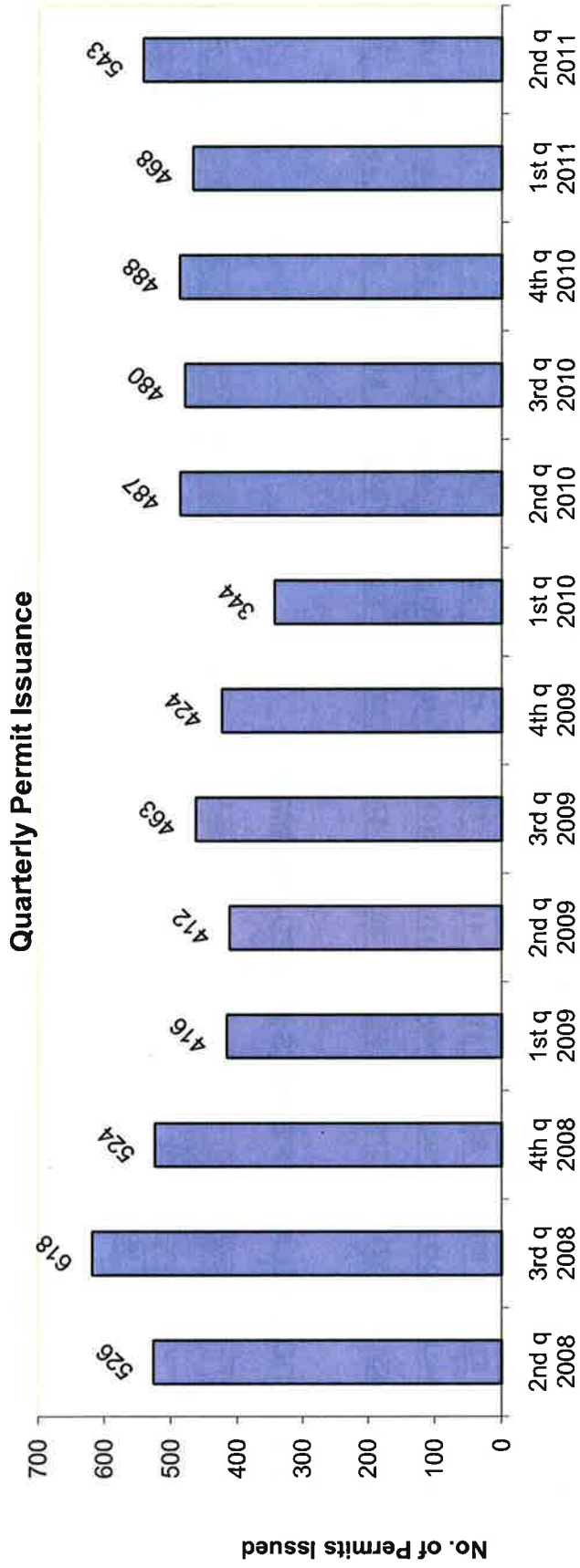
1. CONSTRUCTION-RELATED PERMITS ISSUED—QUARTERLY:

The chart below shows the number of different construction-related permits issued over the past three years, along with the revenues generated by those permits. Building Permit activity in the 2nd quarter of 2011 has shown a slight increase and with the number of permits issued reaching levels not seen since 2008.

ISSUED PERMITS	2008			2009			2010			2011			
	2nd q	3rd q	4 th q	1st q	2 nd q	3 rd q	4th q	1 st q	2 nd q	3 rd q	4th q	1 st q	2nd q
Building	156	139	100	57	73	81	54	54	62	75	73	73	117
Demolition	13	14	15	11	10	24	18	8	24	17	17	16	11
Electrical	168	212	155	134	128	124	136	112	172	146	169	179	201
Fire Protection	20	19	22	17	14	7	15	9	11	15	15	16	23
Mechanical	47	69	89	61	48	62	87	47	77	58	67	60	44
Plumbing	28	44	49	27	34	43	32	19	32	35	28	33	43
Right-of-Way	72	96	64	80	63	96	61	60	95	105	82	63	74
Sign	22	25	30	29	42	26	21	35	24	29	37	28	26
TOTALS	526	618	524	416	412	463	424	344	487	480	488	468	543
Revenues	\$443,654	\$243,390	\$192,716	\$100,867	\$131,322	\$162,794	\$112,182	\$132,450	\$148,000	\$207,575	\$196,469	\$278,961	\$220,943
Valuation (\$millions)	\$54.8	\$25.2	\$15.8	\$3.9	\$9.1	\$7.0	\$3.2	\$3.9	\$5.2	\$13.7	\$4.8	\$21.5	\$10.2

