

**CITY OF BURIEN, WASHINGTON
MEMORANDUM**

DATE: May 18, 2011
TO: Planning Commission
FROM: David Johanson, AICP, Senior Planner
Scott Greenberg, AICP, Community Development Director
SUBJECT: Comprehensive Plan Update 2011, Public Scoping Meeting

PURPOSE

The purpose of this agenda item is to allow for public input regarding the scope of work for the overall comprehensive plan update.

BACKGROUND

The major work program item for the Planning Commission in 2011 is the review and evaluation (“update”) of Burien’s Comprehensive Plan as required by RCW 36.70A.130. Our last significant review and evaluation occurred in 2003. As part of the Plan update, several “functional plans” will also be updated: Transportation Master Plan, Drainage Master Plan and the Parks, Recreation and Open Space Plan (PROS Plan). The Commission will not be heavily involved with these three plans, but you should be aware of them and their need to coordinate with the Comprehensive Plan.

At your March 8th meeting staff presented preliminary thoughts on scoping ideas for the comprehensive plan update. In addition staff asked the Commission for assistance with evaluating our Plan using checklists from the State and Regional agencies. The Commission was encouraged to provide input on possible items to be included in the scope. Those items have been incorporated in the attached scope of work (see Attachment 1).

PUBLIC COMMENT

At your upcoming meeting staff is recommending that time be allowed for the general public to provide input on the potential scope for City proposed amendments and the state required periodic review and update. It is suggested that the typical public hearing format be used to obtain this input with the format being 3 minutes of speaking time for individuals and 5 minutes for speaker’s representing a group. It is the Commission’s decision whether additional time may be allowed for questions or dialog with meeting participants. A copy of the public notice for this meeting is attached (see Attachment 2).

ACTION

No action is necessary at this time.

A preliminary version of the scope is included as an attachment (see Attachment 1). The purpose of this draft scope is to provide an early version to aid in your discussions. Please note that the scope contains work items that are general enough to enable a broad range of topics to be included while also establishing some specificity to the scope items.

NEXT STEPS

- June 1, 2011 is the deadline for individuals to file private requests for specific Comprehensive Plan amendments.
- June 14, 2011 The Commission is scheduled to make a recommendation to the City Council on the scope of the proposed updates. This will represent the docket recommendation.
- June 20, 2011 City Council will consider the recommendations of the Planning Commission and establish the scope of the update.

Attachments

- 1) 2011-12 Comprehensive Plan Update DRAFT Scope of Work Outline
- 2) Notice of Comprehensive Plan Review and Update, dated April 25, 2011

2011-12 Comprehensive Plan Update
DRAFT Scope of Work Outline
May 16, 2011

Topic
Format
Reformat document centered on updated vision.
Streamline Plan, combine or eliminate goals and/or policies as needed or are no longer applicable.
Update maps throughout entire document to include North Burien and updated information.
Develop measurable action items implementing policies.
Plan Integration
Integrate policy direction of Transportation Master Plan.
Integrate policy direction of Park Recreation and Open Space plan update.
Integrate policy direction of Drainage Master Plan.
Integrate Shoreline Master Program into comprehensive plan.(Pending outcome of SMP adoption)
Integrate required elements of Vision 2040
Integrate required elements of GMA and other State laws since 2003
Integrate required elements of the King County Countywide Planning Policies
Built Environment
Update growth targets as specified in the Countywide Planning Policies
Incorporate North Burien into applicable policies and the Comprehensive Land Use Map.
Ensure sufficient land to accommodate housing for all economic segments
Update utility policy and supporting background information.
Natural Environment
Ensure best available science is current and update if necessary.
Review and update policy to ensure minimal impacts to natural features, habitat and wildlife.
Address climate change.
Mobility
Ensure transportation connectivity is included.
Strengthen support for providing alternative transportation modes.
Health and Safety
Include policies promoting healthy eating and active living.
Update essential public facilities policy as appropriate.
Economy
Update capital facility planning consistent with GMA.
Community
Review need for neighborhood planning policies.
Other
Update existing conditions/background information.
Comply with applicable State Environmental Policy Act Review Requirements.



Notice of Comprehensive Plan Review and Update

City of Burien

400 SW 152nd Street, Suite 300

Burien, Washington 98166-3066

Comprehensive Plan Review and Update

The City of Burien has started the process of considering Comprehensive Plan Amendments for 2011. This year, we will be combining the annual Comprehensive Plan review and update with the State-required periodic review and update. The purpose of the State-required review and update is to incorporate appropriate changes since 2003 in State laws (including the Growth Management Act), PSRC's Vision 2040 and the King County Countywide Planning Policies.

The scope of work for both the annual and State-required review and update will be determined by the City Council in June or July following a recommendation by the Planning Commission. The City Council may assign priorities to proposed amendments, may delay work on proposed amendments to subsequent years, or may not include proposed amendments on the scope of work.

Scoping Meeting May 24, 2011, 7:00 pm

The Burien Planning Commission will hold a public scoping meeting for interested parties to learn about and comment on the draft scope of work for City-proposed amendments and the State-required periodic review and update on May 24, 2011 at 7:00 pm at the Burien Library/City Hall Multi-Purpose Room. This meeting will be televised live on BCTV Channel 21, and streamed live and archive at www.burienmedia.org.

Other Requests-- Submittal Deadline June 1, 2011, 5:00 pm

In addition to the City-proposed and State-required amendments, other individuals and organizations may propose amendments to the Comprehensive Plan. The deadline for submittal of these Comprehensive Plan Amendment requests is 5:00 pm, June 1, 2011. Please note that an amendment to the Comprehensive Plan Land Use Map may also require a Rezone. Application packets are available at City Hall and on the City Web site www.burienwa.gov. A filing fee is required for amendment requests. We also recommend meeting with Planning staff (see contact information below) prior to filing.

File Availability

The 2011 Comprehensive Plan Amendment file is available for viewing at Burien City Hall during regular business hours. All Planning Commission and City Council packets are also available online at www.burienwa.gov. To be notified of future meetings related to the Comprehensive Plan, please sign-up for our e-mail list at <http://www.burienwa.gov/list.aspx>.

How to Comment

Written comments regarding the Comprehensive Plan scope may be submitted in person, via mail, e-mail or by facsimile. Oral comments can be provided at the Scoping Meeting or during the public comment portions of Planning Commission and City Council meetings, at the discretion of the Chair. Additional notice of public hearings on specific amendments will be provided.

Project Planner (for submittal of written comments or for more information)

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Date of Notice: April 25, 2011