



**CITY OF BURIEN  
AGENDA BILL**

<b>Agenda Subject:</b> Discussion on Acknowledgement Policy		<b>Meeting Date:</b> October 10, 2011
<b>Department:</b> City Manager	<b>Attachments:</b>	<b>Fund Source:</b> N/A <b>Activity Cost:</b> N/A <b>Amount Budgeted:</b> N/A <b>Unencumbered Budget Authority:</b> N/A
<b>Contact:</b>		
<b>Telephone:</b> (206) 248-5515		
<b>Adopted Initiative:</b> Yes      No      X	<b>Initiative Description:</b>	
<p><b>PURPOSE/REQUIRED ACTION:</b></p> <ol style="list-style-type: none"> <li>1) Discuss council's policy regarding the manner in which individuals are acknowledged on an annual basis for their contribution to the community.</li> <li>2) Discuss the council's policy regarding the criteria for sending letters, proclamations and other forms of acknowledgement for specific contributions to the city.</li> </ol> <p><b>BACKGROUND (Include prior Council action &amp; discussion):</b> Council has asked on several occasions to discuss the two issues, above.</p> <p>Regarding the first issue: Council is aware that in 2012 the city will not participate in the annual event sponsored by Discover Burien where citizens are honored for their work in four categories. The reasoning for this is that it was thought that the function had evolved into more of a general celebration with less direct emphasis on honoring the individual.</p> <p>In years past the council has honored individuals with a resolution and by offering him/her time to address the council. A brief gathering was sometimes held before the council meeting. Council may wish to consider reinstating this practice.</p> <p>Regarding the second issue: The question of when to honor an individual with letters, proclamations etc. is almost entirely subjective. Rather than focus on the criteria for honoring an individual, council may wish to establish a process for acknowledging individuals, for example; At least a majority or supermajority of council members must agree, or each council member may nominate some number of candidates in a calendar year etc.</p> <p><b>OPTIONS (Including fiscal impacts):</b> Any of the above</p>		
<b>Administrative Recommendation:</b> Discuss the issue and give directions to staff for drafting the policy.		
<b>Committee Recommendation:</b> N/A		
<b>Advisory Board Recommendation:</b> N/A		
<b>Suggested Motion:</b> N/A		
Submitted by: <b>Administration</b> 		<b>City Manager</b> 
<b>Today's Date:</b> October 4, 2011		<b>File Code:</b> \\File01\records\CC\Agenda Bill 2011\100311cm-7 Acknowledgement Policy.docx