2. CONSTRUCTION-RELATED PERMITS ISSUED-- SUMMARY:

	2005	2006	2007	2008	2009	2010	2011 1 st half
Permits Issued	1768	2003	2074	2153	1715	1799	981
Total Revenues	\$ 683,345	\$ 1,005,796	\$ 916,181	\$ 1,122,922	\$ 507,866	\$ 684,494	\$499,904
Total Valuation	\$ 39,484,000	\$ 65,308,000	\$ 97,574,866	\$ 107,568,900	\$ 23,073,791	\$ 27,616,215	\$ 31,767,288



3. MAJOR CONSTRUCTION PERMITS ISSUED (over \$300,000 valuation):

The following table shows major construction permits issued in 2nd quarter of 2011 with a valuation over \$300,000.

Permit No.	Address	Applicant	Project Description	Valuation	Issued
BLD 10-0164	2746 SW 156 th ST	Duffy	Construct new 5,872 SF Single Family Residence	\$ 693,000	5/13/11
BLD 11-0383	11247 21 st Ave SW	Hguyen	Construct new 3748 SF Single Family Residence	\$459,425	5/03/11
BLD 11-0401	15216 21 st Ave SW	ST Francois of Assisi	Construct 3083 SF new 2 nd story addition for Library & computer lab	\$470,680	6/6/11
BLD 11-0582	1260 S 140 th ST	Burien Park & Fly	Site improvements including paving, sidewalks, and parking	\$876,463	6/23/11

4. E-PERMITS – (MyBuildingPermit.com, AKA MBP)

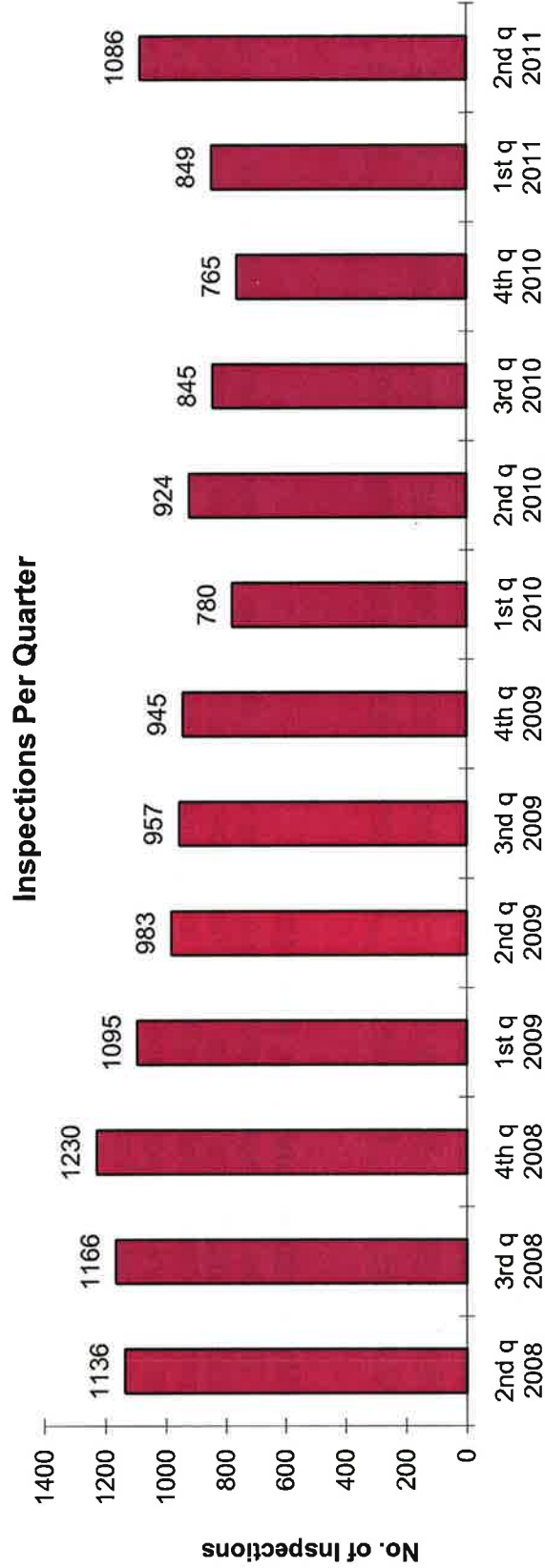
In the 4th quarter of 2006, the City began accepting and issuing simple electrical, mechanical, plumbing and re-roof permit applications online through <http://www.mybuildingpermit.com>. The chart below shows the number of simple permits that have been issued on line in relation to the total number of permits issued by the city for each permit type. The City is working to complete Phase 1 of the E-plan project to allow all Plumbing, Mechanical, Electrical and Re-roof permits requiring review prior to issuance to be applied for and issued on-line. Once this phase is implemented, staff will begin work on Phase 2 of the E-Plan project which would allow building permit types requiring review prior to issuance to be applied for and issued on-line. Future phases will add Planning, Right of Way, Fire, and other development related permits.

E-PERMITS ISSUED	2008		2009		2010		2011	
	Totals	1 st q	Totals	1 st q	Totals	2 nd q	1 st q	2 nd q
Building (Re-roof)	3/43 (7%)	2/6 (33%)	2/36 (6%)	2/6 (33%)	4/30 (13%)	2/5 (40%)	0/3 (0%)	2/24 (8%)
Mechanical	68/160 (43%)	25/45 (56%)	133/251 (53%)	25/45 (56%)	132/254 (52%)	46/82 (56%)	29/55 (53%)	22/45 (49%)
Plumbing	37/108 (34%)	5/17 (29%)	36/146 (25%)	5/17 (29%)	31/112 (28%)	8/33 (24%)	5/31 (16%)	8/42 (19%)
Electrical	93/520 (18%)	28/109 (26%)	117/502 (23%)	28/109 (26%)	145/598 (24%)	42/177 (24%)	49/166 (30%)	68/190 (36%)
TOTALS	201/831 (24%)	60/177 (41%)	288/935 (31%)	60/177 (41%)	312/994 (32%)	98/297 (33%)	83/255 (40%)	100/301 (33%)

5. CONSTRUCTION INSPECTIONS:

Burien's Building inspectors perform a variety of building, electrical, plumbing and mechanical inspections in addition to performing plan reviews and assisting the public at the counter and on the phone. They also assist with code enforcement complaints related to construction projects. Inspection requests can be called into a voice mail system (206-248-5525), or submitted online through the City's website or www.mybuildingpermit.com. The 2nd quarter of 2011 has seen a significant increase in the number of inspections.

INSPECTIONS		2 nd q 2008	3 rd q 2008	4 th q 2008	2008 Total	1 st q 2009	2 nd q 2009	3 rd q 2009	4 th q 2009	2009 Total	1 st q 2010	2 nd q 2010	3 rd q 2010	2 nd q 2010 Total	1 st q 2011	2 nd q 2011
No. of Inspections		1136	1166	1230	4656	1095	983	957	945	3980	780	924	845	3314	849	1086
Average No. of inspections per day per inspector		5.9	6.1	6.7	6.2	6.0	6.3	6.0	6.1	6.4	5.1	5.8	5.3	5.3	5.5	6.8



6. NORMANDY PARK PLAN REVIEWS AND INSPECTIONS:

In January, 2006, Burien began providing plan review and inspection services to the City of Normandy Park. These services are provided by Burien's Building Official and our three inspectors.

The following chart shows the number of plan reviews and inspections performed by Burien staff on behalf of Normandy Park.

	2006 Total	2007 Total	2008 Total	1 st q 2009	2 nd q 2009	3 rd q 2009	4 th q 2009	2009 Total	1 st q 2010	2 nd q 2010	3 rd q 2010	4 th q 2010	2010 Total	1 st q 2011	2 nd q 2011
No. of Plan Reviews + Other	48	77	125	10	18	18	10	56	13	11	6	3	33	9	11
No. of inspections	672	1242	1473	224	323	243	245	1035	176	235	137	114	695	124	149
Average No. of inspections per day	2.7	4.9	5.9	3.7	5.5	3.8	4	4.2	2.9	3.7	2.1	1.8	2.8	2	2.3

7. LAND USE PRE-APPLICATION MEETINGS:

Pre-application meetings are required for most planning and land use-related actions. Meetings are held every other Thursday for up to 4 pre-application reviews. Staff from planning, building, public works, fire, and police attends as needed to discuss fatal flaws and to identify various requirements for a proposed development. A written report is provided to the applicant, as well as meeting minutes. Although this service requires a substantial amount of staff time, it has proven to be valuable to both the applicant and the city and helps to expedite the formal review later in the process. The following chart shows the number of pre-application reviews by project type.

Pre-Application Project Type	2007 Total	2008 Total	1st q 2009	2 nd q 2009	3 rd q 2009	4 th q 2009	2009 Total	1 st q 2010	2 nd q 2010	3 rd Q 2010	4 th q 2010	2010 Total	1 st q 2011	2 nd q 2011
Short Plat (4 or fewer lots)	14	9		1	1		2	4		3	2	9	1	1
Subdivision (5 or more lots)	5	4									1	1		
Multi-Family	1	4												1
Critical Area Review—Single-Family	17	5			1	1	2			2		2	1	1
Critical Area Review—Other	1	2	1			1	2	1				1		
Commercial/Mixed Use—New	8	6	1		1	2	4	1	2	3		6	1	
Commercial/Mixed Use—Addition, Renovation	7	3		2	1	1	4	3		1	1	5	2	1
Change of Use	1	1												
Other	2	5	1	4	1	1	7	2		1	2	6		1
TOTALS	56	39	3	7	5	6	21	11	3	12	7	33	6	5

8. LAND USE APPLICATIONS:

We received the following types of planning and land use applications, categorized as shown below.

Project Type	2007 TOTAL	2008 TOTAL	1 st Q 2009	2 nd q 2009	3 rd q 2009	4 th q 2009	2009 TOTAL	1 st Q 2010	2 nd q 2010	3 rd q 2010	4 th q 2010	2010 TOTAL	1 st q 2011	2 nd q 2011
Accessory Dwelling Unit	11	9	5	3	1		9	1	3	1		5	2	2
Critical Area Review—Admin.	7	2									1	1		1
Critical Area Review—Type 1	2	1							2			2		3
Lot Line Adjustment	15	6	1	1	3	3	8			4	1	5		6
Land Use Review—Type 1	9	5	3	2	1	1	6			1	1	2	3	
Land Use Review—Type 2	1	1		1			1	1			1	2		
Land Use Review—Type 3	0	1	1				1							
Master Sign Plan	1	2				1	1			1		1		1
Multi-Family Tax Exemption	1	0												
Rezoning	0	0		1			1							
Shoreline Exemption	7	4	1			1	2				3	3	3	1
Short Plat--Preliminary	11	5				1	1	2	3	2	1	8	1	1
Short Plat--Final	15	7	2		1		3			1	5	6		1
Subdivision--Preliminary	4	3												
Subdivision--Final	0	1												
Tree Removal Permit	17	9	2	4	4	3	13	7	8	3	3	21	1	5
Temporary Use Permit	7	3		2			2							1
TOTALS	108	59	15	14	9	10	48	11	17	13	16	57	10	22

9. LAND USE DECISIONS ISSUED:

	2007	2008	2009	1 st Q 2010	2 nd q 2010	3 rd q 2010	4 th q 2010	2010 Total	1 st q 2011	2 nd q 2011
Number of Decisions Issued	30	16	15	2	6	7	3	18	2	3
Percent Issued By Target Date	67%	69%	80%	50%	100%	86%	100%	89%	100%	67%



Notice of Decision

City of Burien

400 SW 152nd Street (Suite 300)

Burien, Washington 98166

Date	July 22, 2011
Applicant	Sunny Ausink, PTS, for AT&T Mobility
Proposal	Modify and expand an existing personal wireless service facility (PWSF) on a parking garage (Alder Garage) at Highline Medical Center by relocating one existing antenna, adding three new LTE antennas, adding six remote radio head units and related equipment.
File No.	PLA 11-0747
Location	16267 Sylvester Road Southwest
Tax Parcel No.	3023049006 & 3023049316
Decision	Preliminary Approval with Conditions
Appeals	The City of Burien has issued the decision described above. Parties of record may appeal this decision to the Hearing Examiner pursuant to Burien Municipal Code Section 2.20.020. The deadline for filing a written Notice of Appeal with the City Clerk is prior to 5:00 p.m. on August 5, 2011 . Copies of the "Notice of Appeal" document may be obtained at the Department of Community Development. There is a non-refundable filing fee of \$287.80 for the submittal of an appeal. For more information please contact the project planner (see below).
Property Tax Revaluation	Affected property owners may request a change in valuation for property tax purposes notwithstanding any program of revaluation. For more information, please contact the King County Assessor's Office at (206) 296-7300.
Project Planner	Art Pederson, LEED AP Department of Community Development City of Burien 400 SW 152 nd Street (Suite 300) Burien, WA 98166 Phone: (206) 436-5576 E-Mail: artp@burienwa.gov
Attachments	Conditions of Approval

CONDITIONS OF APPROVAL

AT & T Personal Wireless Service Facility, PLA 11-0747

Based on the Findings of Fact and Conclusions (Section II) and Attachments to this report, the application is approved subject to the following applicable regulations and project specific conditions:

1. This application is subject to the applicable requirements contained in the Burien Municipal Code (including but not limited to the Zoning, Building and Fire Codes). It is the responsibility of the applicant to ensure compliance with the various provisions contained in these documents (see Conclusion II.D.1.b).
2. All exterior mounted equipment (antennas and cable chases, for example) shall be painted to match the existing structure color. Building plans shall note this on all sheets. Prior to final building permit approval for the installation, a planning inspection shall be scheduled by the applicant to verify completion of this condition. Call project planner, Art Pederson 436-5576, at least one business day in advance [24 hours] to schedule. (see Conclusion II.D.3)



Notice of Application

City of Burien 400 SW 152nd Street (Suite 300) Burien, Washington 98166-3066

Date July 25, 2011

Applicant John Kannin, Property Owner

Proposal Request to reduce the required 20 FT landscape buffer to 10 FT in association with a change of use from Single-family to Office.

File No. PLA 11-1050
File is available for viewing at Burien City Hall during regular business hours.

Location 16043 Sylvester Rd. SW, Burien, WA

Tax Parcel No. 302304-9252

Current Zoning Office

Application Submitted/Complete
Submitted: June 21, 2011
Complete: July 11, 2011

Other Permits Needed Building Permit

Review Process and Public Comment
The decision on this application will be made by the Community Development Director. Prior to the decision, there is an opportunity for the public to submit written comments. **Written comments must be received prior to 5:00 p.m. on August 15, 2011.** Send written comments to the project planner (see below). Please indicate your name and address and refer to the file indicated above. Only people who submitted comments as indicated above may appeal the decision on this application.

Project Planner (for written comments and more information)
Stephanie Jewett, AICP
Department of Community Development
City of Burien
400 SW 152nd Street (Suite 300)
Burien, WA 98166-3066
Phone: (206) 439-3152 E-Mail: stephaniej@burienwa.gov

Published in the Seattle Times
Date of Notice: July 25, 2011

cc: Burien City Council King County/Burien Public Library
Burien Staff Seahurst Post Office
B-Town Blog Web site: www.burienwa.gov
Discover Burien White Center Now
Highline Times

